

**QUICK NOTES OF A MULTI-LOCATION MEETING OF PONTYPOOL
COMMUNITY COUNCIL HELD ON WEDNESDAY 22 JULY 2026**

NB: Full minutes will be published in due course

In attendance:

Councillor: A Peploe# (in the Chair)

Councillor(s): L Hunt#, B Blacker#, J Cox*, A Gunter#, G James#, J James*,
L Jones*, N Jones*, J Martin#, R Matthews#, N Warren*

Officer(s): C Drew#, Clerk
K Smith#, Deputy Clerk (and minute taker)

Also attending: P Egan*, One Voice Wales

* Attending remotely via Microsoft Teams

Attending physically in the Council Chamber

The meeting was recorded for minute taking purposes as agreed by Members.

Min. no.	Subject and Decision	Action
114.	<u>Recording of Meeting</u> Members agreed that the meeting be recorded for minute taking purposes.	
115.	<u>Questions from the Public</u> No questions received.	
116.	<u>Apologies for Absence</u> Apologies received from Councillor(s) N Byrne, L Clarkson, S Lang, R Overton, C Price and N Simons.	KS/CP
117.	<u>Declarations of Interest</u> Councillor(s) G James, J James and R Matthews declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as being members of Pontypool Community Council. <u>RESOLVED:</u> that the declarations of interest be recorded.	KS/CP

118.	<u>Actions Log from previous minutes</u> Members were asked to note that there are no outstanding actions from the previous minutes. <u>RESOLVED:</u> that the information be noted.	
119.	<u>Committee Structure Review</u> The Chair welcomed Paul Egan to the meeting who provided an overview/summary of the Committee Structure Review report that they had been asked to undertake as part of the recommendations following the staff audit carried out in November 2025. <u>RESOLVED:</u> that the Clerk arrange a Task and Finish Group in September to work through the findings and develop recommendations for future approval by Council, and that membership is open to all Members.	CD
120.	<u>Full Council Meeting – 24 June 2026 – Minutes</u> Members were asked to approve the minutes of the Full Council meeting held on 24 June 2026. <u>RESOLVED:</u> that the minutes of the Full Council meeting held on 24 June 2026 be confirmed as a true record.	KS
121.	<u>Finance, Governance & Policy Committee Meeting – 1 July 2026 – Minutes</u> Members were asked to approve the Finance, Governance & Policy Committee minutes held on 1 July 2026. <u>RESOLVED:</u> that the minutes of the Finance, Governance & Policy Committee held on 1 July 2026 be confirmed as a true record.	KS
122.	<u>Events Committee Meeting – 8 July 2026 – Minutes</u> Members were asked to approve the Events Committee minutes held on 8 July 2026. <u>RESOLVED:</u> that the minutes of the Events Committee held on 8 July 2026 be confirmed as a true record.	KS
123.	<u>Planning & Environment Committee Meeting – 8 July 2026 – Minutes</u> Members were asked to approve the Planning & Environment Committee minutes held on 8 July 2026.	

	<u>RESOLVED:</u> that the minutes of the Planning & Environment Committee held on 8 July 2026 be confirmed as a true record.	KS
124.	<u>HDRC Project Update</u> This item was deferred. The Clerk informed the meeting that the HDRC Team would like to attend a Full Council meeting to provide an update on the HDRC project. <u>RESOLVED:</u> that arrangements be made for the HDRC Team to attend a Full Council meeting in either September or October 2026.	KS
125.	<u>Local Voluntary Funding (LVF)</u> The Committee was requested to approve the Local Voluntary Funding (LVF) applications in agenda item 12. The Chair stated that the applications had been checked and vetted by the Finance Manager. <u>RESOLVED:</u> that the LVF applications as outlined in agenda item 12 be approved.	CC/AA
126.	<u>Grounds Maintenance Grants (deferred from FG&P)</u> Applications have been received from the following: (i) Fairfield United AFC (ii) Fairfield United Juniors Minis AFC (iii) Garndiffaith Bowls Club (iv) Garndiffaith RFC (v) Griffithstown Junior AFC (vi) New Inn AFC (vii) New Inn Juniors and Youth AFC (viii) New Panteg AFC (ix) Panteg AFC (x) Panteg Cricket Club (xi) Panteg House Bowls Club (xii) Panteg Park Bowls Club (xiii) Penygarn FC (xiv) Pontnewynydd AFC (xv) Pontnewynydd Cricket Club (xvi) Pontypool Town AFC (xvii) Pontypool United RFC (xviii) Race Association Football Club (xix) Sebastopol AFC (xx) Talywain RFC (xxi) Tranch AFC	

	(xxii) West Mon RFC Cllr N Warren proposed that £1,000 be transferred from general reserves to support any additional requests. <u>RESOLVED:</u> that £1,000 be transferred from general reserves to support any additional requests.	CC
127.	<u>Junior Sports Club Grants</u> Cllr N Warren informed the meeting that the junior sports club grants were discussed at the Finance, Governance & Policy Committee meeting on 1 July 2026 and a late application has been received from Tranch AFC. <u>RESOLVED:</u> that Tranch AFC be awarded £307.86.	CC/AA
128.	<u>Core Cost Applications</u> The Committee received two core cost applications which were from the Finance, Governance & Policy Committee held on 1 July 2026) from the following organisation(s): (i) Cold Barn Farm (ii) Torfaen Talks CIC <u>RESOLVED*:</u> that: (i) Cold Barn Farm be awarded £1,000.00 (ii) Abersychan School is contacted to see if they are supporting back to school packs for underprivileged children. (iii) Torfaen Talks CIC be awarded £500.00.	CC/AA CD CC/AA
129.	<u>Requests for Financial Assistance</u> The Chair informed the meeting that requests for financial assistance has been received from Hip Hop 12. Cllr N Warren advised that they would like to see, before any funds are allocated, is support from the schools to make sure they have done their due diligence and talk to the headteachers and that this is actually something the headteachers want. The Clerk noted Cllr Warren's comments. <u>RESOLVED*:</u> that the Clerk contact the schools to make sure they are on board with the workshops and to report back to Council in September.	CD

130.	<u>Mothers and Daughters Fitness Classes</u> The Chair informed the meeting that a request has been received from Torfaen CBC to run mothers and daughters fitness sessions. <u>RESOLVED:</u> that the Council funds 6 months' worth of sessions at a cost of £760.00 and for the funds to be taken from the wellbeing earmarked reserve.	CC/AA
131.	<u>Policy Review</u> Members were asked to receive and note the information contained in the above Policy Review report, which will reduce the number of policies to be reviewed from 60 to 33 and bi-annually rather an annually. The whole policy review process to be streamlined and more efficient. <u>RESOLVED:</u> that the Clerk and Deputy Clerk implement the changes.	CD/KS
132.	<u>The Democracy and Boundary Commission Cymru: The Torfaen (Communities) Order 2026</u> Members were asked to receive the above report. <u>RESOLVED:</u> that: (i) the information is noted; (ii) the Clerk to send a copy of the summary document to Members and include it on the agenda for a future meeting.	CD
133.	<u>One Voice Wales Awards 2026</u> Members received a verbal update from the Clerk on the One Voice Wales Awards held on 1 July 2026. The Council received 9 awards in total – 3 highly commended and 6 commended. The Chair thanked everyone for all the hard work undertaken over the past 12 months. <u>RESOLVED:</u> that the information is noted.	
134.	<u>Miscellaneous Correspondence</u> Members were asked to note the miscellaneous correspondence that had been sent to them during June/July 2026. <u>RESOLVED:</u> that the information is noted.	

	The recording of the Council meeting was stopped at this point.	
135.	<u>EXCLUSION OF PRESS AND PUBLIC</u> By virtue of The Public bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	

Signed by The Chair

PONTYPOOL COMMUNITY COUNCIL

CYNGOR CYMUNED PONT-Y-PŴL

DECLARATIONS OF INTEREST DECLARED

MEETING: FULL COUNCIL

DATE: WEDNESDAY 22 JULY 2026

<u>Name of Member</u>	<u>Interest Declared</u>	<u>Signed</u>
Gaynor James	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	Yes
Jon James	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	Yes
Rosemary Matthews	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	Yes