

**MINUTES OF POLICY & FINANCE COMMITTEE HELD IN  
COUNCIL CHAMBER, PONTYPOOL COMMUNITY COUNCIL  
WEDNESDAY 10<sup>th</sup> APRIL 2019**

**In attendance:**

Councillor: Mrs N. P. Parrish (In the Chair)

Councillors in attendance: J. Killick, Mrs E. Hunt, Mrs  
G. E. James

Officers: Mrs C. Challenger, Ms J. Wright

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404. **Apologies**

Apologies received from Councillors Mrs J. E. Jones,  
R. Overton, B. Rapier, B. M. Taylor JP and Mrs J. G.  
Taylor

**RECOMMENDED:** that the apologies be  
noted.

405. **Declarations of Interest**

Councillor Mrs N. P. Parrish

Any item on the agenda relating to Torfaen County  
Borough Council.

Item 6 – Running Costs:  
Trustee on Age Connects  
Trustee on Togs

Item 7 – Grounds Maintenance:  
Personal Interest Panteg Rugby

Councillor J. Killick

Item 6 – Running Costs:  
Secretary of TOGS

Councillor Mrs G. E. James

Any item on the agenda relating to Torfaen County  
Borough Council.

Councillor Mrs E. Hunt

Item 7 Grounds maintenance:  
Parent of children who attend Griffithstown Junior  
AFC and Fairfield United Junior

**RECOMMENDED:** that the declarations of interest as outlined above be recorded.

JW

406 **Schedule of Receipts and Payments**

The Committee received and considered the schedule of receipts and payments for February 2019.

**RECOMMENDED:** that the schedule of receipts and payments for February 2019 be received and approved.

407. **Monitoring Report**

The Committee received the Monitoring Report for February 2019. The Finance & Events Manager informed members that a column had now been included on the Monitoring Report with the actual amount spent to date in relation to each heading. The Chair and Vice-Chair expressed their sincere thanks for this.

**RECOMMENDED:** that the monitoring report be received and the information noted.

HB

408. **Credit Card Payments**

The Committee approved payment by credit card for the following items:

- (i) Purchase of 2 Parker Pen sets and frames for the Poet of Pontypool - £70.00
- (ii) Love to Shop Vouchers for prizes for the Environmental Quiz.

The Chair enquired about the Love to Shop Vouchers. The Finance and Events Manager informed members that these vouchers can be used in most of the High Street Shops which give the children more of a variety to choose from than just one store.

**RECOMMENDED:** that the payment on the Council credit card as outlined above be approved and the information noted.

CC

409. **Applications for Running Costs**

Councillor Mrs Parrish left the room on Age Connects Torfaen and TOGs Disabled Children's Centre]  
[Councillor J. Killick left the room on TOGs Disabled Children's Centre]

Running costs were considered for each organisation who had applied for funding and unanimously approved as follows:

- (i) TOGs Centre - £3000.00
- (ii) Torfaen Museum Trust - £3000.00
- (iii) Hope GB - Defer
- (iv) Pontypool Pacers Heart - £3000.00
- (v) Torfaen Citizens Advice - £3000.00
- (vi) Age Connects Torfaen - £3,0000.00
- (vii) Mic Morris Memorial Sporting Trust - £350.00

In respect of Hope GB it was agreed that the Finance & Events Manager ascertain from Hope GB the number of nights that they meet and the amount they get charged per meeting

**RECOMMENDED:**

(i) that the Running Costs be awarded as outlined above for each organization and they be invited to collect their cheques at the Grants Presentation Evening in June.

CC  
AA

(ii) that Hope GB be contacted for more information as outlined above.

CC

410. **Applications for Grounds Maintenance Grants**

The Chair informed the meeting that £7,000.00 had been allocated at the budget day for Grounds Maintenance Grants this year; grants are determined by the Committee. It was unanimously agreed that as there were 23 pitches that each pitch be awarded a grant of £300.00, totalling £6,900 as follows:

- (a) Cwmffrwdoer Sports Club (2)
- (b) Garndiffaith Bowls Club (1)
- (c) Garndiffaith Rugby Football Club (1)
- (d) Griffithstown Junior Football Club (2)

- (e) Fairfield United Senior (1)
- (f) Fairfield United Junor (2)
- (g) New Inn and Junior AFC (1)
- (h) New Inn AFC (1)
- (i) Panteg Park Bowls Club (1)
- (j) New Panteg Juniors (2)
- (k) New Panteg Seniors (1)
- (l) Penygarn and Trevethin Junior AFC (1)
- (m) Pontypool Park Girling Bowls Club (1)
- (n) Pontypool Town AFC (1)
- (o) Race Association Football Club (1)
- (p) Sebastopol Junior AFC (1)
- (q) Tranch (1)
- (r) West Monmouth RFC (2)

The Finance & Events Manager reiterated that the policy states that the funding is for the maintenance of the pitch only and not that of the surrounding fields.

**RECOMMENDED:** that £300.00 be awarded to the above clubs totalling £6,900.00 and that they be invited to the next presentation evening to receive their cheques.

411. **Sponsorship**

At the last Policy & Finance meeting it had been agreed that in respect of the sponsorship for Pontypool RFC that this item be deferred until they provided evidence of any facilities/tickets made available to junior and youth teams as outlined in the sponsorship agreement last year.

Mr Jefferies had now confirmed in writing that the club would be happy to offer 10 x complementary tickets to Pontypool Community council for every home match next season for the Council to award at its discretion. It was agreed that plenary powers be given in order that the £2,000 could be awarded with immediate effect as Mr Jefferies had indicated to the Finance & Events Manager that the printers needed to print the kits as soon as possible stating Pontypool Community Council are the sponsors.

It was agreed that the Finance & Events Manager contact the junior clubs informing them that Pontypool RFC are providing the Council with 10

complimentary tickets for every home match and to let the Community Council know if there was any interest.

The Finance & Events Manager informed the meeting that a Ms L. Griffiths who is the Marketing Solutions Account Manager for the magazine “the Voice” which is part of the Newsquest Group had called into the office to see Ms. A. Ambrosen the Projects Officer the day before informing her that the next edition of “the Voice” will be featuring Pontypool and would Pontypool Community Council be interested in placing an advertisement in the magazine, however the deadline was Monday the 15<sup>th</sup> April, therefore a decision needed to be made imminently. A double page advert costs £300.00.

The council had previously paid for an advert to go into Torfaen’s A – Z guide but unfortunately the company producing the guide went into liquidation so that advert did not materialise.

Members felt that in line with the Future Well Being Generations Act this advert would play an important part in the Council contributing to Community Engagement under the Act by advertising events and dates that the Community Council put on as follows:

Party in the Park  
Poetry Competition  
Photo Competition  
Pontypool Inter-Schools Eisteddfod  
Environment Quiz

In addition the advert could also be used to promote the Youth Council to hopefully recruit new members.

In addition the advert could state some of the projects/events that the Community Council has contributed to over the years such as environmental improvements, planters and hanging baskets in the Town Centre as well as awarding grants, primarily to local sporting and cultural organisations, as well as local and national charities.

It was therefore agreed that plenary powers be given and an advert be drawn up to be approved by the Chair and Vice-Chair of Policy & Finance in order that

the advert can make the next edition to promote community engagement throughout the Pontypool area.

**RECOMMENDED:**

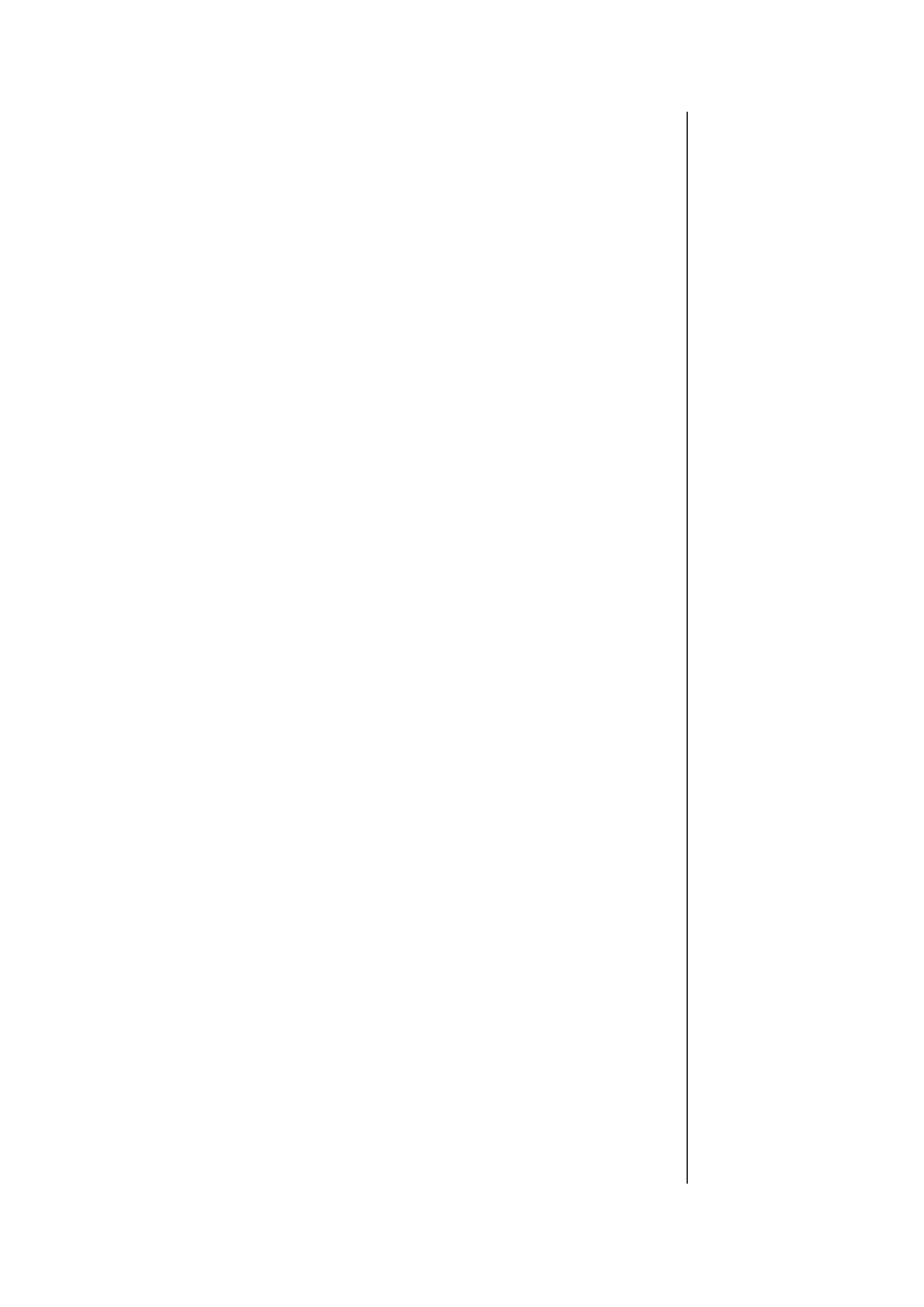
(i) that Pontypool Community Council sponsor Pontypool Rugby Club for £2000.00 subject to the same terms and conditions it has previously stated, with the Finance & Events Manager writing to all the Junior clubs as outlined above.

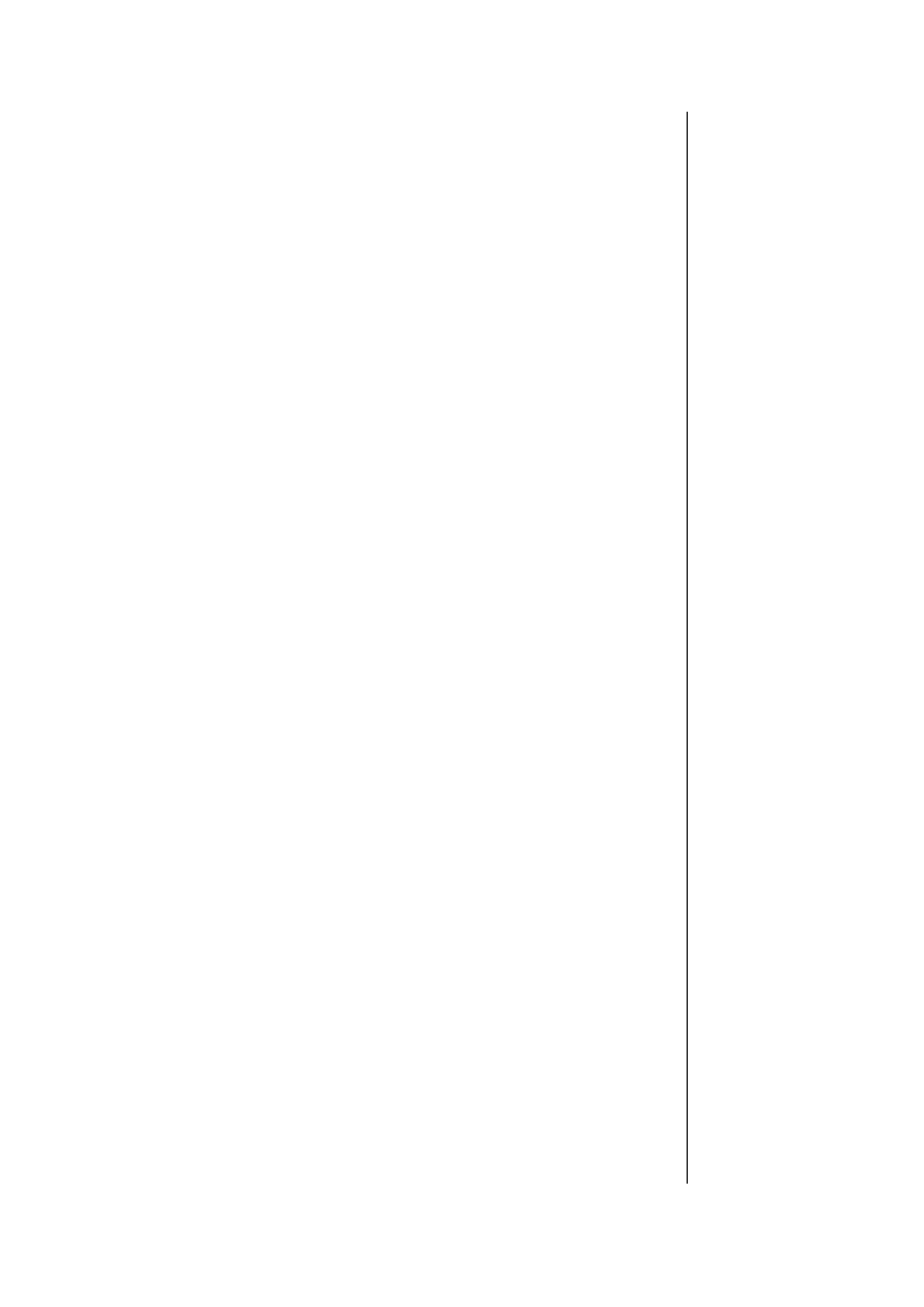
CC

(ii) that a double page advert on the events/work of Pontypool Community Council be placed in the Voice at a cost of £300.00 to promote community engagement in line with the Future Well Being Generations Act.

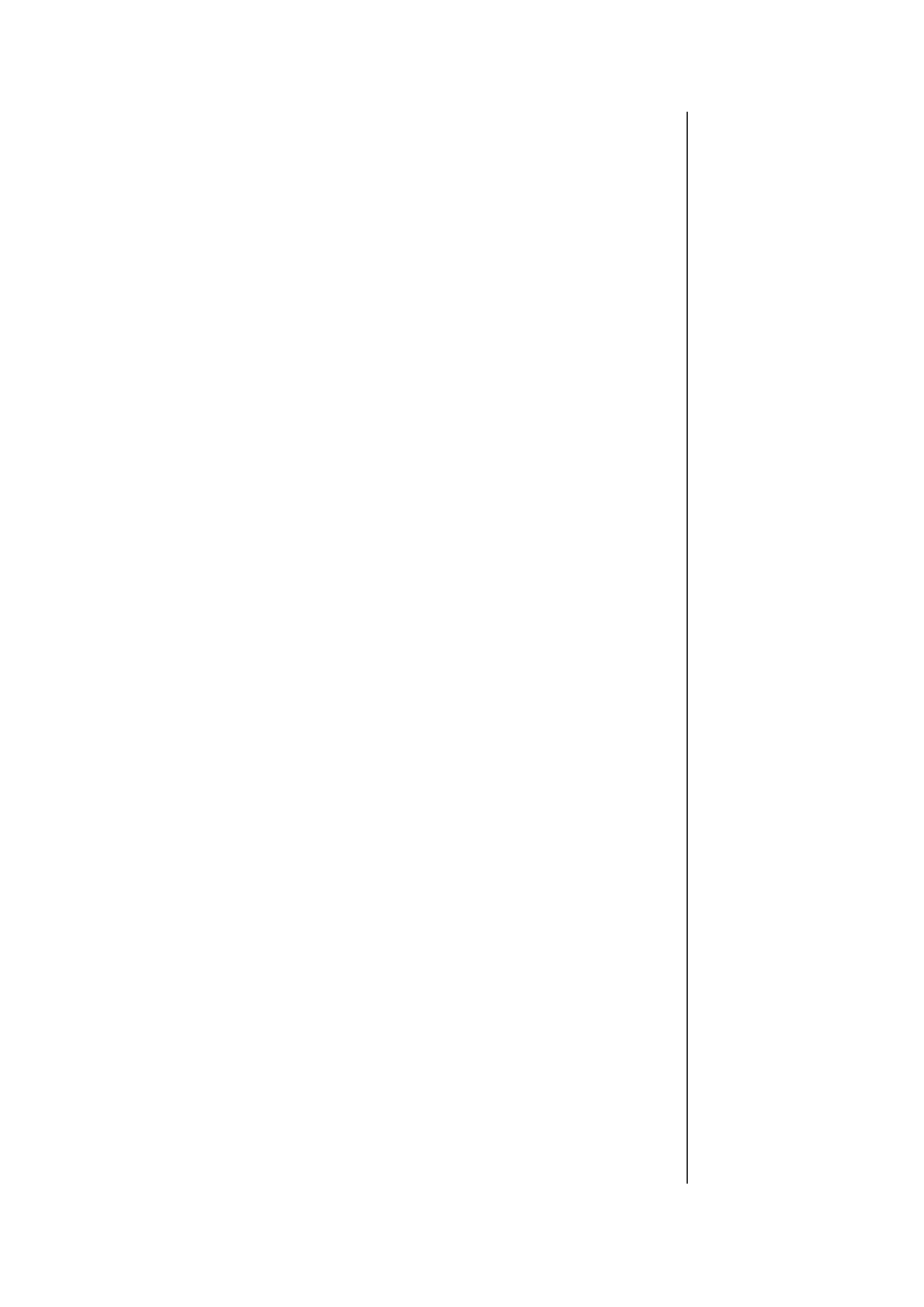
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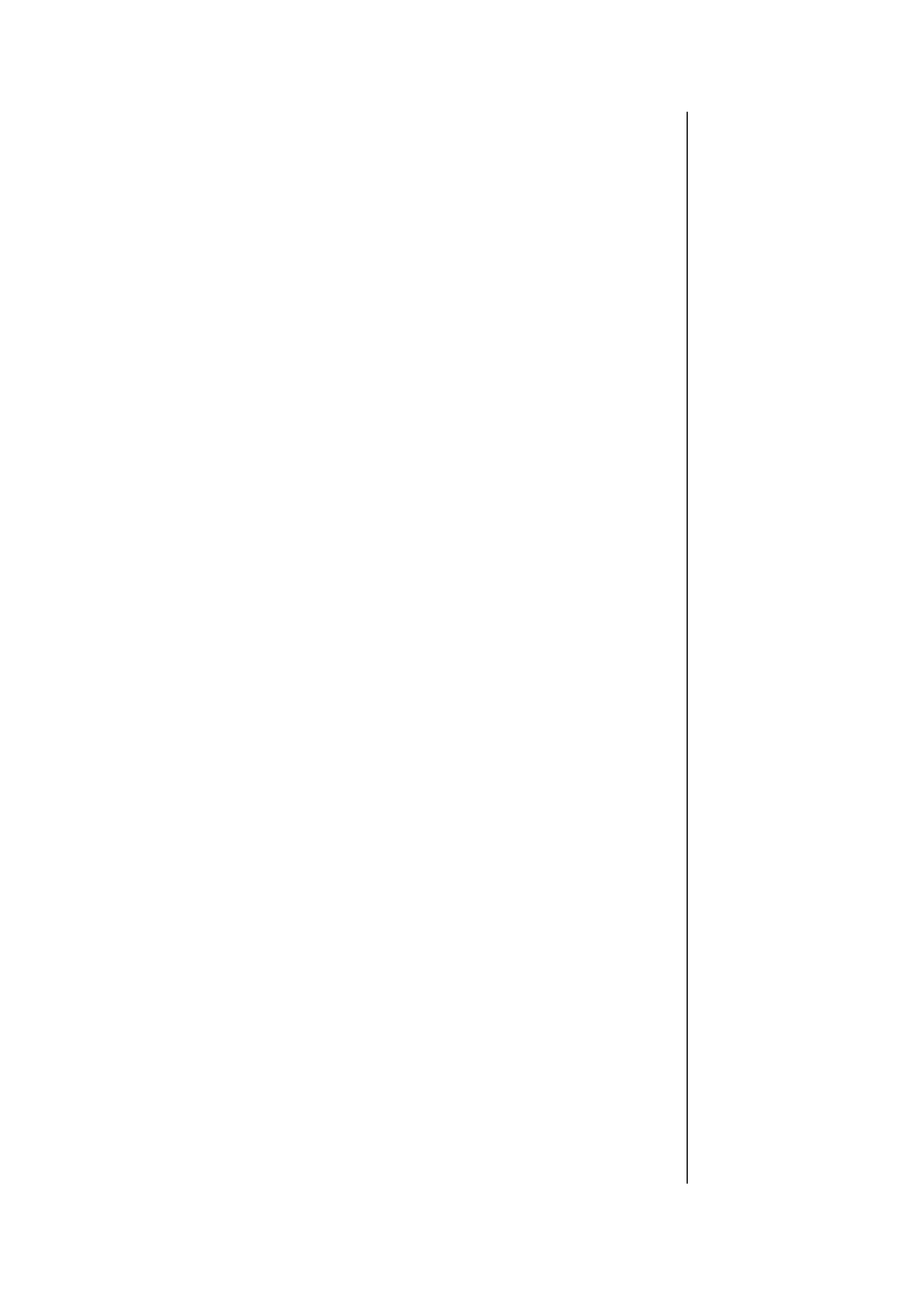
Chair of Policy & Finance











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