

**MINUTES OF A MULTI-LOCATION MEETING OF PONTYPOOL  
COMMUNITY COUNCIL HELD ON WEDNESDAY 26<sup>th</sup> JULY 2023**

**In attendance:**

Councillor: #Matt Ford (in the Chair)

Councillors: #Nick Byrne, J Cox, Anne Gunter, Lizzie Hunt, Gaynor James, Jon James, Rose Matthews, Jonathan Martin, Allan Peploe and Nathan Warren  
\*Lynda Clarkson and Nick Jones

Officers: #Mrs Lisa McMail, Clerk, Mrs Cindy Challenger, Finance Manager, Ceri Jones, Community Development Officer and Olivia Williams, Youth Project Leader

Also attended: 3 of the youth

\* *Attending remotely via Microsoft Teams*

# *Attending physically in the Council Chamber*

*The meeting was recorded for minute taking purposes as agreed by Members.*

Min. no.	Subject and Decision	Action
124.	<b><u>Questions from the Public</u></b>  There were no questions from the public	
125.	<b><u>Apologies for absence</u></b>  Apologies received from Councillors: Jon Horlor, John Killick, Sue Malson, Richard Overton, Caroline Price, Bob Rogers, Jools Rogers and Nick Simons	JW
126.	<b><u>Declarations of Interest</u></b>  Councillors: Lynda Clarkson, Gaynor James, Jon James, Nick Byrne and Rose Matthews declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as being members of Pontypool Community Council.	JW
127.	<b><u>Youth Project</u></b>  The Chair welcomed Olivia Williams to present a short tik tok video	

	<p>of the youth describing what the project means to them and how they celebrated world youth work week.</p> <p>Olivia stated that the Police &amp; Crime Commissioner had kindly donated £500 to the project to help fund summer activities for the youth.</p> <p>The members were informed of the many activities that had already taken place and what activities had been planned for the summer.</p> <p>The Chair congratulated the youth and the officer for their presentation and thanked them for attending.</p> <p><b><u>RESOLVED:</u></b> that the information be received and noted.</p>	
128.	<p><b><u>Police &amp; Crime Commissioner</u></b></p> <p>Apologies were received from Mr Jeff Cuthbert the Police &amp; Crime Commissioner for Gwent (P &amp; CC), Superintendent Mike Richards (MR).</p> <p><b><u>RESOLVED:</u></b> that the Police &amp; Crime Commissioner be invited to Full Council in October.</p>	
129.	<p><b><u>Council Meeting – 28 June 2023 - Minutes</u></b></p> <p>The Chair of Council moved the minutes. Unanimously agreed subject to:</p> <p>The Clerk referred to minute number 83 and requested that a working group be set up to resolve an issue relating to Party in the Park on Saturday 8 July 2023.</p> <p>It was agreed that the Clerk, Events Manager and Chair of Events, Rose Matthews meet to resolve the matter.</p> <p><b><u>RESOLVED:</u></b> (i) that the minutes of the Council meeting held on 28 June 2023 be confirmed as a true record and signed by the Chair.</p> <p>(ii) that the Clerk, Events Manager and Chair of Events meet to resolve the issue relating to Party in the Park on Saturday 8 July 2023.</p>	<p>JW</p> <p>LM/ RC/ Cllr RM</p>

130.	<p><b><u>Finance, Governance &amp; Policy Committee – 5 July 2023 - Minutes</u></b></p> <p>The Chair of F, G &amp; P moved the minutes. Unanimously agreed.</p> <p><b>RESOLVED:</b> that the minutes of the F, G &amp; P Committee held on 5 July 2023 be confirmed as a true record and signed by the Chair, and the information outlined by the Clerk noted.</p>	JW
131.	<p><b><u>Planning &amp; Environment Committee – 12 July 2023 - Minutes</u></b></p> <p>The Chair of P &amp; E moved the minutes. Unanimously agreed subject to:</p> <p>Minute Number 116(c) – Benches That the cost of £222 for a plaque to commemorate Ruth Tucker be approved.</p> <p>Minute Number 119 – Forest Schools That no response had been received and therefore it be discussed again at P &amp; E in September.</p> <p><b>RESOLVED:</b> (i) that the minutes of the Planning and Environment meeting held on 12 July be confirmed as a true record and signed by the Chair subject to:</p> <p style="padding-left: 40px;">(ii) Minute Number 116(c) – Benches That the cost of £222 for a plaque to commemorate Ruth Tucker be approved.</p> <p style="padding-left: 40px;">(iii) Minute Number 119 – Forest Schools That no response had been received and therefore it be discussed again at P &amp; E in September.</p>	CC/ LM  RC/ AA/ MW
132.	<p><b><u>Supplementary Planning Guidance (SPG) Consultation</u></b></p> <p>The Council received a letter from Rachel Standfield, Principal Planner at TCBC.</p> <p><b>RESOLVED:</b> that the information be received.</p>	
133.	<p><b><u>Schedule 18 – Publicity and Consultation before applying for Planning Permission Notice under Articles 2C and 2D – town and Country Planning (Development Management Procedures) (Wales) Order 2012</u></b></p> <p>The Council received notification that South Wales Fire &amp; Rescue Services had brought forward plans for the demolition of the</p>	

	<p>existing fire station and erection of a new fire station.</p> <p><b><u>RESOLVED:</u></b> that the information be received.</p>	
134.	<p><b><u>Member Remuneration Policy</u></b> The Council received the Member Remuneration Policy as requested at F,G &amp; P on 5 July 2023.</p> <p><b><u>RESOLVED:</u></b> that the Member Remuneration Policy be approved.</p>	
135.	<p><b><u>Local Voluntary Funding</u></b> The Council were requested to approve the Local Voluntary Funding applications.</p> <p><b><u>RESOLVED:</u></b> that the LVF applications outlined in the appendix be approved.</p>	CC
136.	<p><b><u>Forest Schools</u></b> An update was received on the Forest Schools, deferred from the P &amp; E committee. This was discussed under Council Minutes – see Minute Number 130.</p> <p><b><u>RESOLVED:</u></b> that the information be received and noted.</p>	
137.	<p><b><u>Myfanwy Poetry Trail</u></b> The Clerk gave a verbal update on the Myfanwy Poetry Trail. It was stated that the launch was very successful and was well attended.</p> <p>The local talent in attendance and the sculpture was admired and appreciated by all. Also in attendance, the Deputy Lord Lieutenant, Jack Hanbury-Tennison said the event had been a triumph.</p> <p><b><u>RESOLVED:</u></b> that the information be received and noted.</p>	
138.	<p><b><u>Welsh Language Champion</u></b></p> <p>It was agreed that Councillor Anne Gunter be nominated as the Welsh Language Champion for the Council who would work towards updating the Council’s Welsh Language scheme.</p> <p><b><u>RESOLVED:</u></b> that Councillor Anne Gunter be nominated as the Council’s Welsh Language Champion.</p>	Cllr AG LM
139.	<p><b><u>D-Day 80<sup>th</sup> Anniversary Guide</u></b> Members received an email from Chris Slade at TCBC regarding the D-Day 80<sup>th</sup> Anniversary on 6 June 2024.</p>	

	<p>It was agreed that the Council hold a best dressed window competition for businesses within Pontypool town and that Councillor Horlor be asked to dress the window in the office.</p> <p><b>RESOLVED:</b> that a best dressed window competition be held within the town and that Councillor Jon Horlor be asked to dress the office window.</p>	
140.	<p><b><u>Youth Festival/Conference – Monday 21 to Sunday 27 August</u></b></p> <p>The Clerk gave a verbal update on the arrangements for youth festival / conference.</p> <p>Members considered nominating a representative to attend the Youth Festival / Conference and it was agreed that a representative would not be present at the event, but that a web cam be set up for the conference. This would enable all members to take part in the conference.</p> <p>It was agreed that the two youth officers attending would be Olivia Williams and Chloe Goddard as previously approved, and they be accompanied by 3 of the youth.</p> <p><b>RESOLVED:</b> (i) that a web cam be set up for inclusion at the Youth Conference.  (ii) that the nominated youth officers and 3 of the youth be part of the arrangements for the Youth Festival/Conference.</p> <p>[Footnote: 4 youth councillors attended the Youth Festival/Conference instead of 3 in agreement with the Twinning Youth festival/working party after the request from Youth Project Lead after the Council meeting].</p>	
141.	<p><b><u>Clothes Bank</u></b></p> <p>A request was received from the Child and Teenage Cancer support group to set up a clothes bank.</p> <p>Unfortunately, it was agreed that the Council could not accommodate a clothes bank, but would be happy to send requests on for them.</p> <p><b>RESOLVED:</b> that the information be received and noted.</p>	
142.	<p><b><u>Crownbridge School</u></b></p> <p>Members received a letter from TCBC updating their proposal to increase the capacity at the school.</p> <p><b>RESOLVED:</b> that the information be received and noted.</p>	

143.	<p><b><u>EXCLUSION OF PRESS AND PUBLIC</u></b>  <b>By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</b></p>	
144.	<p><b><u>Full Council – Confidential minute numbers – 28 June 2023</u></b></p> <p>The Chair of Council moved confidential minute numbers 90 and 96 of the Council meeting held on 28 June 2023.</p> <p><b><u>RESOLVED:</u></b> that the minutes of the Full Council held on 28 June 2023 be confirmed as a true record and signed by the Chair.</p>	

Signed by the Chair .....