

1 July/1 Gorffennaf 2021

Dear Sir/Madam,

You are hereby requested to attend a meeting of the **POLICY & FINANCE COMMITTEE virtually over Teams** at **6.30 PM** on **WEDNESDAY 7 JULY 2021**.

The meeting will be held remotely, using Microsoft Teams. Councillors have been provided with a link to attend the meeting. If any member of the public wishes to attend the meeting remotely, please contact the Clerk of the Council (by e-mail or telephone) at least 24 hours before the meeting.

Members of the public have the right to ask questions at Council meetings and to speak in Welsh or English, provided that at least 3 working days' notice in writing of the question has been provided to the Clerk.

The agenda for the meeting is set out below and relevant papers are attached.

Gofynnir drwy hyn i chi fynychu **PWYLLGOR POLISI A CHYLLID** yn **Rhith Gyfarfod** am **6:30 yf, DYDD MERCHER 7 GORFFENNAF 2021**

Cynhelir y cyfarfod o bell ar Microsoft Teams. Mae cynghorwyr wedi derbyn dolen i fynychu'r cyfarfod. Os yw unrhyw aelod o'r cyhoedd yn dymuno mynychu'r cyfarfod o bell, cysylltwch â Chlerc y Cyngor (trwy e-bost neu dros y ffôn) o leiaf 24 awr cyn y cyfarfod.

Mae gan aelodau o'r cyhoedd yr hawl i ofyn cwestiynau yng nghyfarfodydd y Cyngor, mae gan aelodau o'r cyhoedd hefyd yr hawl i siarad yn y Gymraeg neu'r Saesneg, cyn belled ag y rhoddir tri diwrnod o rybudd ysgrifenedig o'r cwestiwn i'r Clerc.

Mae agenda'r cyfarfod wedi'i nodi isod ac mae papurau perthnasol ynghlwm.

Yours faithfully/ Yr eiddoch yn gywir

CLERK TO THE COUNCIL/ CLERC I'R CYNGOR

## **AGENDA**

1. **Apologies for absence**  
To receive apologies for absence.
2. **Declarations of Interest**  
Members to declare any interests in any items on Agenda.
3. **Schedule of Receipts and Payments**  
To approve schedule of payments and receipts for April (attached: page(s) 1 – 3)
4. **Use of Credit Card**  
To approve the credit card payments for April 2021 (attached: page(s) 4)
5. **Financial Budget Comparison (Monitoring Report)**  
To receive and consider the financial monitoring report to the end of April (attached: page(s) 5 – 7)
6. **Interest Rates/Public Sector Deposit Account**  
To receive a report from the Accountant on the above. Referred from last meeting. (attached: page(s) 9 – 10)
7. **CCLA**  
To receive a report from the Accountant and information from CCLA in relation to interest rates and the negative yield response measure. Referred from last meeting. (attached: pages 11 – 14)
8. **2020/21 Financial Year-end Out-turn**  
To consider the Council's balances at the end of the last financial year (referred from Council – 23 June 2021 (attached: page(s) 15 – 16)
9. **Local Voluntary Funding**  
To approve the attached Local Voluntary Funding (attached: page(s): 17 – 20)
10. **Grounds Maintenance Applications**  
To consider applications for Grounds Maintenance from the following organisations:  
Cwmffrwdroer Sports Club (3 Pitches)  
Fairfield United AFC (1 Pitch)  
Fairfield United Mini and Juniors (2 Pitches)  
Garndiffaith Bowls Club (1 Pitch)  
Garndiffaith RFC (2 Pitches)  
Griffithstown Junior Football Club (2 Pitches)  
New Inn AFC (1 Pitch)  
New Panteg RFC (3 Pitches)

Panteg Cricket Club (1 Pitch)  
Panteg Park Bowls Club (1 Pitch)  
Penygarn and Trevethin JAFC (2 Pitches)  
Pilcs FC (1 Pitch)  
Pontnewynydd AFC (1 Pitch)  
Pontnewynydd Cricket Club (1 Pitch)  
Pontypool Park Girling Bowls Club (1 Pitch)  
Pontypool Town AFC (1 Pitch)  
Sebastopol Juniors AFC (1 Pitch)  
West Mon RFC (1 Pitch)

**(All applications have been vetted by the Chair and Vice-Chair of Policy & Finance, Clerk and Finance Manager).**

11. **Notice Board**

To purchase a replacement Notice Board at top of St. Mary's Street on Greenway Drive, Griffithstown. Refer Finance Manager.

12. **Applications for annual funding for running costs**

The committee is asked to note that three applications have to date been received (from TOGs (Torfaen Opportunities Group), Torfaen Museum Trust and HOPE GB). Several other applications are awaited (e.g. from Torfaen Citizen's Advice Bureau, Age Connects and Pontypool Pacers). The applications will be submitted to the September meeting of the Policy and Finance Committee, so that they can all be considered together.

13. **Financial Requests**

To receive a request from Llantarnam Grange for financial assistance (attached page(s) 21 – 22)

14. **Standing Orders**

To consider revised standing orders (then to be approved by the Council) (attached page(s) 23 – 47)

15. **Internal Audit Action Plan**

To inform members of the action being taken to address the report of the Internal Auditor for the 2020/21 financial year (attached page(s) 48 – 52)

16. **Thank you letter**

To receive a letter from Retired Police Dogs of Gwent (attached: page(s): 53)

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*Councillors: Councillors: Mrs N. P. Parrish (Chair) J. Killick (Vice-Chair), Miss, L. Clarkson, M. Ford, Mrs E. Hunt, A. Lang, R. Overton, B.M. Taylor. Chairman (Councillor G. Davies) and Leader (Councillor Mrs G. James) Ex-officio*

