

**QUICK NOTES OF A MULTI-LOCATION MEETING OF PONTYPOOL  
COMMUNITY COUNCIL HELD ON WEDNESDAY 24<sup>th</sup> APRIL 2024**

**NB: Full minutes will be published in due course.**

**In attendance:**

Councillor: Councillor Gaynor James# (in the Chair)

Councillors: Councillors Nick Byrne\*, John Cox\*, Lizzie Hunt#, Jon James#, Nick Jones\*, Sue Malson#, Jonathon Martin\*, Richard Overton#, Nathan Warren\*

Officer(s): Lisa McMail#, Clerk and Jane Wright#, Assistant Clerk (Minute Taker)

The meeting was recorded for minute taking purposes as agreed by Members.

\* Attending remotely via Microsoft Teams

# Attending physically in the Council Chamber

Min. no.	Subject and Decision	Action
556.	<b><u>Questions from the Public</u></b>  There were no questions received from members of the public.	
557.	<b><u>Apologies for absence</u></b>  The following apologies were received from Councillor(s) Matt Ford, Anne Gunter, Jon Horlor, Rose Matthews, Caroline Price and Nick Simons.	
558.	<b><u>Declarations of Interest</u></b>  Councillors Nick Byrne, Gaynor James, Jon James and Sue Malson, declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as being members of Pontypool Community Council.  <b><u>RESOLVED:</u></b> that the declarations of interest be recorded.	
559.	<b><u>Full Council Meeting – 27 March 2024 - Minutes</u></b>  Members were asked to approve the Full Council minutes held on	

	<p>the 27<sup>th</sup> March 2024.</p> <p><b><u>RESOLVED:</u></b> that the minutes of the Full Council meeting held on 27 March 2024 be confirmed as a true record.</p>	
560.	<p><b><u>Finance, Governance and Policy Committee – 3 April 2024 – Minutes</u></b></p> <p>Members were asked to approve the minutes of the Finance, Governance and Policy Committee held on the 3<sup>rd</sup> April 2024.</p> <p><b><u>RESOLVED:</u></b> that the minutes of the Policy and Finance Committee held on 3 April 2024 be confirmed as a correct record and signed by the Chair; and that the recommendations of the committee be adopted.</p> <p>[Councillor NJ joined the meeting at this point]</p>	
561.	<p><b><u>Planning and Environment Committee – 10 April 2024 – Minutes</u></b></p> <p>Members were asked to approve the minutes of the Planning and Environment Committee held on the 10<sup>th</sup> April 2024.</p> <p><b><u>RESOLVED:</u></b> that the minutes of the Planning and Environment Committee held on 10<sup>th</sup> April 2024 be confirmed as a correct record and signed by the Chair; and that the recommendations of the committee be adopted.</p>	
562.	<p><b><u>Pontypool Regeneration Operational Group – 21 March 2024 – Minutes</u></b></p> <p>Members were asked to approve the minutes of the Pontypool Regeneration Operational Group held on the 21<sup>st</sup> March 2024</p> <p><b><u>RECOMMENDED:</u></b> that the minutes of the Pontypool Regeneration Operational Group held 21<sup>st</sup> March 2024 be confirmed as a true record.</p>	
563.	<p><b><u>Governor Vacancy</u></b></p> <p>The Council received an e-mail from Dan James, Chair of Governors at George Street school in relation to minority authority Governor vacancy on board of governors at the school and a further e-mail from Lesley Bush, Chair of Governors at ysgol Gymraeg Gwynllwy, Trevechin.</p> <p><b><u>RESOLVED:</u></b> that the information be received and the information be relayed back to the appropriate Chair of Governor on both schools.</p>	

564.	<p><b><u>NHS Wales complaints and concerns Consultation</u></b></p> <p>The Council was asked to compile a response or otherwise in relation to the proposed changes to the “Putting Things Right” process in relation to the above consultation document.</p> <p><b><u>RESOLVED:</u></b> that the information be noted.</p>	
565.	<p><b><u>One Voice Wales Annual Awards</u></b></p> <p>The Council was asked to note the achievements of Local Community Councils at the One Voice Wales Annual Awards Ceremony at the Royal Welsh Showground in Builth Wells.</p> <p><b><u>RESOLVED:</u></b> that sincere thanks be passed on to the Clerk and all the staff for their contributions to the report that won the best Annual Report category at the OVW Awards.</p>	
566.	<p><b><u>Pre-election Period Timetable of Actions</u></b></p> <p>The Council noted the information from One Voice Wales regarding the pre-election period timetable of actions.</p> <p><b><u>RESOLVED:</u></b> that the information be received.</p>	
567.	<p><b><u>Twinning Events</u></b></p> <p>To confirm Councillor Allan Peploe will attend the Peter and Paul from the 28<sup>th</sup> June to the 1<sup>st</sup> July 2024 with all flights and transfers be arranged.</p> <p>To confirm the Youth Council will attend the Twinning Festival in Longjumeau in August 2024 (Longjumeau’s turn to host the Twinning Festival Conference this year). It was agreed up to give young people and two Torfaen County Borough Council Youth Service staff would attend supported by Councillor Matt Ford.</p> <p><b><u>RESOLVED:</u></b> that the information as outlined above be acted upon.</p>	
568.	<p><b><u>Policies</u></b></p> <p>The Council was asked to approve and adopt the Medical Appointment Policy that was agreed at the F, G &amp; P Committee on the 3<sup>rd</sup> April 2024.</p>	

	<p><b><u>RESOLVED:</u></b> that the Medical Appointment Policy be adopted by Council.</p>	
569.	<p><b><u>Constitution</u></b></p> <p>The Council was asked to review, approve and adopt the updated Constitution.</p> <p><b><u>RESOLVED:</u></b> that the Constitution for Pontypool Community Council be adopted.</p>	
570.	<p><b><u>Biodiversity Action Plan</u></b></p> <p>The Council was asked to approve and adopt the Biodiversity Action Plan for 2024 as agreed at the P &amp; E meeting on the 10<sup>th</sup> April 2024.</p> <p><b><u>RESOLVED:</u></b> that the Biodiversity Action Plan for 2024 be approved.</p>	
571.	<p><b><u>Environmental Grants</u></b></p> <p>The Council was asked to approve and adopt the Environmental Grant Application Form and Criteria as agreed at the P &amp; E meeting on 10<sup>th</sup> April 2024. Refer to Chair of Biodiversity Sub-Committee.</p> <p><b><u>RESOLVED:</u></b> that the Environmental Grant Application Form and Criteria be approved.</p>	
572.	<p><b><u>Financial Requests</u></b></p> <p>The Council received a financial request from F.O.D (South Wales) Delivering Torfaen Price. Refer Chair of F, G &amp; P</p> <p><b><u>RESOLVED:</u></b> It was agreed that £500.00 be awarded.</p>	
573.	<p><b><u>Outside Bodies</u></b></p> <p>The Council received the following minutes:</p> <ul style="list-style-type: none"> <li>(i) Mic Morris Memorial Trust held on 6<sup>th</sup> March 2024</li> <li>(ii) Pontypool Youth Council meeting held on 25<sup>th</sup> March 2024</li> <li>(iii) South Sebastopol: Environmental Steering Group Meeting held on 10<sup>th</sup> April 2024</li> <li>(iv) Local Council Partnership Committee (LCPC) meeting held on 11<sup>th</sup> January 2024.</li> <li>(v) Gwent Valleys Area Committee held on 23<sup>rd</sup> January 2024.</li> </ul>	

	<b><u>RESOLVED:</u></b> that the minutes of the outside bodies as detailed above be received and noted.	
574.	<b><u>EXCLUSION OF PRESS AND PUBLIC</u></b>  <b>By virtue of The Public bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</b>	