



Clerk to the Council/  
Clerc i'r Cyngor:

28 October/Hydrif 2021

MRS. R.V. TUCKER, B.A.

Dear Sir/Madam,

You are hereby requested to attend a meeting of the **POLICY & FINANCE COMMITTEE** virtually over Teams at **6.30 PM** on **WEDNESDAY 3 NOVEMBER 2021**

The meeting will be held remotely, using Microsoft Teams. Councillors have been provided with a link to attend the meeting. If any member of the public wishes to attend the meeting remotely, please contact the Clerk of the Council (by e-mail or telephone) at least 24 hours before the meeting.

Members of the public have the right to ask questions at Council meetings and to speak in Welsh or English, provided that at least 3 working days' notice in writing of the question has been provided to the Clerk.

The agenda for the meeting is set out below and relevant papers are attached.

Gofynnir drwy hyn i chi fynychu **PWYLLGOR POLISI A CHYLLID** yn Rhith Gyfarfod am **6:30 yf, DYDD MERCHER 3 TACHWEDD 2021**

Cynhelir y cyfarfod o bell ar Microsoft Teams. Mae cynghorwyr wedi derbyn dolen i fynychu'r cyfarfod. Os yw unrhyw aelod o'r cyhoedd yn dymuno mynychu'r cyfarfod o bell, cysylltwch â Chlerc y Cyngor (trwy e-bost neu dros y ffôn) o leiaf 24 awr cyn y cyfarfod.

Mae gan aelodau o'r cyhoedd yr hawl i ofyn cwestiynau yng nghyfarfodydd y Cyngor, mae gan aelodau o'r cyhoedd hefyd yr hawl i siarad yn y Gymraeg neu'r Saesneg, cyn belled ag y rhoddir tri diwrnod o rybudd ysgrifenedig o'r cwestiwn i'r Clerc.

Mae agenda'r cyfarfod wedi'i nodi isod ac mae papurau perthnasol ynghlwm.

Yours faithfully/ Yr eiddoch yn gywir

*Richard Gwinnell*

CLERK TO THE COUNCIL/ CLERC I'R CYNGOR

35A, Commercial Street, Pontypool, Torfaen, NP4 6JQ Tel: (01495) 742805

35A, Stryd Masnach, Pont-y-pŵl, Tor-faen NP4 6JQ Ffôn: (01495) 742805

TWINNED WITH LONGJUMEAU, FRANCE, BRETEN, GERMANY & CONDEIXA, PORTUGAL  
GEHBILLIWDYD Â LONGJUMEAU, FRAINC, BRETEN, YR ALMAEN & CONDEIXA, PORTUGAL

## AGENDA

1. **Apologies for absence**  
To receive apologies for absence.
2. **Declarations of Interest**  
Members to declare any interests in any items on Agenda.
3. **Schedule of Receipts and Payments**  
To approve schedule of payments and receipts for August (attached: page(s) 1 – 4)
4. **Use of Credit Card**  
To approve the credit card payments for August/September (attached: page(s) 5)
5. **Petty Cash**  
To receive petty cash payments (attached: page(s) 6)
6. **Financial Budget Comparison (Monitoring Report)**  
To receive and consider the financial monitoring report to the end of August (attached: page(s) 7 – 9)
7. **CCLA Signatories**  
To review signatories for the CCLA account. Refer Finance Manager
8. **Local Voluntary Funding**  
  
To approve the attached Local Voluntary Funding applications (attached: page(s): 10 – 18)
9. **Grant Aid**  
To consider applications for Grant Aid from the following organisations: (attached: page(s) 19)  
  
**(All applications have been vetted by the Chair and Vice-Chair of Policy & Finance, Clerk and Finance Manager).**  
**[The Council awarded £350 to each organisation in 2020/21. There is £5000 in budget for 2021/22.]**
10. **Concerns and Complaints Policy**  
To receive a draft Concerns and Complaints Policy (attached: page(s) 20 – 43)

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*Councillors: Councillors: Mrs N. P. Parrish (Chair) J. Killick (Vice-Chair), Miss, L. Clarkson, M. Ford, Mrs E. Hunt, A. Lang, R. Overton, B.M. Taylor.  
Chairman (Councillor G. Davies) and Leader (Councillor Mrs G. James) Ex-officio*