

QUICK NOTES OF A MULTI-LOCATION MEETING OF THE POLICY AND FINANCE COMMITTEE OF PONTYPOOL COMMUNITY COUNCIL HELD ON WEDNESDAY 7 SEPTEMBER 2022 AT 6.30PM

NB the full minutes will follow as soon as possible

In attendance:

Councillor: Lizzie Hunt# (in the Chair)

and Councillors: Gaynor James#, Jon Horlor# John Killick#, Giles Davies*, Jools Rogers*, Bob Rogers* and Caroline Price*

Officers: Lisa McMail (Finance Manager)# and Rebecca Cronin (Events Officer)#

* Attending remotely via Microsoft Teams

Attending physically in the Council Chamber

The meeting was recorded for minute taking purposes as agreed by Members.

| Min. no. | Subject and decision | Action |
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| 147. | <p><u>Apologies for Absence</u></p> <p>Councillor Matt Ford sent apologies for absence.</p> | |
| 148. | <p><u>Declarations of Interest</u></p> <p>Councillors Gaynor James, Jon Horlor and Giles Davies declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as being members of Pontypool Community Council.</p> <p>Councillor Lizzie Hunt declared a personal and prejudicial interest in agenda item 11 (running costs grant applications) as her sons play for Griffithstown Junior AFC, Fairfield Utd AFC and Panteg Cricket club.</p> <p>Councillor Giles Davies declared a personal and prejudicial interest in agenda item 10 (foodbanks) as he is the Chair of the organisation.</p> <p>Councillors Giles Davies and Jon Horlor declared a personal and prejudicial interest in agenda item 18 (Greater Gwent (Torfaen) Pension Fund) as they are members.</p> | |
| 149. | <p><u>Schedule of Payments and Receipts</u></p> <p><u>RECOMMENDED*</u>: that the payments and receipts for April and May 2022, as shown in the report, be approved.</p> | |

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| 150. | <p><u>Use of Credit Card</u></p> <p><u>RECOMMENDED*</u>: that the payments made on the Council's credit card in May to June 2022, as shown in the report, be approved.</p> | |
| 151. | <p><u>Petty Cash</u> <i>Cllrs Bob Rogers and Jools Rogers joined the meeting at this stage</i></p> <p><u>RECOMMENDED*</u>: that the petty cash movements from 1 May to 19 May 2022, as shown in the report, be approved.</p> | |
| 152. | <p><u>Financial Budget Comparison (Monitoring Report)</u></p> <p><u>RECOMMENDED*</u>:</p> <ul style="list-style-type: none"> (i) That budget heading 6035 Foodbank/Community Hardship Fund be adjusted from £11,117 to £15,000 with the money taken from general reserves. (ii) that the financial monitoring report to the end of July 2022 be approved and the information contained in it be noted. | |
| 153. | <p><u>Committee Budgets</u></p> <p><u>RECOMMENDED*</u>: that the committee budgets report to the end of July 2022 be approved and the information contained in it be noted.</p> | |
| 154. | <p><u>Council Reserves</u></p> <p><u>RECOMMENDED*</u>: to note that the reserves for Party in the Park 2022 will be used.</p> | |
| 155. | <p><u>Local Voluntary Funding</u></p> <p><u>RESOLVED</u>: that the LVF applications set out in the appendix to these minutes above be approved.</p> <p><u>RECOMMENDED*</u>: that all members be notified that 2022-2023 LVF requests need to be received by 31st December 2022. To ensure sufficient processing time before year end in March 2023.</p> | |
| 156. | <p><u>Foodbanks/Community Hardship Fund</u> Councillor Giles Davies declared a personal and prejudicial interest in this agenda item as he is Chair to Garnsychan Partnership.</p> <p><u>RECOMMENDED*</u>: that all six local foodbanks as recorded in Agenda item 10 be awarded an equal payment of £2500 from the £15,000 Foodbank/Community Hardship budget (note: budget value amended in minute number 152(i))</p> | |

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| 157. | <p><u>Grounds Maintenance Applications</u></p> <p><u>RECOMMENDED*</u>:</p> <p>(i) that Abersychan Alexanders at Pentwyn field and Pontypool Park bowls be contacted to ask if they would like to apply for grounds maintenance.</p> <p>(ii) That all clubs be awarded an equal grant of £500 regardless of the number of pitches.</p> | |
| 158. | <p><u>Financial Requests</u></p> <p><u>RECOMMENDED*</u>: that both Tenovus Cancer care and the Pit Pony Sanctuary be awarded £200 each</p> | |
| 159. | <p><u>Welsh Language Scheme Review</u></p> <p><u>RECOMMENDED*</u>: that PCC continue to make Welsh Language documents available upon request. New community noticeboards must be bilingual.</p> | |
| 160. | <p><u>Multi Location Meeting Report & Statement</u></p> <p><u>RECOMMENDED*</u>: that the multi location meeting report and statement be approved and the information contained in it be noted.</p> | |
| 161. | <p><u>Audit Wales – Consultation on Fee Scales 2023/24</u></p> <p><u>RECOMMENDED*</u>: that One Voice Wales be approached and asked if there is a general response that can be used.</p> | |
| 162. | <p><u>Policy Review Schedule</u></p> <p><u>RECOMMENDED*</u>: As the Acting Clerk was not in attendance, the members agreed to move to October Policy and Finance meeting</p> | |
| 163. | <p><u>Greater Gwent (Torfaen Pension Fund)</u> Councillors Giles Davies and Jon Horlor declared a personal and prejudicial interest in this agenda item.</p> <p><u>RECOMMENDED*</u>: that the Greater Gwent (Torfaen Pension Fund) report be approved and the information contained in it be noted.</p> | |
| 164. | <p><u>Preparing for Budget</u></p> <p><i>Cllr Caroline Price joined the meeting at this stage</i></p> | |

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| | <p><u>RESOLVED*</u>:</p> <ul style="list-style-type: none">(i) that an initial meeting to review staffing and funding vision to take place on 18th October 2022.(ii) That a pre-budget day be arranged for 8th November 2022.(iii) Full Council to decide a date for the budget day. | |
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* This is a recommendation to the Council. The Council will make the final decision at a future meeting.

Chair

CYNGOR CYMUNED PONT-Y-PŴL
Declarations of Interest

MEETING: Policy & Finance
DATE: Wednesday 7th September 2022

| <u>Name of Member</u> | <u>Interest Declared</u> |
|-------------------------|--|
| Councillor Jon Horlor | A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council. |
| Councillor Gaynor James | A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council. |
| Councillor Giles Davies | A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council. |
| Councillor Lizzie Hunt | Councillor Lizzie Hunt declared a personal and prejudicial interest in agenda item 11 (running costs grant applications) as her sons play for Griffithstown Junior AFC, Fairfield Utd AFC and Panteg Cricket club. |
| Councillor Giles Davies | Councillor Giles Davies declared a personal and prejudicial interest in agenda item 10 (foodbanks) as he is the Chair of the organisation |
| Councillor Giles Davies | Councillor Giles Davies declared a personal and prejudicial interest in agenda item 18 (Greater Gwent (Torfaen) Pension Fund) as he is a member. |
| Councillor Jon Horlor | Councillor Jon Horlor declared a personal and prejudicial interest in agenda item 18 (Greater Gwent (Torfaen) Pension Fund) as he is a member. |
| Councillor John Killick | Councillor John Killick declared a personal and prejudicial interest in agenda item 18 (Greater Gwent (Torfaen) Pension Fund) as he is a member. |

