

**MINUTES OF A MULTI-LOCATION MEETING OF PONTYPOOL
COMMUNITY COUNCIL HELD ON WEDNESDAY 13th MAY 2026**

In attendance:

Councillor: A Peplow# (in the Chair)

Councillors: N Byrne*, L Clarkson*, J Cox#, E Hunt#, G James#, J James*,
L Jones#, N Jones#, S Lang*, J Martin#, R Matthews#,
C Price*, N Warren*

Officer(s): C Drew#, Clerk
K Smith#, Deputy Clerk, (and minute taker)

* Attending remotely via Microsoft Teams

Attending physically in the Council Chamber

The meeting was recorded for minute taking purposes as agreed by Members.

Min. no.	Subject and Decision	Action
19.	<u>Recording of meeting</u> Members agreed that the meeting be recorded for minute taking purposes.	
20.	<u>Questions from the Public</u> No questions received.	
21.	<u>Apologies for Absence</u> Apologies received from Councillor(s) A Gunter, J Horlor, R Overton and N Simons.	KS/CP
22.	<u>Declarations of Interest</u> Councillor(s) N Bryne, L Clarkson, G James, J James, R Matthews and C Price declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as being members of Pontypool Community Council. Councillor A Peplow declared a personal interest in agenda item 7. <u>RESOLVED:</u> that the declarations of interest be recorded.	KS/CP

23.	<p><u>Actions Log from previous minutes</u></p> <p>Members were asked to note the minute actions log from the previous meetings.</p> <p><u>RESOLVED:</u> that the information be noted.</p>	
24.	<p><u>Council Meeting – 22 April 2026 – Minutes</u></p> <p>Members were asked to approve the Full Council minutes held on the 22 April 2026.</p> <p><u>RESOLVED:</u> that the minutes of the Full Council meeting held on 22 April 2026 be confirmed as a true record.</p>	KS
25.	<p><u>Requests for Financial Assistance</u></p> <p>The Chair informed the meeting that a request for financial assistance has been received DJ4aDay CIC.</p> <p><u>RESOLVED:</u> that £1200.00 be awarded to DJ4aDay CIC from the wellbeing budget.</p>	CC/AA
26.	<p><u>One Voice Wales Civility and Respect Pledge</u></p> <p>Members were asked to receive and agree to sign up to the One Voice Wales Civility and Respect Pledge.</p> <p>Councillor N Jones advised that they did not feel it necessary to sign up to the Pledge as all Members are obliged to behave.</p> <p>The Clerk informed the meeting that the Council has a different Civility and Respect Pledge issued by SLCC which is signed and this document is from OVW and in addition to that one.</p> <p>Councillor E Hunt advised that the Pledge relates to the behaviour of the Council not just the behaviour of Members.</p> <p>Councillor L Clarkson advised that as OVW is the organisation that the Council go to for standards, ethics and support they think that the Council should sign the pledge to support OVW.</p> <p>The Clerk confirmed that the pledge is in respect of the Council and Council business not individual members.</p> <p>A vote took place and it was unanimously agreed to sign the Pledge:</p>	

	Name	Approved	Not Approved	Abstained																					
	N Byrne	✓																							
	L Clarkson	✓																							
	J Cox	✓																							
	E Hunt	✓																							
	G James	✓																							
	J James	✓																							
	L Jones	✓																							
	N Jones		✓																						
	S Lang	✓																							
	J Martin	✓		✓																					
	R Matthews	✓																							
	C Price	✓																							
	N Warren	✓																							
	<p>RESOLVED: that the Council signs up to the One Voice Wales Civility and Respect Pledge.</p>				CD																				
27.	<p><u>Members Training</u></p> <p>Members were asked to review the members training plan and to decide if they would like to attend any of the training identified in the One Voice Wales Training schedule for specific Committees and to note the free webinar training places and the Councillor training bursary scheme in Wales.</p> <p>The Vice-Chair suggested that Members of the Committees attend the following:</p> <table border="1" data-bbox="320 1312 1374 1720"> <thead> <tr> <th data-bbox="320 1312 847 1346">Committee Name</th> <th data-bbox="847 1312 1374 1346">Module(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="320 1346 847 1391">Biodiversity</td> <td data-bbox="847 1346 1374 1391">25, 26 and 27</td> </tr> <tr> <td data-bbox="320 1391 847 1435">Establishment</td> <td data-bbox="847 1391 1374 1435">3 and 18</td> </tr> <tr> <td data-bbox="320 1435 847 1480">Events</td> <td data-bbox="847 1435 1374 1480">8 and 13</td> </tr> <tr> <td data-bbox="320 1480 847 1525">F,G&P</td> <td data-bbox="847 1480 1374 1525">6, 21 and 24</td> </tr> <tr> <td data-bbox="320 1525 847 1570">P&E</td> <td data-bbox="847 1525 1374 1570">4</td> </tr> <tr> <td data-bbox="320 1570 847 1615">All Members</td> <td data-bbox="847 1570 1374 1615">1, 2, 5 and 9</td> </tr> <tr> <td data-bbox="320 1615 847 1659">Committee Chairs</td> <td data-bbox="847 1615 1374 1659">10</td> </tr> <tr> <td data-bbox="320 1659 847 1704">GDPR Reps</td> <td data-bbox="847 1659 1374 1704">15</td> </tr> <tr> <td data-bbox="320 1704 847 1749">H&S Reps</td> <td data-bbox="847 1704 1374 1749">7</td> </tr> </tbody> </table> <p>RESOLVED: that the information is noted.</p>				Committee Name	Module(s)	Biodiversity	25, 26 and 27	Establishment	3 and 18	Events	8 and 13	F,G&P	6, 21 and 24	P&E	4	All Members	1, 2, 5 and 9	Committee Chairs	10	GDPR Reps	15	H&S Reps	7	
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28.	<p><u>Cloverleaf Youth Meeting and Conference in Bretten 2026</u></p> <p>Members received a report on the cost of the flights for the Cloverleaf Youth Meeting and Conference in Bretten during August 2026. As the Chair is unable to attend, the Vice-Chair and their</p>																								

	<p>Consort will attend the Conference from 14-16 August 2026.</p> <p>The cost of the flights for 8 youths and 2 supervisors to attend the event from 11-16 August is approximately £1,960 and for 2 delegates to attend the Conference from 14-16 August is approximately £430.</p> <p><u>RESOLVED:</u> that:</p> <ul style="list-style-type: none"> (i) the flight costs identified for youth, supervisors and delegates be approved at a total cost of approximately £2,390; (ii) the Vice-Chair of Council and Consort will attend the Conference on 14-16 August 2026. 	
29.	<p><u>Miscellaneous Correspondence</u></p> <p>Members were asked to note the miscellaneous correspondence that had been sent to them during April 2026.</p> <p><u>RESOLVED:</u> that the information is noted.</p>	
30.	<p><u>POLICY</u></p> <p><u>Policy Review Process</u></p> <p>The Chair informed the meeting that all the Council’s policies are being reviewed, and a report will be brought to Full Council in June 2026.</p> <p><u>RESOLVED:</u> that the information is noted.</p>	
	<p>The recording of the Council meeting was stopped at this point.</p>	
31.	<p><u>EXCLUSION OF PRESS AND PUBLIC</u></p> <p>By virtue of The Public bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>	

Signed by The Chair