



26 May/25 Mai 2022

Clerk to the Council/
Clerc i'r Cyngor:

MRS. R.V. TUCKER, B.A.

Dear Sir/Madam,

You are summoned to attend a multi-location meeting of the **POLICY & FINANCE COMMITTEE** at **6.30 PM** on **WEDNESDAY 1 JUNE 2022**.

The meeting will be held remotely, using Microsoft Teams. Councillors have been provided with a link to attend the meeting. If any member of the public wishes to attend the meeting remotely, please contact the Clerk of the Council (by e-mail or telephone) at least 24 hours before the meeting.

Members of the public have the right to ask questions at Council meetings and to speak in Welsh or English, provided that at least 3 working days' notice in writing of the question has been provided to the Clerk.

Gofynnir drwy hyn i chi fynychu **PWYLLGOR POLISI A CHYLLID** yn **Rhith Gyfarfod** am **6:30 yf, DYDD MERCHER 1 MEHEFIN 2022**.

Cynhelir y cyfarfod o bell ar Microsoft Teams. Mae cynghorwyr wedi derbyn dolen i fynychu'r cyfarfod. Os yw unrhyw aelod o'r cyhoedd yn dymuno mynychu'r cyfarfod o bell, cysylltwch â Chlerc y Cyngor (trwy e-bost neu dros y ffôn) o leiaf 24 awr cyn y cyfarfod.

Mae gan aelodau o'r cyhoedd yr hawl i ofyn cwestiynau yng nghyfarfodydd y Cyngor, mae gan aelodau o'r cyhoedd hefyd yr hawl i siarad yn y Gymraeg neu'r Saesneg, cyn belled ag y rhoddir tri diwrnod o rybudd ysgrifenedig o'r cwestiwn i'r Clerc.

The agenda for the meeting is set out below and relevant papers are attached. Mae agenda'r cyfarfod wedi'i nodi isod ac mae papurau perthnasol ynghlwm.

Yours faithfully/ Yr eiddoch yn gywir

Richard Gwinnell

ACTING CLERK TO THE COUNCIL/ CLERC ACTION I'R CYNGOR

35A, Commercial Street, Pontypool, Torfaen, NP4 6JQ Tel: (01495) 742805

35A, Stryd Masnach, Pont-y-pŵl, Tor-faen NP4 6JQ Ffôn: (01495) 742805

TWINNED WITH LONGJUMEAU, FRANCE, BREITEN, GERMANY & CONDEIXA, PORTUGAL
GEFEILLIWIYD Â LONGJUMEAU, FFRAINC, BREITEN, YR ALMAEN & CONDEIXA, PORTUGAL

AGENDA

1. **Apologies**
To receive and accept apologies.
2. **Declarations of Interest**
Members to declare any interests in any items on Agenda.
3. **Schedule of Payments and Receipts**
To approve the schedule of payments and receipts for January to March 2022 (attached: page(s) 1 – 9)
4. **Use of Credit Card**
To approve the credit card payments made in December 2021 – March 2022 (attached: page(s) 11 – 13)
5. **Request for additional Credit Cards**
Report by Finance Manager (attached: page(s) 15)
6. **Financial Budget Comparison (Monitoring Report)**
To receive and consider the financial monitoring report to the end of 31 March 2022 (attached: page(s) 17 – 20)
7. **Reserves**
For the Committee to consider and approve the following:
 - (i) that an amount of £5,000 be transferred as at 31.03.2022, to the earmarked Election Expenses reserve to meet the Torfaen County Borough council administrative costs, as in previous years, associated with future Community council elections.
 - (ii) that a further £5,000 be transferred as at 31.03.2022, to the earmarked Twinning Youth Festival Reserve and that this amount, together with the previous balance be used toward future Twinning expenditure in 2024.
8. **Torfaen Community and Volunteer Awards**
To confirm £550.00 the cost of the Gold Award and to pick a category to sponsor (attached: page(s) 21)
9. **Junior Sponsorship**
To receive and consider a report on Junior Sponsorship. Deferred from Policy & Finance in March (attached: page(s) 23 – 27)
10. **CCTV**
To consider e-mails from Torfaen County Borough Council about Pontypool Community Council's contribution (attached: page(s) 29 – 34)

11. **Local Voluntary Funding**

To approve the attached Local Voluntary Funding (attached: page(s) 35 – 36)

12. **Financial Requests**

To receive requests from the following organisations for financial assistance:

(i) Teenage Cancer Trust (attached: page(s) 37 – 38)

(ii) Kids Cancer Charity (attached: page(s) 39 - 40)

(iii) Spinal Research (attached: page(s) 41 – 52)

Councillors: Lizzie Hunt (Chair) J. Killick (Vice-Chair), Giles Davies, Jon Horlor, Jonathon Martin, Caroline Price Ben Rapier, Bob Rogers, Chairman (Councillor Matt Ford) and Leader (Councillor Mrs G. James) Ex-officio

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**POLICY FINANCE MEETING
1 JUNE 2022**

SCHEDULE OF PAYMENTS - JANUARY - MARCH 2022

VO NO	CHQ NO	TO WHOM PAID	DETAILS	AMOUNT
387	DD	Cathedral Leasing	Hygiene Disposal Bins	36.40
388	DD	Worldpay	Card Payment Charges	4.80
390	DD	Worldpay	cancelled contract	
391	DD	Barlaycard	Credit Card - Various	713.88
392	DD	BT Payment Services	Mobile Phone	19.20
393	DD	123 Telecom	Broadband/Telephone Charges	195.00
394	SO	Torfaen County Borough Council	Salaries	14,000.00
395	DD	British Gas	Gas Charges - Office	445.99
396	BP	Consortium	Stationery	154.17
397	BP	The Sign Maker	Sign - GJ	148.98
398	BP	Pontypool Rugby Football Club	LVF- N Simons	500.00
399	BP	George Street School via TCBC	LVF- N Simons	500.00
400	BP	Hope GB	LVF- N Simons	500.00
401	BP	British Gas	Electricity Charges - Unit 8	22.89
402	BP	Torfaen County Borough Council	Rates - Unit 8	177.00
403	BP	Torfaen County Borough Council	Rates - Office	883.00
404	BP	Restore Datsahred	Disposal - Confidential Papers	75.07
405	BP	Torfaen County Borough Council	Salary Adjustment - December	3,412.16
406	BP	Orbits IT	365 Licences - January	231.12
407	BP	Edge IT systems Ltd	Hosted Services	168.48
408	BP	Torfaen County Borough Council	Building Cleaning - January	655.67
409	DD	Cathedral Leasing	Hygiene Disposal Bins	36.40
				<hr/>
				22,880.21

**POLICY FINANCE MEETING
1 JUNE 2022**

SCHEDULE OF PAYMENTS - JANUARY - MARCH 2022

410	DD	Worldpay	Automated Payment Fee	22,880.21
411	DD	Barclaycard	Credit Card - Various	23.94
412	DD	BT Payment Services	Mobile Phone	234.95
413	SO	Torfaen County Borough Council	Salaries	19.20
414	DD	British Gas	Gas Charges - Office to 28/01/22	14,000.00
415	BP	Initial Washroom Hygiene	Mat Service - February	463.78
416	BP	Consortium	H & S Supplies	82.71
417	BP	J S Cleaning Services	Window Cleaner - February	52.20
418	BP	Miss J Wright	Prescription Glasses	108.00
419	BP	Churches Fire Security	Alarm Monitoring & Maint - Office	95.00
420	BP	Orbits IT	365 Licences - February	22.26
421	BP	Orbits IT	Renewal of Domain Name	274.14
422	BP	Torfaen County Borough	Office Cleaning	72.00
423	BP	Olivia Williams	Youth Project Expenses	655.67
424	BP	Olivia Williams	Youth Project Expenses	83.66
425	BP	Crane Street Church	Youth Project Expenses	181.01
426	BP	Green Room Events	Youth Project Expenses - Donation	100.00
427	BP	Chris Tayloy Gym	Party in the Park 2022 Deposit/Prepayment	1,560.00
428	BP	123 Telecom	Youth Project Gym Membership	50.00
429	BP	Welsh Water	Broadband/Telephone Charges Feb	195.00
430	DD	Cathedral Leasing	Water Charges Office	93.98
431	DD		Hygiene Disposal Bins duplicate entry	36.40
432	DD	Barclaycard	Credit Card - Various	612.42
433	DD	BT Payment Services	Mobile Phone	19.20
434	SO	Torfaen County Borough Council	Salaries	14,000.00
435	DD	British Gas	cancelled	
436	BP	SSE	Electricity Charges - Office	1,340.86
				<hr/> 57,256.59

POLICY FINANCE MEETING
1 JUNE 2022

SCHEDULE OF PAYMENTS - JANUARY - MARCH 2022

438	BP	Torfaen County Borough	Salary Adjustment - December	57,256.59
439	BP	Orbits IT	365 Licences - March	6,146.90
440	BP	One Voice Wales	Training - RG	274.14
441	BP	Churches Fire Security	CCTV Maintenance	40.00
442	BP	Churches Fire Security	Alarm Monitoring & Maint - Office	72.00
443	BP	Torfaen County Borough	Building Cleaning - March	22.26
444	BP	JS Cleaning Services	Window Cleaner	655.67
445	BP	St John's Ambulance	Services - Christmas Cav 2021	108.00
446	BP	Torfaen County Borough	Weish Language Translation	180.00
447	BP	Torfaen County Borough	Salary OW - Yth Project - Jan	16.46
448	BP	Torfaen County Borough	Salary OW - Yth Project - Feb	3,412.16
449	BP	Crane Street Church	Hire of Hall - Yth Project	3,412.16
450	BP	Torfaen County Borough	Provision / Installation - 6 Litter Bins	75.00
451	BP	International Spinal Research	Grant	2,534.40
452	BP	Wales Air Ambulance	Grant	50.00
453	BP	St John's Ambulance Griffithstown	Grant Aid	400.00
454	BP	Noah's Ark Children's Hospital	Grant	350.00
455	BP	Miss J Wright	Reimbursement - Yth Project	200.00
456	BP	Blaendare Allotment Assoc		6.50
457	BP	Race FC	LVF - JK	300.00
458	BP	Pontymoile Community Hall	LVF - JK	300.00
459	BP	Pontymoile OAP Club	LVF - JK	400.00
460	BP	The Race Club	LVF - JK	400.00
461	BP	West Mon RFC	LVF - JK	300.00
462	BP	Woodlands Camera Club	LVF - JK	400.00
463	BP	Parkinson's Disease Torfaen	LVF - RM	200.00
464	BP	4th Gwent Boys Brigade	LVF - RM	500.00
			LVF - RM	400.00

78,412.24



POLICY FINANCE MEETING
1 JUNE 2022

SCHEDULE OF PAYMENTS - JANUARY - MARCH 2022

465	BP	Ebenezer Ladies Group	LVF - EC	78,412.24
466	BP	New Inn Community Craft Club	LVF - KJ	50.00
467	BP	Cwmavon WI	LVF - GD	200.00
468	BP	Garnidiffaith Gleemen Male Choir	LVF - GJ	400.00
469	BP	Talywain WI	LVF - LC	100.00
470	BP	Talywain RFC Mini & Jnr	LVF - LC	65.00
471	BP	Garnidiffaith RFC Mini & Jnr	LVF - LC	100.00
472	BP	Garnidiffaith Community Association	LVF - LC	100.00
473	BP	Varteg Community Association	LVF - LC	200.00
474	BP	1st Garnidiffaith Scouts	LVF - LC	200.00
475	BP	Nifty Knitters	LVF - LC	200.00
476	BP	Ti a Fi Plyagroup	LVF - LC	75.00
477	BP	Sebastopol Jnr AFC	LVF - NP EH AL BR	150.00
478	BP	Panteg Cricket Club	LVF - NP EH AL BR	500.00
479	BP	Torfaen Qigong	LVF - NP EH AL BR	400.00
480	BP	New Panteg Jnr RFC	LVF - NP EH AL BR	150.00
481	BP	Griffithstown Jnr AFC	LVF - NP EH AL BR	400.00
482	BP	Pontypool Retired Men's Society	LVF - NP EH AL BR	150.00
483	BP	Nidus Children's Choir	LVF - NP EH AL BR	150.00
484	BP	Torfaen Male Choir	LVF - NP EH AL BR	200.00
485	BP	Golliwopsies Playgroup	LVF - NP EH AL BR	400.00
486	BP	Pontypool Chrys Society	LVF - NP EH AL BR	200.00
487	BP	New Panteg RFC	LVF - NP EH AL BR	400.00
488	BP	Panteg Park Bowls	LVF - NP EH AL BR	400.00
489	BP	Panteg AFC	LVF - NP EH AL BR	400.00
490	BP	Congregational Ch Women's Guild	LVF - NP EH AL BR	150.00
491	BP	Griffithstown Ladies Club	LVF - NP EH AL BR	150.00
				84,702.24

POLICY FINANCE MEETING
1 JUNE 2022

SCHEDULE OF PAYMENTS - JANUARY - MARCH 2022

492	BP	St John Ambulance, Griffithstown	LVF - NP EH AL BR	84,702.24
493	BP	Pontyfelin Ladies Bowls	LVF - NP EH AL BR	350.00
494	BP	Friends of Pontypool Park	LVF - NP EH AL BR	250.00
495	116601	Linden Singers	LVF - NP EH AL BR 2020/21/22	200.00
496	BP	Griffithstown Allotment	LVF - NP EH AL BR	150.00
497	BP	Griffithstown Community Hall	LVF - NP EH AL BR	350.00
498	BP	Ennismocraft Crafting Club	LVF - NP EH AL BR	300.00
499	BP	Needles & Pins	LVF - NP EH AL BR	100.00
500	BP	Mello 'D'	LVF - NP EH AL BR	100.00
501	BP	Griffithstown Primary School	LVF - NP EH AL BR	250.00
502	BP	Ysgol Panteg	LVF - NP EH AL BR	150.00
503	BP	1st Griffithstown Guides	LVF - NP EH AL BR	400.00
504	BP	1st Griffithstown Scouts	LVF - NP EH AL BR	400.00
505	BP	TOGs Centre	LVF - NP EH AL BR	500.00
506	BP	Age Connects Torfaen	LVF - NP EH AL BR	500.00
507	BP	Friends of Fishpond Park Panteg	LVF - NP EH AL BR	1,000.00
508	BP	Panteg House Sports & Social	LVF - NP EH AL BR	1,000.00
509	BP	Torfaen Museum Trust	LVF - NP EH AL BR	300.00
510	BP	J B Windows - R Millett	Repairs to Noticeboard	120.00
511	BP	TOGs Centre	LVF - NJ	200.00
512	BP	4th Gwent Boys Brigade	LVF - JJ	100.00
513	BP	All Creatures Great & Small	LVF - JT	200.00
514	BP	Age Connects Torfaen	LVF - BT	200.00
515	BP	Torfaen Museum Trust	LVF - JJ	200.00
516	BP	Torfaen Museum Trust	LVF - BT	200.00
517	BP	Pontnewynydd History	LVF - BT	200.00
518	BP	Panteg Cricket Club	LVF - NJ	200.00

92,722.24

POLICY FINANCE MEETING
1 JUNE 2022

SCHEDULE OF PAYMENTS - JANUARY - MARCH 2022

519	BP	Cyfannol Womens	LVF - JT	92,722.24
520	BP	Padre Pio Catholic	LVF - JT	200.00
521	BP	New Inn Community Craft Club	LVF - NJ	200.00
522	BP	Pontypool Retired Men[']s Society	LVF - JJ	250.00
523	BP	Panteg Ladies Bowls	LVF - JJ	300.00
524	BP	Trac 2	LVF - JJ	500.00
525	BP	Trevelthin & Penygarn Neighbourhood	LVF - MF	500.00
526	BP	Crownbridge Special School	LVF - MF	500.00
527	BP	Torfaen County Borough Council	LVF - MF	1,500.00
528	BP	Initial Washroom	LVF - KJ NJ RO Highway Spd Sign	2,850.00
529	BP	Fairfield Junior	Mat Service	82.71
530	BP	Cymru Both Parents	LVF - LC	95.00
531	BP	Talywain OAP Club	LVF - NB	100.00
532	BP	Ataxia	LVF - NB	100.00
533	BP	Pontypool Park Men's Bowls	LVF - NB	100.00
534	BP	Torfaen Flying Sart	LVF - NJ	100.00
535	BP	Torfaen Library	LVF - NB	100.00
536	BP	Torfaen Mind	LVF - NB	100.00
537	BP	Cwmavon Village Hall	LVF - NB	100.00
539	BP	George Street Primary School	LVF - NB	100.00
540	BP	Merchants Baptist	LVF - JT	200.00
541	BP	New Inn Community	LVF - BT	200.00
542	BP	Pantygasseg Residents	LVF - NJ	200.00
542	BP	Friends of Garnteg School	LVF - JT	200.00
543	BP	Friends of Ysgol Bryn Onnen	LVF LC	200.00
544	BP	Garndiffaith Bowls	LVF LC	200.00
544.6	BP	National Youth Orchestra	LVF LC	200.00
			LVF - JT	200.00
				102,099.95

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POLICY FINANCE MEETING

1 JUNE 2022

SCHEDULE OF PAYMENTS - JANUARY - MARCH 2022

546	BP	New Inn Stroke Association	LVF - KJ	102,099.95
547	BP	Pantygasseg Residents	LVF - BT	300.00
548	BP	Pontypool Retired Men's Bowls	LVF - JJ	300.00
549	BP	Gypsy & Travellers Association	LVF - JK	400.00
550	BP	New Inn Pensioners	LVF - RO	500.00
551	BP	Pantygasseg Residents	LVF - JT	500.00
552	BP	Torfaen Arrows	LVF - JJ	600.00
553	BP	TOGS	LVF - NB	75.00
554	BP	British Gas	Electricity Charges - Unit 8 (Dec)	24.24
555	BP	British Gas	Electricity Charges - Unit 8 (Jan)	49.74
556	BP	SLCC	D & G Training - LM	42.00
557	BP	Nifty Knitters	Duplicate entry	
558	BP	Olivia Williams	YP - Reimbursement	77.25
559	BP	Chloe Goddard	YP - Reimbursement	16.65
560	BP	PSM	YP - Uniform	530.70
561	BP	PSM	YP - Uniform	99.84
562	BP	Torfaen County Borough Council	Supply / Install Xmas Lights	26,400.00
563	DD	123 Telecom	Telephone / Internet Charges	195.00
564	BP	Edge IT	End of Year Seminar LM	81.60
565	BP	Chloe Goddard	YP - Reimbursement	85.64
566	BP	J S Cleaning Services	Window Cleaner - Mar	108.00
567	BP	Olivia Williams	YP - Reimbursement	132.63
568	BP	Torfaen County Borough Council	LVF - KJ Bench Coed Camlas	486.00
569	BP	Welsh Water	Water Charges - Office	174.94
570	DD	BT Payment Services	duplicate entry	
571	BP	Orbits	Support Block	1,200.00
572	BP	Torfaen County Borough Council	Cleaning February	655.67

135,434.85

POLICY FINANCE MEETING
1 JUNE 2022

SCHEDULE OF PAYMENTS - JANUARY - MARCH 2022

572a	BC	Torfaen County Borough Council	Cleaning offset - see email	135,434.85
573	DD	British Gas	Gas Charges - office	169.58
				436.80
				<hr/>
				135,702.07

POLICY FINANCE MEETING - WEDNESDAY 1 JUNE 2022
SCHEDULE OF RECEIPTS - JANUARY - MARCH 2022

Rec No	FROM WHOM RECEIVED	DETAILS	AMOUNT
	May		
26	CCLA	Interest - February	106.84
27	HM Customs & Excise	Vat Refund	10,878.28
28	CCLA	Interest - March	192.23
29	Cash	Proceeds - Christmas Cavalcade	62.00
29	Cash	Proceeds - Christmas Cavalcade	213.64
30	Cash	Reimbursement - YP Trip	155.00
31	Cash	Reimbursement - Plaque GJ	150.00
32	Merthyr Motor Auction	Proceed - Auction (Unit 8) - cheque out of date	57.20
			<hr/>
			11,815.19

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AGENDA ITEM 4

BREAKDOWN - CREDITCARD PURCHASES

DATE	PAYEE	DETAILS	AMOUNT
Office Expenses			
21.12.21	Tesco Gift Card	Festive Light Competition	40.00
21.12.21	Asda Gift Card	Festive Light Competition	60.00
21.12.21	Amazon Gift Card	Festive Light Competition	40.00
21.12.21	Tesco Gift Card	Festive Light Competition	100.00
17.12.21	Amazon	Storage Boxes	55.42
17.12.21	Amazon	Wipe Clean Tablecloth	35.90
			<hr/> 331.32
Youth Project Expenses			
10.12.21	Superbowl Newport		240.00
17.12.21	Baker Ross		142.56
			<hr/> 382.56
			713.88

BREAKDOWN - CREDITCARD PURCHASES

DATE	PAYEE	DETAILS	AMOUNT
Office Expenses			
13.01.22	Amazon	USB Microphones	43.98
19.01.22	Cartridge Save	Ink Cartridge	59.18
19.01.22	Amazon	Keyboard	18.94
01.02.22	Amazon	Wireless Mouse	11.98
01.02.22	Amazon	Laptop Stand	23.99
06.02.22	Amazon	Wireless Mouse	11.98
			<u>170.05</u>
Youth Project Expenses			
08.02.22	Amazon	Presentation Display	59.91
08.02.22	Amazon	Craft paper	4.99
			<u>64.90</u>
			234.95

BREAKDOWN - CREDITCARD PURCHASES

DATE	PAYEE	DETAILS	AMOUNT
Office Expenses			
18.02.22	McAfee	Software Subscription	89.99
03.03.22	Amazon	Stationary	20.41
04.03.22	Amazon	Stationary	42.26
07.03.22	Cartridge Save	Ink Cartridge	58.06
09.03.22	Amazon	Stationary	26.58
09.03.22	Amazon	Stationary	14.24
			<hr/> 251.54
Youth Project Expenses			
14.02.22	Amazon	Karaoke Machine	41.10
14.02.22	Amazon	Scrap book Crafts	8.97
14.02.22	Amazon	2yr insurance for Musical	6.99
14.02.22	Amazon	Ukulele for beginners	44.23
14.02.22	Amazon	Keyboard	53.38
14.02.22	Amazon	Acoustic Guitar	70.24
15.02.22	Amazon	Keyboard Stand	21.86
15.02.22	Amazon	Crafting	22.08
27.02.22	Amazon	Disco Light	22.06
10.03.22	Amazon	Crafting	8.37
10.03.22	Amazon	Crafting/Games	61.60
			<hr/> 360.88
			612.42

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POLICY AND FINANCE COMMITTEE

1st June 2022

Request for Additional Credit Cards

1.0 Purpose of Report

- 1.1 To request authorisation for the (Temporary) Clerk & Finance Manager to have a credit card issued for business use of the council with specified spend limits.

2.0 Background

- 2.1 The Clerk has in the past had a credit card with a £5000 limit spend to purchase high value items ie flights for Twinning.
- 2.2 The Projects & Events Manager currently has a credit card with a £1000 limit this is to be retained for future purchases, particularly projects and events expenditure.
- 2.3 The Finance Manager will require a credit card to pay for everyday purchases i.e. Amazon purchases and Youth Project spend.
- 2.4 It should also be noted that the previous clerks credit card will be cancelled.

3.0 Proposal

- 3.1 It is recommended that the committee agree to additional credit cards being issued with spend limits as detailed:
- The Clerk £5000 spend limit
 - Finance Manager £1000 spend limit

Mrs L M McMail
Finance Manager
1st June 2022

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Pontypool Community Council

Financial Budget Comparison

For the year ending 31/03/22.

Includes due and unpaid transactions.

Includes commitments.

Excludes transactions with an invoice date prior to 01/04/21

	Budget to 31.03.22	Reserve Movements	Actual Net Spend	Balance
INCOME				
Council				
101 Precept	£698,809.00	£0.00	£698,809.00	£0.00
102 Sale of Taskforce fixed assets	£0.00	£0.00	£47.67	£47.67
105 V.A.T.Refund	£0.00	£0.00	£27,228.66	£27,228.66
Total Council	£698,809.00	£0.00	£726,085.33	£27,276.33
Policy & Finance Committee				
301 Bank Interest (CCLA)	£1,400.00	£0.00	£514.90	-£885.10
310 Barclaycard Rebate	£60.00	£0.00	£582.04	£522.04
315 Grant Income	£0.00	£21,415.00	£21,415.00	£0.00
330 Pontypool Regeneration	£0.00	£0.00	£1,118.39	£1,118.39
335 Refund from Suppliers	£0.00	£0.00	£400.00	£400.00
Total Policy & Finance Committee	£1,460.00	£21,415.00	£24,030.33	£1,155.33
Events Committee				
501 Party in the Park	£5,000.00	£0.00	£0.00	-£5,000.00
505 Christmas Trees	£2,000.00	£0.00	£0.00	-£2,000.00
506 Christmas Cavalcade	£0.00	£0.00	£275.64	£275.64
Total Events Committee	£7,000.00	£0.00	£275.64	-£6,724.36
Youth Work Project				
701 Youth Project Misc Income	£0.00	£0.00	£155.00	£155.00
Total Youth Work Project	£0.00	£0.00	£155.00	£155.00
Total Income	£707,269.00	£21,415.00	£750,546.30	£21,862.30

Pontypool Community Council

Financial Budget Comparison

For the year ending 31/03/22

Includes due and unpaid transactions.

Includes commitments.

Excludes transactions with an invoice date prior to 01/04/21

	Budget to 31.03.22	Reserve Movements	Actual Net Spend	Balance	Notes
EXPENDITURE					
Establishment Committee					
2001	Salaries	£206,000.00	£0.00	£240,901.62	-£34,901.62
2010	Conferences/Training	£2,000.00	£0.00	£448.00	£1,552.00
2015	Health and Safety & PPE	£1,500.00	£0.00	£917.74	£582.26
2020	Payroll Charges	£700.00	£0.00	£0.00	£700.00
Total Establishment Committee		£210,200.00	£0.00	£242,267.36	-£32,067.36
Policy & Finance Committee					
3001	Rent, Rates & Water	£28,800.00	£0.00	£28,978.43	-£178.43
3010	Fuel Charges	£6,500.00	£0.00	£6,045.18	£454.82
3015	Office Equipment & Consumables	£11,300.00	£0.00	£4,337.88	£6,962.12
3025	Cleaning	£9,700.00	£0.00	£9,253.04	£446.96
3030	Maintenance Contracts	£4,000.00	£0.00	£1,284.59	£2,715.41
3035	Office Contracts	£10,400.00	£0.00	£9,857.30	£542.70
3110	Insurance	£4,500.00	£0.00	£4,662.93	-£162.93
3120	Association Subscriptions	£5,625.00	£0.00	£6,344.00	-£719.00
3122	Stationery	£1,600.00	£0.00	£1,149.97	£450.03
3125	Audit Fee	£4,200.00	£0.00	£3,500.00	£700.00
3130	Postages	£2,100.00	£0.00	£113.71	£1,986.29
3160	Photocopying Costs	£1,500.00	£0.00	£1,052.01	£447.99
3165	Advertising	£1,500.00	£0.00	£0.00	£1,500.00
3170	Publications & Licences	£1,000.00	£0.00	£869.76	£130.24
3175	Website Design	£1,000.00	£0.00	£285.00	£715.00
3180	Welsh Language Translation	£800.00	£0.00	£60.85	£739.15
3185	Bank Charges	£100.00	£0.00	£25.00	£75.00
3190	Mobile Telephone	£300.00	£0.00	£180.19	£119.81
3200	Local Voluntary Funding	£52,500.00	£0.00	£46,196.00	£6,304.00
3210	Community Notice Boards	£6,000.00	£0.00	£300.00	£5,700.00
3500	Youth Council (Delegated Budget)	£1,250.00	£0.00	£0.00	£1,250.00
3600	Election Expenses	£5,000.00	£0.00	£0.00	£5,000.00
3605	Chairman's Allowance	£1,500.00	£0.00	£1,500.00	£0.00
3610	Members Remuneration IRPW	£6,000.00	£0.00	£4,550.00	£1,450.00
3615	Repairs, Chain of Office	£500.00	£0.00	£0.00	£500.00
3620	Vice-Chairman's Allowance	£500.00	£0.00	£500.00	£0.00
3625	Conference Fees & Expenses	£500.00	£0.00	£45.00	£455.00
3630	Attendance Allowance	£500.00	£0.00	£0.00	£500.00
3635	Members Training	£1,000.00	£0.00	£0.00	£1,000.00
3640	Publicity Items	£1,000.00	£0.00	£0.00	£1,000.00
3645	Photographs	£150.00	£0.00	£0.00	£150.00
3650	Refreshments	£1,200.00	£0.00	£12.80	£1,187.20
3655	Annual Dinner	£2,500.00	£0.00	£0.00	£2,500.00
4090	Playground Equipment	£0.00	£16,415.00	£18,175.00	-£1,760.00
4095	Maintenance of CCTV	£0.00	£0.00	£4,185.00	-£4,185.00
7005	Other Community Benefit Projects	£20,000.00	£0.00	£0.00	£20,000.00
Total Policy & Finance Committee		£195,025.00	£16,415.00	£153,463.64	£57,976.36

Planning & Environment Committee					
4001	Environmental Awards/Projects	£4,000.00	£0.00	£4,162.00	-£162.00
4005	Litter Bins / Doggy Bins	£4,000.00	£2,736.00	£4,848.00	£1,888.00
4010	Spring Flowers	£2,500.00	£0.00	£0.00	£2,500.00
4015	Forest School	£2,000.00	£0.00	£1,800.00	£200.00
4020	Benches	£3,000.00	£0.00	£0.00	£3,000.00
4035	Environmental Quiz	£660.00	£0.00	£0.00	£660.00
4050	Footpaths	£200.00	£0.00	£0.00	£200.00
4055	Woodland Rent & Amazing Tree	£150.00	£1,428.50	£1,687.65	-£109.15
4100	Pontypool Regeneration	£30,000.00	£0.00	£3,467.99	£26,532.01
4105	Playschemes/Hunger Club	£29,000.00	£0.00	£29,000.00	£0.00
4110	Public Toilets	£5,000.00	£0.00	£5,000.00	£0.00
Total Planning & Environment Committee		£80,510.00	£4,164.50	£49,965.64	£34,708.86

Events Committee

5001	Party in the Park	£15,000.00	£0.00	£1,300.00	£13,700.00
5020	Christmas Lights	£60,000.00	£0.00	£43,878.93	£16,121.07
5025	Christmas Trees	£35,000.00	£0.00	£22,022.47	£12,977.53
5030	Christmas Cavalcade	£13,000.00	£0.00	£13,915.52	-£915.52
5050	Eisteddfod	£9,000.00	£0.00	£3,968.00	£5,032.00
5065	Additional Events	£5,000.00	£0.00	£1,005.48	£3,994.52
5075	Poetry Competition	£500.00	£0.00	£0.00	£500.00
5080	Photography Competition	£500.00	£0.00	£7.47	£492.53
5085	Testimonials	£200.00	£0.00	£0.00	£200.00
5090	Chairman's Concert	£200.00	£0.00	£0.00	£200.00
5100	Youth Festival - Pontypool Festival	£5,000.00	£0.00	£0.00	£5,000.00
5105	Youth Festival - incl Oversee Airfares	£2,000.00	£0.00	£0.00	£2,000.00
5200	Twinning - Chairman's Visits	£2,000.00	£0.00	£0.00	£2,000.00
Total Events Committee		£147,400.00	£0.00	£86,097.87	£61,302.13

Grants

6001	Running Costs Grants	£18,000.00	£0.00	£18,000.00	£0.00
6005	Grounds Maintenance	£8,100.00	£0.00	£8,100.00	£0.00
6010	Sponsorship Grant (Section 19)	£6,000.00	£0.00	£0.00	£6,000.00
6015	Grant Aid - Halls	£5,000.00	£0.00	£3,850.00	£1,150.00
6020	Grants- Misc	£4,250.00	£0.00	£1,550.00	£2,700.00
6025	Presentation Evenings	£1,000.00	£0.00	£0.00	£1,000.00
6036	Play Packs	£0.00	£0.00	£2,000.00	-£2,000.00
Total Grants		£42,350.00	£0.00	£33,500.00	£8,850.00

Youth Work Project

7001	Youth Project	£53,000.00	£0.00	£50,711.89	£2,288.11
Total Youth Work Project		£53,000.00	£0.00	£50,711.89	£2,288.11

Total Expenditure	£728,485.00	£20,579.50	£616,006.40	£133,058.10
Total Income	£707,269.00	£21,415.00	£750,546.30	£21,862.30
Total Expenditure	£728,485.00	£20,579.50	£616,006.40	£133,058.10
Total Net Balance	-£21,216.00		£134,539.90	
Reserve to offset	£21,216.00			

Nett effect **0**

Items marked in yellow to be transferred to an Earmarked Reserve – see report

Pontypool Community Council

Financial Position as at 31.03.22

Closing Bank Account Balances

CURRENT ACCOUNT	£207,839.87
Petty Cash Account	£200.00
CCLA Public Sector Deposit Fund	£760,842.36
Gateway Credit Union Account	£15,155.23
Total	£984,037.46

Reserve Balances

Party in the Park 2020	£12,892.96
Pontypool Regeneration	£160,461.01
Election Expenses	£33,243.00
Repairs	£5,000.00
Office Equipment	£4,944.58
Youth Council	£3,429.00
Welfare Rights Project	£20,105.00
Twinning Youth Festival	£24,190.00
Christmas Lights	£29,803.83
Community Resources	£39,263.00
Environmental Schemes	£3,404.00
Play Equipment	£38,164.00
Salary Contingency Reserve	£10,000.00
General Contingency Reserve	£14,500.00
Local Voluntary Funding	£11,117.00
Environmental Awards/Projects 2020	£3,000.00
Litter Bins 2020	£1,824.00
New Events 2020	£1,237.46
Christmas Trees 20/21	£13,000.00
Eisteddfod 2021	£2,959.80
Youth Project 20/21 underspend	£17,900.00
Members Training	£1,000.00
Play Equipment - Maintenance 2022 -2027	£5,000.00
Sponsorship Grants c/f from 31.03.22 Min No 400	£6,000.00
Grant Aid - Halls Min No 247	£1,150.00
Total Earmarked Reserves as at 31.03.22	£463,588.64

Jane Wright

From: Thomas Boor <thomas@tvawales.org.uk>
Sent: 19 May 2022 12:36
To: Jane Wright
Cc: Volunteering
Subject: TCVA Sponsor

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jane

Thanks for letting us know that Pontypool CC would like to be a Gold Sponsor. The Gold categories that remain are:

Arts, Culture & Heritage Volunteer or Group of the Year –

This award recognises those who contribute to the cultural life of Torfaen through encouraging and providing engagement with: music, arts, creative writing, dance, history and heritage. This category is open to an individual volunteer, or to an organisation that enables volunteers to participate in and promote cultural experiences.

Here are a few examples of volunteer activities that would fit into this category:

- Volunteer at a community event
- Participate in a local theatre group
- Volunteer at a museum or art gallery
- Support a local cultural institution
- Organise volunteer cultural tours
- Share their time to support community choirs, dance groups, art groups, heritage groups
- Volunteer to teach art, music or dance in a community setting
- Showcase the diversity of art and culture in Torfaen
- Takes part in any other volunteer activity that supports art, culture or Heritage

Civic Award of the Year –

Those who have gone above and beyond in commitment and passion for their governance role and those who have made a significant contribution to the education of the children and young people in their schools and communities. An honour is not a reward for doing a 'good day's work', or a reward for the length of service. It is about the impact the person has made.

Trustee Volunteer of the Year –

This award recognises an exceptional and influential trustee who demonstrates outstanding dedication and commitment to an organisation. Supporting evidence must make reference to their contribution and the level of commitment given by this person in both quality and quantity

If you could let us know as soon as possible, and we can set the ball rolling.

Regards

Thomas

Third Sector Development Officer

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POLICY AND FINANCE COMMITTEE

1st June 2022

JUNIOR TEAM SPONSORSHIP

1.0	<u>Purpose of Report</u>
1.1	To provide information for the Committee to select team(s) to be awarded the Junior Sponsorship grant for 2021/2022. The budget was unused in 2021/22 and therefore carried over to an Earmarked Reserve for £6,000.
2.0	<u>Background</u>
2.1	The Council has agreed to sponsor junior team(s) from various areas of Pontypool. The sponsorship is usually in the form of a kit.
3.0	<u>Teams</u>
3.1	<p>Below is a list of junior teams in the Pontypool area who were eligible to receive sponsorship this year (as they did not receive sponsorship in the last year these grants were awarded). Letters were sent out inviting clubs to apply.</p> <ul style="list-style-type: none">• Fairfield United Junior• Garndiffaith RFC• Griffithstown Junior AFC• New Inn Junior and Youth AFC• New Panteg RFC• Talywain RFC• Cwmffrwdroer F.C.
3.2	<p>Clubs were asked to submit the following information:-</p> <ul style="list-style-type: none">• The number of junior teams• The number of children in each team• The length of time the team has been running• How the sponsorship will be spent
3.3	A requirement of the sponsorship would be that the Community Council would be acknowledged on any promotional material including kit.
3.4	<p>Six replies have been received to date:-</p> <ul style="list-style-type: none">• Garndiffaith RFC• Fairfield United Junior

	<ul style="list-style-type: none"> • Griffithstown Junior AFC • New Inn Junior and Youth AFC • Talywain RFC • Cwmffrwdroer FC
3.5	Details of each club are included in the appendix to this report.
4.0	<u>Recommended</u>
4.1	That the Committee considers sponsorship to the clubs who submitted the relevant information from the 2021/2022 budget allocation.

Ms. C Peterson
Admin. Officer
23/05/22

N.B. Awaiting replies from
New Panteg RFC Junior

Policy and Finance Committee

1st June 2022

Junior Sports Sponsorship

<u>Name of Club</u>	<u>The number of Junior Teams</u>	<u>The number of children in each team</u>	<u>The length of time the team has been running</u>	<u>How the Sponsorship will be spent</u>
Griffithstown Junior AFC	8	U5/6 – 56 U7x, U7y, U7z – 31 U8s – 14 U11s – 20 U12s – 14 U15s – 18	46 years	Additional kit and running costs
New Inn Junior and Youth AFC	6	U6 – 8 U8 12 U9 -12 U10 -14 U14 – 16 U15 16	2 years 3 years 4 years 5 years 8 years 9 years	New kit and equipment for U6's
Talywain RFC	4	U7s – 9 U8s – 10 U10s – 16 – (8 of which are new players as a result of the merge with		Basic equipment, playing kit and courses for parents and community volunteers e.g., coaching, first aid, refereeing and food hygiene

		<p>Fairfield Football Club)</p> <p>U13s - will start again in 2 weeks time around 12 have expressed an interest in joining</p> <p>Tiny Tigers Rugby 3 -5 years provide more fun based training</p> <p>A new team of U7s will be created in September when 8 players turn 6</p>		
Cwmffwrdoer FC	4	<p>U11s – 13</p> <p>U12s – 15</p> <p>U13s – 18</p> <p>U15s - 18</p>	<p>3 years</p> <p>4 years</p> <p>3 years</p> <p>7 years</p>	<p>Training equipment, storage container to keep equipment safe, football leader certificates for each coach, first aiders for each team and safeguarding certificates</p>
Garndiffaith RFC	6	<p>Tiny tumpers – 16</p> <p>U7s – 13</p> <p>U8s – 9</p> <p>U9s – 11</p> <p>U10/11s – 17</p> <p>U15s – 26</p>	2018	<p>New kit for players in particular U10/11s team</p>

Fairfield United AFC Mini & Juniors	100 Children From Under 6's to Under 15's	Junior Teams Under 12's Under 13's Under 15's		New kit for Under 15's going into the Under 16's league next season
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Richard Gwinnell

From: Puddy, Lyndon <Lyndon.Puddy@torfaen.gov.uk>
Sent: 16 May 2022 13:36
To: Richard Gwinnell
Cc: Lear, Sharon; Cindy Challenger; Pontypool
Subject: RE: Quote QUO00110 from Audio Visual Alarms Fire and Security ltd for

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Hi Richard

4

I have issued an instruction for the work to be repaired on this occasion. I did raise with the Council the position of the report content and have agreement with BTC to an additional 25% to the annual maintenance charge to cover repair and replacement costs. Is it possible to have a meeting with the Chair please to outline our position please, as the Council is aware we replaced all the cameras via the capital programme it's the maintenance/repair ie the revenue costs that's an issue as we have no dedicated repair budget for it.

Best wishes

→ Pst CHe 1 June

Lyndon

Lyndon Puddy

Head of Public Services Support Unit (PSSU)/Pennaeth Uned Cefnogi Gwasanaethau Cyhoeddus (UCGC)

Public Service Support Unit (PSSU) / Uned Cefnogi Gwasanaethau Cyhoeddus (UCGC)

Torfaen County Borough Council / Cyngor Bwrdeistref Sirol Torfaen

Glantorfaen Road, Pontypool, NP4 6YB

Tel / Ffôn: 01495 742304

Email / Epost: Lyndon.puddy@torfaen.gov.uk



From: Richard Gwinnell <clerk@pontypoolcc.gov.uk>

Sent: 16 May 2022 13:22

To: Puddy, Lyndon <Lyndon.Puddy@torfaen.gov.uk>

Cc: Lear, Sharon <sharon.lear@torfaen.gov.uk>; Cindy Challenger <cchallenger@pontypoolcc.gov.uk>; Pontypool <Pontypool@pontypoolcc.gov.uk>

Subject: FW: Quote QUO00110 from Audio Visual Alarms Fire and Security ltd for

3

External: This email originated from outside Torfaen County Borough Council. Please take care when clicking links. Allanol: Mae'r e-bost yma wedi dod o'r tu allan i Gyngor Bwrdeistref Sirol Torfaen, cymerwch ofal wrth glicio ar ddolenni.

Hi Lyndon, hope all is well with you. I have just received this email. Pontypool CC has not made any change to its previous decision about the CCTV maintenance costs. What happens now, are TCBC going to pay for the repairs?

Thanks

Richard Gwinnell

Acting Clerk
Pontypool Community Council
Tel 01495 365956
(Mon-Fri 9am to 2pm)

From: Pontypool <Pontypool@pontypoolcc.gov.uk>
Sent: 12 May 2022 17:59
To: Richard Gwinnell <clerk@pontypoolcc.gov.uk>; Cindy Challenger <cchallenger@pontypoolcc.gov.uk>
Subject: FW: Quote QUO00110 from Audio Visual Alarms Fire and Security ltd for

This was in the PCC inbox.

Mrs Annette Ambrosen
Swyddog Prosiectau/ Events Officer
Cyngor Cymuned Pont-y-pŵl/Pontypool Community Council
35A Stryd Masnach/35A Commercial St
Pont-y-pŵl/ Pontypool
Torfaen
NP4 6JQ

01495 365951

From: Puddy, Lyndon <Lyndon.Puddy@torfaen.gov.uk>
Sent: 12 May 2022 13:01
To: Pontypool <Pontypool@pontypoolcc.gov.uk>
Cc: Lear, Sharon <sharon.lear@torfaen.gov.uk>
Subject: FW: Quote QUO00110 from Audio Visual Alarms Fire and Security ltd for

2

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Hi Richard

You would recall that I resented a report to the Council re CCTV that included significant capital investment from us in terms of renewal and proposal for the maintenance of the cameras to be a proposal for the town councils to support maintenance and repair. From memory the Council agreed to support maintenance but not the 25% toward repair. We now have our first issue on this as the cameras require repair. Has the Council changed their view in anyway or is it still a no to repair please, presently the cameras are not working.

Thanks

Lyndon

Lyndon Puddy

Head of Public Services Support Unit (PSSU)/Pennaeth Uned Cefnogi Gwasanaethau Cyhoeddus (UCGC)
Public Service Support Unit (PSSU) / Uned Cefnogi Gwasanaethau Cyhoeddus (UCGC)
Torfaen County Borough Council / Cyngor Bwrdeistref Sirol Torfaen
Glantorfaen Road, Pontypool, NP4 6YB

Tel / Ffôn: 01495 742304

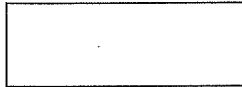
Email / Eboost: Lyndon.puddy@torfaen.gov.uk

If you have any questions, please let us know.

Thanks,

Audio Visual Alarms Fire and Security Ltd

Salvatore Turone, Unit 322 Woodside Way, Springvale Industrial Estate, Cwmbran, Torfaen, NP44 5BR



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From: Dixon, Mark <MarkDixon@srswales.com>
Sent: 12 May 2022 12:42
To: Puddy, Lyndon <Lyndon.Puddy@torfaen.gov.uk>
Subject: FW: Quote QUO00110 from Audio Visual Alarms Fire and Security ltd for

①

Hi,
Cameras in Pontypool town Centre have gone down because of failed link, Quote attached to get them repaired.



Mark Dixon
CCTV & Control room Supervisor,
Shared Resource Service, Ty Cyd 1, Gilchrist Thomas Estate, Blaenavon, NP4 9RL
Phone / Ffôn 01495 742922
Mobile / Ffôn Symudol:
Email/Ebost: markdixon@srswales.com

From: noreply@joblogic.com <noreply@joblogic.com>
Sent: 12 May 2022 12:38
To: Dixon, Mark <MarkDixon@srswales.com>
Subject: Quote QUO00110 from Audio Visual Alarms Fire and Security ltd for

External: This email originated from outside the Shared Resource Service (SRS). Please take care when clicking links.
Allanol: Daeth yr e-bost hwn o'r tu allan i'r Gwasanaeth Rhannu Adnoddau (SRS). Cymerwch ofal wrth glicio dolenni.



Dear Mark,

Here's quote QUO00110 for £2,040.00. (incl VAT)

You may also view this quote online by visiting:

Quotation

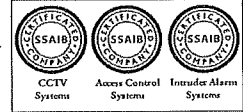


AVA

FIRE & SECURITY

an **AVA** company

AVA Fire and Security Ltd
 Unit 322 Wood Side Way
 Springvale Industrial Estate
 Cwmbran
 Torfaen
 NP44 5BR



VAT No.	302867312	Telephone	01633 862 177
Company No.	AVA Fire and Security Ltd	eMail	sales@ava-cctv.co.uk

Prepared By:	Salvatore Turone	Date:	12/05/2022
Quotation Number:	QUO00110		

Customer Details

Customer:	TCBC - Torfaen County Borough Council - Head Office
Contact:	Lyndon Puddy
Telephone Number:	01495 742566

Customer Address	Site Address
TCBC - Torfaen County Borough Council - Head Office Civic Centre Pontypool Torfaen NP4 6YB	TCBC - Pontypool Town Centre Town Centre Area Pontypool Torfaen

Quotation Details

Scope of work
Replace failed wireless links in Pontypool town centre.

Item Description	Quantity
Other	2.00

Total Excluding VAT:	£1,700.00
VAT Amount:	£340.00
Total Including VAT:	£2,040.00

This quotation is based upon our understanding of your requirements as discussed. Should you require any alterations to this proposal please do not hesitate to contact us.

Locations to be confirmed upon installation

Thank you for the opportunity to provide this quotation. We can also offer an extended annual maintenance, remote monitoring to a Central Monitoring Station, 24 hour call outs and advice. If you would like any further information please do not hesitate to contact us.

ADDITIONAL

- All proposed works to be carried out within normal working hours ie Mon-Fri 8.30am-5.00pm
- Plant requirements (if any) to be provided by others unless informed otherwise.
- All additional containment ducts and civil works not listed are to be provided by others.

All prices quoted are exclusive of VAT

All prices quoted are valid for a period of 90 days

This cost assumes NO retention after final completion

Please note our payment terms are strictly 30 days from date of invoice

Our Standard Terms and Conditions Apply (supplied upon request.

AVA Security has 30 years of experience in the security industry. We're specialists in the installation and maintenance of fire and burglar alarms and the latest IP & digital security systems. We are ISO 9001 & ISO 14001 and SSAIB Approved.

<p>We work for:</p> <ul style="list-style-type: none">• Local government• Health boards• Housing Associations• Local and national businesses• MOD contracting• National franchises• Small and Large domestic households	<p>We offer a wide range of services:</p> <ul style="list-style-type: none">• INTRUDER ALARMS• CCTV• FIRE• ACCESS CONTROL SYSTEMS• AUDIO SYSTEMS• NETWORK SYSTEMS• AUTOMATED GATES AND BARRIERS• FIRE EXTINGUISHERS
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Please feel free to call us if you would like and further information on our services.
www.ava-cctv.co.uk

AGENDA ITEM 11



APPLICATION FOR LOCAL VOLUNTARY FUNDING

Name of Organisation:	Garndiffaith RFC
<i>Is Organisation a Charity Yes / No</i>	
Nature of Organisation:	Local Rugby Club run by volunteers, celebrating their centenary year.
Purpose of Grant:	Support with costs of centenary kit for adult team.
Name of Councillor:	Lynda Clarkson/ Giles Davies
Ward:	Varteg and Garndiffaith
Declaration of Interest: / NO	Details of Personal Interest:
<p>I verify that the organisation requires funding for the purposes stated above.</p> <p>I verify that the organisation has a Safeguarding policy in place if dealing with children and vulnerable adults.</p>	
Amount to be allocated (Limit £500) £200.....	Signed: LM Clarkson.....Giles Davies..... Dated:17/5/22.....

POLICY AND FINANCE

1st JUNE 2022

LOCAL VOLUNTARY FUNDING

<u>Councillor</u>	<u>Requested Amount</u>	<u>Organisation</u>	<u>Reason</u>	<u>Power/Act to Ward Grant</u>
Cllr. L Clarkson and Cllr. G Davies	£200	Garndiffaith RFC	Support with costs of centenary kit for adult team	Local Government Act (Miscellaneous Provisions) Act 1976, s.19

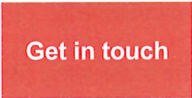
Carol Peterson

From: Tracy Burns, Teenage Cancer Trust <tracy.burns@teenagecancertrust.org>
Sent: 10 March 2022 15:43
To: Pontypool
Subject: Application for Grant

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Pre-header text

[View this email online](#)



Dear Community Clerk,

On behalf of Teenage Cancer Trust Cymru, I would like to apply for a small grant.

Who we are

This year, 178 teenagers and adults in Wales will hear the devastating words “you have cancer”.

Cancer throws young people's lives into chaos, leaving them feeling isolated, scared and out of control. And it can have a lasting impact on their future, even for those who recover. Teenage Cancer Trust puts young people in the best possible place, physically, mentally.

We're a national charity with a strong community focus in Wales.

At our specialist unit at University Hospital of Wales in Cardiff we bring young people together for treatment alongside others their own age, in an age-appropriate space designed just for them. Having treatment in a place that feels more normal, and alongside other young people they can relate to makes a huge difference.

Our goal is to ensure that every young person with cancer has access to our expert support from the moment they hear the word “cancer”. Through our nursing and support service we can make that happen – reaching out to young people in other hospitals and in their local community across Wales. We will launch our outreach programme in Wales later this year. This means that young people in Wales will be able to access treatment and support in their local community and a hospital closer to home.

We are working extremely hard to reach this goal and help grow Wales as a region but we still have a long way to go. Your support will help us achieve our aim of being there for every young person with cancer in Wales.

I would be grateful if you would consider a donation or Teenage Cancer Trust as your next Charity of the Year. With your support, we'll ensure that no young person faces

cancer alone.

Why we are applying

Even as local Covid measures relax and life starts to feel more normal for many, young people with cancer continue to be disadvantaged and impacted by restrictions. Coronavirus has hit young people with cancer hard and disrupted our services, but we continue to adapt and ensure they receive specialist support and treatment from our team experts.

We ensure that young people still get one-to-one emotional support with regular texts, video chats and virtual groups. In the last year, we've developed a new app which allows young people to communicate with staff and other young people in a safe environment.

By supporting Teenage Cancer Trust through this grant, you will ensure that young people in your community can continue to access specialist treatment and support.

Thank you,

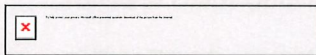
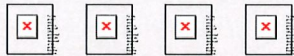


Tracy Burns

Relationship Manager – Wales

Tel 07495 901193

Email tracy.burns@teenagecancertrust.org

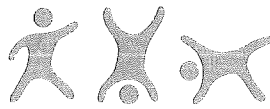


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© Teenage Cancer Trust 2022

Teenage Cancer Trust is a registered charity: 1062559 (England & Wales), SC039757 (Scotland)





AGENDA 12 (ii)
ITEM

Kids Cancer Charity

Kids Cancer Charity is entirely dependent on voluntary donations

Clerk, Mrs Ruth Tucker
Pontypool Community Council
35A Commercial Street
Pontypool
NP4 6JQ

March 2022

Dear Clerk

We are writing to you today to appeal for financial assistance to help us fulfil our commitment to improve the quality of life for children affected by cancer and their families. Our work is vital to the people we support in Pontypool, throughout Wales and the whole of the UK.

Kids Cancer Charity was established in 1989 by a group of parents whose children had been diagnosed with cancer and those experiences had highlighted the drastic lack of information and support available to them. Our charity's aims are simple – to improve the quality of life for children affected by cancer and to support their families through the unimaginable stress that they live with daily.

We understand how it feels to have a child affected by cancer and know that childhood cancer affects the entire family, so we are here to offer both individual and family support.

Our promise to anyone who contacts us is that we'll listen, and we'll try our best to help with our services which include:



Play Therapy; Befriending; Support Groups; Compassionate Care UK Breaks; Disneyland Paris breaks and American Dream Experience breaks.

We believe that helping children and families is all about continuity; no matter what the prognosis – we give our support for as long as it is needed.

Children and families who need our support are referred to us via hospital oncology departments, social services, schools and other organisation and charities from all over the UK.

All our services are free to the families however, the cost of our services to the charity is more than £300,000 per annum.

Appeals Office: 1st Floor, Perch Buildings, 9 Mount Stuart Square, Cardiff Bay, CF10 5EE
Tel: 02920 489833 E-mail: appeals@kidscancercharity.org

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Established in 1989 as Christian Lewis Trust.

Charity Registration number: 1113821 and company limited by guarantee No. 5536898
Registered Office: 62 Walter Road, Swansea, SAI 4PT Tel: 01792 480500 Fax: 01792 480700
Website: www.kidscancercharity.org E-mail: enquiries@kidscancercharity.org

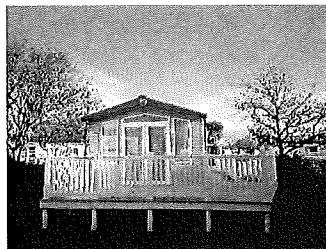


Registered with
FUNDRAISING
REGULATOR

Every donation matters and can help us make that difference.

Just £100 could help us provide 5 hours of emotional support/befriending over the telephone. £350 could help us cover the cost of insurance for one of our caravans.

A donation of £500 would cover the cost of a Compassionate Care UK Break for one family. These breaks are specifically for children who have cancer and their siblings or those bereaved by cancer. Also, when a child has just finished a course of chemotherapy or their prognosis is poor, the family have an opportunity to spend quality time together and enjoy a break in a tranquil, well equipped, safe environment on the Welsh coast.



As a small charity our running costs are kept to a minimum. Any donation that you think fit will go a long way to enable us to continue and indeed enhance the services of the charity.

May I take this opportunity to thank you for your kind consideration.

Yours sincerely

Rose

Rosemarie Davies
Appeals Officer

Kids Cancer Charity will not share your details with any third parties, if you would rather not hear from the charity again, please contact us via email appeals@kidscancercharity.org or by telephone on 029 20489833.

"Thank you so much for letting us stay at the Kids Cancer Charity caravan here at Lydstep Beach. Perfect location and breath-taking views. Just what we needed after months of hospital stays. Emma has recently completed chemotherapy for a brain tumour and this holiday has made her be a 'normal' child again- and has really enjoyed playing in the parks, visiting Folly farm and Caldy island and being on the beach. Thank you." Roberts Family



003343
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Mrs C Challenger
35A Commercial Street
Pontypool
NP4 6JQ

9661/M03872

Be a part of our mission to beat paralysis

Harvey Sihota
Chief Executive



May 2022

Dear Mrs Challenger,

I hope this letter finds you and your family well, and that you have had a good start to the year.

I am pleased to introduce our spring issue of *Connections* – our twice-yearly newsletter. This issue features some wonderful articles, including an interview with our Trustee **Professor Rob Brownstone** regarding his work relating to spinal circuits, a closer look at recent research into spinal stimulation as well as a brief guide outlining how science becomes medicine. We also introduce our new Director of Fundraising, **Louisa McGinn**, who joined us in January alongside the latest fundraising news and opportunities to help support our work.

It's been a busy six months for the charity. We are excited to announce that, in partnership with the **Christopher & Dana Reeve Foundation**, we have funded four brand new research projects focused on forming *new circuits* (connections) in *chronic* (already established) spinal cord injuries. We are hopeful that these translational projects will build on previous research approaches into the repair of the spinal cord. Collectively this research will provide another step toward developing life-changing treatments for those living with the consequences of paralysis today.

Elsewhere, we have continued to support our portfolio of clinical (in human) pilot studies which are using *neurotechnologies* to electrically stimulate the injured spinal cord. We look forward to sharing some of the findings of these promising pilot studies later in the year.

I also wanted to take this opportunity to thank all of those supporters who have helped raise funds over the winter and into spring. It was energising to see so many runners back pounding the streets across different marathon events again, including the London Marathon in October. I know we are actively recruiting runners for this year and next, just visit spinal-research.org/get-moving for details of all of our challenge events.

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Our pipeline of research activity is only possible because of the support we receive from people like you. We know our community is quite rightly impatient to see results and this fuels our own determination to accelerate the development and delivery of meaningful treatments.

So, I want to ask if you will consider making a donation of £110 today. Your donation will go towards helping us secure our current research portfolio and allow us to invest in future projects so that together we can work towards a future without paralysis.

To make your donation please complete the enclosed donation form and return in the freepost envelope. Donations can also be made online through: www.spinal-research.org.

Don't forget that you can also access a digital version of Connections which includes interactive links to resources and video content of interviews for those that prefer to use their devices. The digital version can be found here: www.spinal-research.org/connections.

Thank you for your ongoing support and donations. You are providing hope for thousands of people in the UK, and millions around the world living with paralysis.

Best wishes



Harvey Sihota
Chief Executive

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Chief Executive Harvey Sihota BSc
Chairman Board of Trustees Robert Shelton
Honorary Treasurer Ian Curtis BA (Hons) FCA
Chairman Scientific Advisory Committee Dr James Guest MD PhD FACS

Registered Office
80 Coleman Street
London
EC2R 5BJ



Registered with
**FUNDRAISING
REGULATOR**

Yes, I will help support vital research into spinal cord injury

From: Mrs C Challenger, 35A Commercial Street, Pontypool, NP4 6JQ

9661/M03872

I would like to donate:

£110 £165 £220 My choice of £ _____

cheque/postal order/CAF voucher made out to Spinal Research **OR**

Credit card*/ Debit card / Mastercard / CAF card *Sorry, we can't accept AMEX

Card No: / / / Expiry Date: /

Cardholder's signature: _____ Date: _____

Here's how I'd like to stay in touch

We'd love to keep you updated on our research projects, our fundraising activities and how you can get involved. Please provide your email address and/or telephone number and tick if you're happy for us to contact you via:

Email: _____ Phone: _____

We hope you are happy with the mailings you receive, but if you would like to change the way we keep in touch, our team are happy to help. Call **020 7653 8935** or email fundraising@spinal-research.org Read our full Privacy Statement at spinal-research.org/privacy

If you would prefer not to receive a thank you letter, please tick here

Make every £1 worth £1.25 with Gift Aid

Yes, I am a UK taxpayer and would like to Gift Aid this donation and any donations I make in the future or have made in the past 4 years to Spinal Research until I notify you otherwise. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. I understand that the charity will reclaim 25p of tax for every £1 that I give. *giftaid it*

No I am not currently a UK taxpayer.

Please let us know if your circumstances change.

Signature: _____ Date: _____



003343

If I had normal bladder and bowel control then it would give me a lot more freedom to live my life the way I would like and I would be able to be more spontaneous

Lizzie, injured in a cycling accident

Please return this form in the FREEPOST envelope provided

Your generous donation will be used wherever the need is greatest across Spinal Research's work, including our life-changing projects and clinical trials.



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Contact Preferences

In order to continue to improve your experience as a supporter, please complete the short form below. This will let us know how we can best contact you and what subjects you may wish to hear about.

Why have you chosen to support the charity? (please tick all that apply).

- I have a Spinal Cord Injury (SCI) / I live with paralysis
- I have a relative with paralysis / SCI
- I have a friend or colleague with paralysis / SCI
- I was lucky to not be paralysed after a medical condition or accident
- I am interested in scientific research
- Other reason (please give reasons below)

I would like to hear more about
(please tick all that apply):

- Scientific news
- Fundraising news
- Volunteering opportunities
- Special offers and promotions

I have a specific interest in
(please tick all that apply):

- | | |
|---------------------------------------|----------------------------------|
| <input type="checkbox"/> Horse racing | <input type="checkbox"/> Cricket |
| <input type="checkbox"/> Horse riding | <input type="checkbox"/> Golf |
| <input type="checkbox"/> Motorsports | <input type="checkbox"/> Running |
| <input type="checkbox"/> Rugby | <input type="checkbox"/> Cycling |

I can be contacted by:

Email: YES NO Email Address:

Telephone: YES NO Telephone:

SMS: YES NO
Mobile number (if different to the above)

Please return your completed form in the Freepost envelope provided.

You can change your preferences at any time. Simply contact us on: info@spinal-research.org or call 020 7653 8935.

Spinal Research promises to respect any personal data you share with us, and we will ensure to keep it safe and secure. We aim to be clear when we collect your information and will not share your details with third parties without your prior consent. Our privacy policy is available here: www.spinal-research.org/privacy

Thank you for your ongoing support. You are providing hope for thousands of people in the UK, and millions around the world living with paralysis.

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Connections

INVESTIGATING SPINAL CIRCUITS PG. 2

SPINAL STIMULATION PG. 3

HOW SCIENCE BECOMES MEDICINE PG. 4

FANTASTIC FUNDRAISERS PG. 5

MEET THE TEAM PG. 6

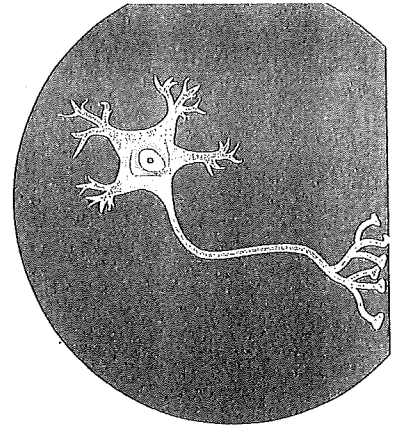
THANK YOU! PG. 7

Spinal Research

NEWSLETTER SPRING 2022

 **spinal
research**

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Investigating Spinal Circuits

We caught up with our Trustee Professor Rob Brownstone about his research background and his recent work looking at spinal cord circuits.

Can you tell us about your background?

I took a neuroscience course at university in the '70s and was hooked. I went on to complete a medical degree, a PhD and a post-doc in neurophysiology.

My clinical speciality is functional neurosurgery, particularly focusing on impaired movement in neurological diseases like motor neurone disease and spinal cord injury (SCI).

How does brain and spinal cord circuitry work?

Consider picking up a cup of tea: higher centres of the brain are involved in the intention to move the hand and selecting the movement required to pick up the cup. A lower centre of the brain called the 'brainstem' sorts the movement command. It communicates with the spinal cord, which organises these signals to instruct muscles. Receptors in the limbs provide feedback to ensure the correct strength and coordination is applied – all these actions are controlled by different circuits.

How are these circuits affected in SCI

Some circuits are damaged. Others lose inputs from the brain, and may 'rewire' in response. One goal in treating movement disability after SCI is to restore the function of circuits that remain. Our spinal cord also controls autonomic functions, like blood pressure. These are things our body controls without thinking and we still don't have a complete understanding of how these circuits fit together.

Autonomic dysreflexia, a potentially lethal spike in blood pressure in people with high level SCI, is an example of how serious dysfunction of these circuits can be. We are looking to find out if we can alter the properties of the cells in those circuits and prevent them being hyperactive.

What is your view on the potential of research into SCI

The future is bright but complicated. Returning full function following spinal cord damage remains difficult. However, we're seeing very promising results combining treadmill training with electrical stimulation. Establishing the best ways to combine treatments like this is the way forward. Progress is incremental but it is happening.

What is your role in Spinal Research?

I was approached by Spinal Research and joined as a trustee in 2021. I wanted to know what else I could do to enhance spinal research and felt this would be a good way to help the community make advances.

What do you enjoy doing away from university?

I enjoy long multi-day hikes, just getting out in nature. We've been hiking in Scotland as well as Italy lately. I've also been doing a bit of bike riding in the New Forest which I love.

What are your plans for 2022?

Lots! I will be back in Canada for my daughter's wedding. I'm also hoping to get back into scientific meetings in person again.

Rob's Message for the SCI community:

The world of science is changing. There is far greater collaboration nowadays as we're realising you need expertise from many areas to solve difficult problems. This is absolutely key for SCI.

We have a lot of researchers who are interested and have expertise in addressing the problem of SCI. There is a lot of momentum to make some really important discoveries.



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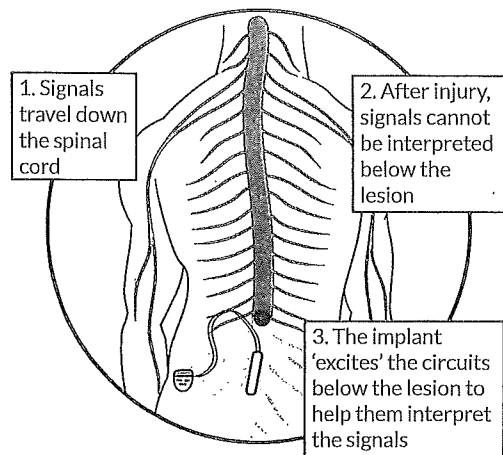
Neuromodulation explained

Taking a closer look at promising spinal stimulation therapies.

You may have seen recently, on the BBC and elsewhere, a number of stories related to studies using spinal stimulation or “neuromodulation” as a potential treatment for spinal cord injury (SCI). We look at some of the key questions, and potential opportunities arising from this type of therapy for paralysis.

What is neuromodulation?

Neuromodulation describes targeted, programmed stimulation in areas of the body that modify the activity of nerves. Recent studies have focused on delivering electrical stimulation to different parts of the spinal cord, in conjunction with a tailored physical rehabilitation regime.



How does it work?

A spinal cord injury disrupts the normal communication pathways between the brain and the cord, with “functions” like movement and sensation affected below the site of the injury.

Neuromodulation boosts nerve signals to “awaken” dormant pathways which may still be intact, in order to restore or improve these functions.

How is the electrical stimulation delivered?

Currently there are two methods in which the electrical stimulation is delivered. This can be done using an implantable device, with a special membrane placed onto the spinal cord itself via a minimally invasive surgical procedure.

Electrical stimulation can also be delivered externally through electrodes which are placed on the skin near the area of the spinal cord responsible for delivering a specific movement or function. For example, to target restoration in hand and arm function these electrodes are placed on the neck. The stimulation is “turned on” using an external or handheld device.

What results have been seen?

Early-stage clinical trials and pilots have demonstrated a variety of outcomes ranging from improved movement and sensation to improvements in bladder and autonomic functions, such as blood pressure regulation.

There is also growing evidence to support that some measure of functional improvement is retained once the stimulation is removed or “switched off”.

How are Spinal Research hoping to develop this technology?

We have a number of spinal stimulation studies in our research portfolio starting or well underway. We look forward to being able to share the results of these clinical pilots with you in the future.

Additionally, we are partnering with ONWARD Medical who are playing a leading role in developing this technology. They are currently running an FDA-pivotal clinical trial with this externally delivered spinal stimulation technology with the objective of making it available in the clinic as soon as possible.

What are the next steps for this type of therapy?

Our next focus will be to continue to refine and improve the use of these technologies whilst bringing together industry, healthcare partners and regulators to prepare the clinical landscape for making this type of therapeutic available to the wider SCI community.

Accelerating delivery of these life changing therapies will take partnerships, coordination and - critically - funding.



How can I find out more?

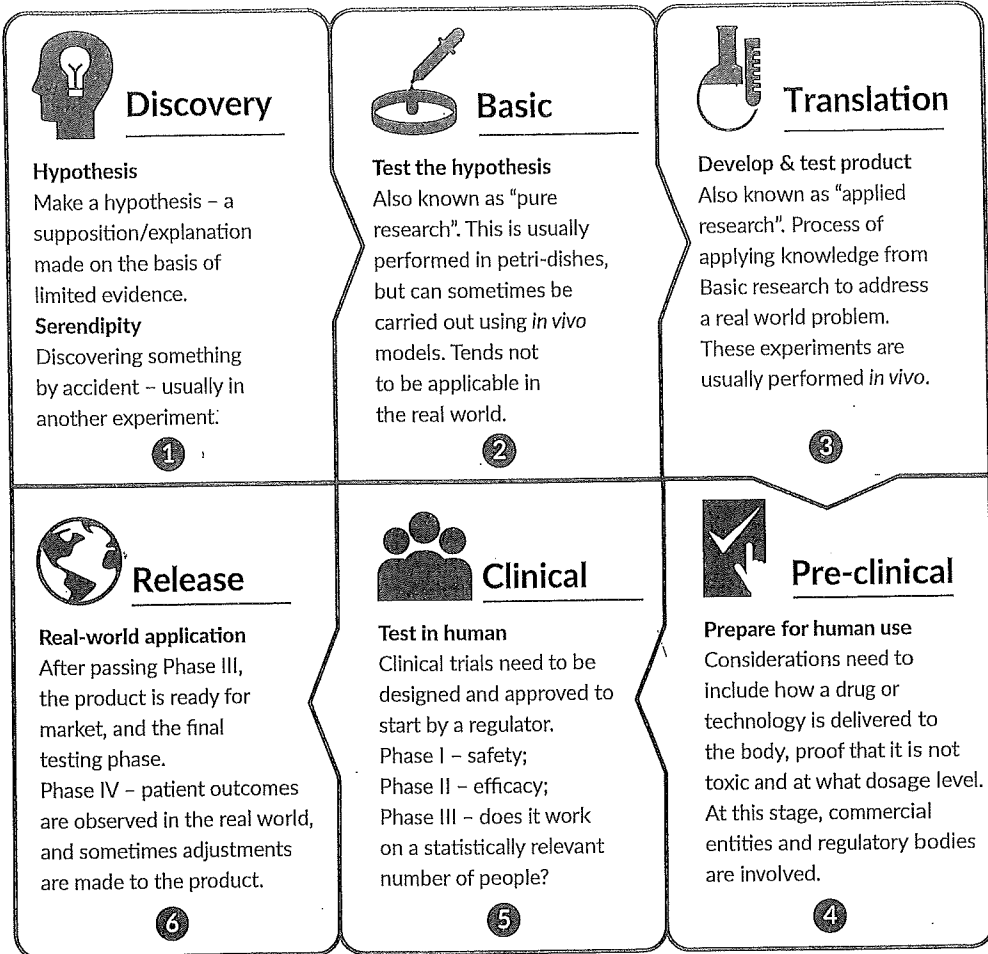
You can find more about this area of study through the research section of our website spinal-research.org/research, as well as onward.com.

For information relating to clinical trials and pilots, please visit scitrials.org.

How Science Becomes Medicine

As we have seen most recently from the rollout of vaccines for Covid-19, developing and distributing new treatments involves a series of different stages and stakeholders.

Spinal Research plays a key role in a number of these stages - from supporting early discoveries to preparing treatments or devices for clinical trials. We also help bridge the gap between scientists, clinicians and industry to accelerate the delivery of meaningful treatments.



Simplifying the Studies...

Our new Facebook page 'Spinal Cord Injury Research' is specifically for those who want to connect with the latest studies.

Join us to get a breakdown of the latest research and discuss these findings in the field of spinal cord injury research.

Please visit: facebook.com/groups/SpinalCordInjuryResearch

Fantastic Fundraisers

Our pipeline of research projects is only possible because of the funding and support we receive from amazing supporters like you. Despite lockdown restrictions, our Fantastic Fundraisers have been taking on all sorts of individual challenges in the name of research. Here are just a couple of stories!

Repping for Research

Pete Linnett was born with spina bifida, but that hasn't stopped him becoming a four-times World's Strongest Disabled Man, and a holder of the World Bench Press Champion title.

This spring (April 30) Pete is flexing his muscles for research, and is aiming to bench press 60 kg through 1000 reps across seven hours. This will be a mammoth total of 60,000 kg, or the equivalent of five double-decker buses lifted as part of one huge bench press challenge!

Last year, Pete completed a 100-mile handcycle from Leicester to Skegness. Buoyed from the success of that challenge, only two weeks later he completed a 6-hour long bench press challenge, raising over £5,000 across the two events.

Good luck from all at Spinal Research!



Glyn's Endurance Challenge

Andrew Williams, who goes by Glyn, completed a phenomenal month-long cycling challenge in March in honour of his son, Alex. Alex suffered a complete C5-level spinal cord injury during a road traffic accident in

2001, passing away in 2009 from complications of his injury. This challenge marks 21 years since his injury.

Originally planning to cycle 700 miles on an exercise bike in his garage, Glyn ended up surpassing 1330 miles. In his final post, he wrote:

"I want to say a big thank you to all the people who have followed me, supported me, messaged me and shared my posts. You have helped to keep me going throughout this month, but more importantly we have raised awareness of Spinal Research."

"To all the people who have donated, a special thank you to you. Your donation will go some way to helping the vital research that gives hope to people with a spinal cord injury that their quality of life can be improved. To everyone who has been affected by someone they know or love suffering a spinal cord injury, I hope and pray the future will bring you better times."

Glyn raised over £1,000 for Spinal Research, far outdoing his original target of £300!



Our life-changing research is funded by supporters like Pete and Glyn.

If you would like to take on an individual fundraising challenge or your company would like to support us just drop us an email: community@spinal-research.org

Meet the Team

Louisa McGinn: Director of Fundraising



Avid runner, reader and friend of felines, Louisa joins us from Comic Relief having worked in fundraising for 15 years.

Why is fundraising so important to a charity like Spinal Research?

Research into spinal cord injury is critically underfunded. We are only able to invest in such incredible, innovative work because of the generosity of our supporters.

What are you looking forward to in the role?

I see myself as a passionate and entrepreneurial fundraiser, and I'm hoping that those qualities will make a real difference – to the cause, for my colleagues, and for our supporters.

What do you enjoy doing outside of work?

Running and reading – with the help of audiobooks I often manage to do both at once! I love to bake and spend the rest of my time having intense conversations with one of the four cats we have in the family.

What are you most looking forward to in 2022?

Running marathons! I've done 11 since 2011, and have really missed them in the last couple of years. I'm planning on running the London Marathon this autumn to raise money for Spinal Research. It's an incredible event - it feels like the whole city comes out to cheer you on!

Do you have a message for our supporters and how they can reach you?

Thank you! I have so much admiration for people who choose to support our cause. If you, or anyone you know, would like to join me and take part in a running event for us, we would love to hear from you at running@spinal-research.org

Knights Tackle Paralysis

Injured in a mountain biking accident at the age of 14, Gavin Wilson is working with the York City Knights to raise money for life-changing research.

Lifelong rugby league fan Gavin has teamed up with his local club to raise money and awareness for Spinal Research in a home fixture against local rivals Halifax Panthers on 22nd May.

Fundraising activities include a half-time dropkick challenge, match day auctions, and the chance to purchase a special Spinal Research branded rugby shirt.

The occasion provides an opportunity for Gavin to bring together two of his passions, as he explains:

“Despite my accident, I've been able to live life to the full in terms of working, travelling and even getting married recently. However, I'm determined to try and help change the outcomes for people like me especially those injured at an early age.

Spinal Research are a fantastic charity, and it's exciting to see some of the new therapies being developed which may really change people's lives in the next few years.

It's great to be able to team up with the York City Knights to raise awareness of Spinal Research,

especially within the rugby community.” said Gavin.

Tickets for the match and other fundraising activities are available through the York City Knights website: yorkcityknights.com

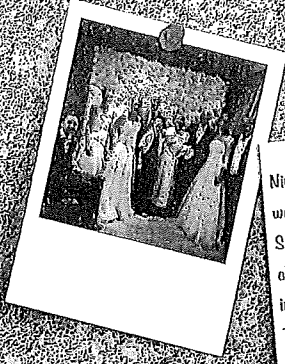
Special thanks to Gavin and everyone at York City Knights from the Spinal Research team.

If you have a passion for rugby, you could help raise funds and awareness through our Tackling Paralysis Campaign. Please visit spinal-research.org/rugby



Join Gavin and the York City Knights
at the LNER Community Stadium 22 May

THANK YOU!



Nina and two friends held a wedding breakfast ball in Solihull, raising money for three charities. Many guests came in wedding dresses!
Thank you Nina x



Sam hosts charity dinners every year with a group of friends at a local restaurant. Next year will be their tenth dinner!
Thank you Sam x

After being diagnosed with Transverse Myelitis, Holly put on an uplifting concert in December 2021, raising over £5000 for Spinal Research.
Thank you Holly x



Dates for your diary

Some activities to look out for in 2022

- 13th May 2022: Spinal Cord Injury Awareness Day (SCIAD)
- 10th July 2022: Asics 10k
- 11th September 2022: Great North Run
- 25th September 2022: Berlin Marathon
- 2nd October 2022: London Marathon
- 9th October 2022: Royal Parks Half

Get involved!

You could help raise funds for research. Just visit:
spinal-research.org/running-events

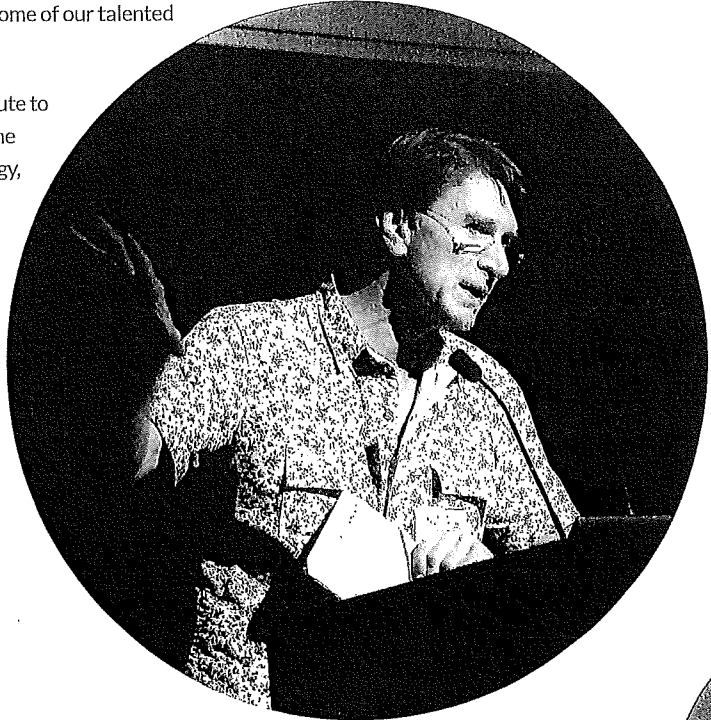
Remembering Mac

Tribute to Professor Stephen 'Mac' McMahon 1954 - 2021

Last year saw the sad passing of Professor Steve McMahon (Mac), who died peacefully at home with his family on the 9th of October.

Known informally as Mac, he was a much loved and respected colleague, mentor and friend to many in the research community. He was also a long-time and passionate supporter of the International Spinal Research Trust, serving on our scientific committee, helping shape the Trust's Research strategy for decades, and mentoring some of our talented PhD students.

Spinal Research would like to pay tribute to Mac, not only for his contribution in the field of research, but also for the energy, enthusiasm, passion and camaraderie he brought to his work.




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