

**QUICK NOTES OF A MULTI-LOCATION MEETING OF PONTYPOOL
COMMUNITY COUNCIL HELD ON WEDNESDAY 22 APRIL 2026**

NB: Full minutes will be published in due course

In attendance:

Councillor: A Peploe# (Chair)

Councillor(s): L Clarkson*, J Cox*, L Hunt#, G James#, J James#,
L Jones#, N Jones*, S Lang#, J Martin#, R Matthews#,
R Overton#, S Senior#, N Warren*

Officer(s): C Drew#, Clerk
K Smith#, Deputy Clerk (Minute Taker)

* Attending remotely via Microsoft Teams

Attending physically in the Council Chamber

Min. no.	Subject and Decision	Action
556.	<u>Recording of meeting</u> Members agreed that the meeting be recorded for minute taking purposes.	
557.	<u>Questions from the Public</u> No questions received.	
558.	<u>Apologies for absence</u> Apologies received from Councillor(s) N Byrne, A Gunter and C Price.	
559.	<u>Declarations of Interest</u> Councillor(s) L Clarkson, G James, J James and R Matthews declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as being members of Pontypool Community Council. <u>RESOLVED:</u> that the declarations of interest be recorded.	KS/CP

560.	<p><u>Actions Log from previous minutes</u></p> <p>Members were asked to note the minute actions log from the previous meetings.</p> <p><u>RESOLVED:</u> that the information be noted.</p>	
561.	<p><u>Full Council Meeting – 25 March 2026 – Minutes</u></p> <p>Members were asked to approve the minutes of the Full Council meeting held on 25 March 2026.</p> <p><u>RESOLVED:</u> that:</p> <p>(i) the minutes of the Full Council meeting held on 25 March 2026 be confirmed as a true record.</p>	KS/CP
562.	<p><u>Biodiversity Sub-Meeting – 25 March 2026 - Minutes</u></p> <p>Members were asked to approve the minutes of the Biodiversity Sub-Meeting held on 25 March 2026.</p> <p><u>RESOLVED:</u> that the minutes of the Biodiversity Sub-Meeting held on 25 March 2026 be confirmed as a true record.</p>	KS/CP
563.	<p><u>Finance, Governance & Policy Committee – 1 April 2026 – Minutes</u></p> <p>Members were asked to approve the Finance, Governance & Policy Committee minutes held on the 1 April 2026 and approve the recommendations of that committee.</p> <p>The Clerk informed the meeting that the policy report will be brought to Full Council in June 2026.</p> <p><u>RESOLVED:</u> that:</p> <p>(i) the policy review report will be brought to the Full Council in June 2026;</p> <p>(ii) the minutes of the Finance, Governance and Policy Committee held on 1 April 2026 be confirmed as a true record and recommendations adopted.</p>	CD KS/CP
564.	<p><u>Planning Applications</u></p> <p>Members received and considered the list of planning applications on which it was being consulted by Torfaen County Borough Council (TCBC).</p>	

	<p>RESOLVED: that the comments/observations stated be submitted to Torfaen County Borough Council.</p>	CP
565.	<p><u>Planning Determinations</u></p> <p>Members received and noted Torfaen County Borough Council planning determinations for March 2026 including reasons for approvals or refusals.</p> <p>RESOLVED: that the planning determinations be noted.</p>	
566.	<p><u>Planning Applications: Plenary Powers</u></p> <p>Members noted observations on planning applications which had already been submitted between meetings.</p> <p>RESOLVED: that the plenary powers applications be noted.</p>	
567.	<p><u>Local Voluntary Funding (LVF)</u></p> <p>The Committee was requested to approve the Local Voluntary Funding (LVF) applications in agenda item 12.</p> <p>The Chair stated that all applications had been checked and vetted by the Finance Manager.</p> <p>RESOLVED: that:</p> <p>(i) the LVF applications as outlined in agenda item 12 be approved;</p>	CC
568.	<p><u>Requests for Financial Assistance</u></p> <p>The Chair informed the meeting that requests for financial assistance has been received from Llangollen International Musical Eisteddfod.</p> <p>It was agreed that the organisation be awarded £200.00.</p> <p>RESOLVED: that £200.00 be awarded from the general grants budget.</p>	CC
569.	<p><u>Sponsorship of Torfaen Community and Volunteer Awards 2026</u></p> <p>Members were asked to approve the sponsorship request for the Torfaen Community and Volunteer Awards 2026 which are</p>	

	<p>being held on Friday 16 October 2026 at the Parkway Hotel, Cwmbran.</p> <p>RESOLVED: that sponsorship of the gold package at a cost of £800.00 be approved and taken from the advertising budget.</p>	KS/CC
570.	<p><u>One Voice Wales National Conference and Awards Ceremony 2026</u></p> <p>Members were asked to note the date of the One Voice Wales National Conference and Awards Ceremony on 1 July 2026 and agree who would be attending.</p> <p>RESOLVED: that Councillor G James and the Clerk will attend the One Voice Wales National Conference and Awards Ceremony on 1 July 2026.</p>	KS
571.	<p><u>Employee Assistance Programme Report</u></p> <p>Councillor L Hunt informed the meeting that Members should not benefit from this programme as they are not employees.</p> <p>Councillor S Senior informed the meeting that they do not think that this programme is needed as the Council as managed without this type of scheme in the past.</p> <p>Councillor L Hunt advised that the Council has an obligation to provide staff with occupational health assessments and taking part in the scheme covers the cost of one of these a year and the Council has had to arrange two of these within the past year.</p> <p>The Clerk informed the meeting that the return on investment speaks for itself and the sickness records is the main concern and they are looking to try and reduce the sickness absence levels.</p> <p>RESOLVED: that following the vote the report be approved.</p>	CD
572.	<p><u>Feedback from Members</u></p> <p>The Chair provided an update on the of events/meetings they attended during April2026.</p> <p>RESOLVED: that the information be noted.</p>	
573.	<p><u>Miscellaneous Correspondence</u></p> <p>Members were asked to note the miscellaneous correspondence forwarded to them during March 2026.</p>	

	<u>RESOLVED:</u> that the information be noted.	
574.	<p><u>Committee Structure Review</u></p> <p>Councillor N Warren informed the meeting that OVW will be undertaking a review of the Committee Structure at the end of April 2026 and if anyone has any suggestions or input on what they would like to see, ie Committees restructured, Committee powers changed, delegation of powers to officers etc could they email them to the Clerk</p> <p><u>RESOLVED:</u> that suggestions/comments are sent by email to the Clerk.</p>	
575.	<p><u>Annual Meeting – 13 May 2026</u></p> <p>Members were asked to note the deadline date for the return of the preference forms</p> <p>The Clerk informed the meeting that there have been some technical difficulties in accessing the form and there are hard copies available should Members need them.</p> <p>Councillor N Jones requested a hard copy and asked if the form could be given to Councillor Senior.</p> <p><u>RESOLVED:</u> that the deadline date is noted.</p>	KS
	The recording of the Council meeting was stopped at this point.	
576.	<p><u>EXCLUSION OF PRESS AND PUBLIC</u></p> <p>By virtue of The Public bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>	

Signed by The Chair

**PONTYPOOL COMMUNITY COUNCIL
CYNGOR CYMUNED PONT-Y-PŴL**

DECLARATIONS OF INTEREST DECLARED

MEETING: FULL COUNCIL

DATE: WEDNESDAY 22 APRIL 2026

<u>Name of Member</u>	<u>Interest Declared</u>	<u>Signed</u>
Lynda Clarkson	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	
Gaynor James	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	
Jon James	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	
Rose Matthews	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	