



18 June/Mehefin 2026

Dear Sir/Madam, Annwyl Syr/Fadam

You are hereby summoned to attend a multi-location meeting of **PONTYPOOL COMMUNITY COUNCIL TO BE HELD at 6.30 PM on WEDNESDAY 24 JUNE 2026.**

The meeting will be held remotely, using Microsoft Teams and physically for those who wish to attend the Council Chamber. Councillors have been provided with a link to attend the meeting. If any member of the public wishes to attend the meeting remotely, please contact the Clerk of the Council (by e-mail or telephone) at least 24 hours before the meeting.

Members of the public have the right to ask questions at Council meetings and to speak in Welsh or English, provided that at least 3 working days' notice in writing of the question has been provided to the Clerk.

The agenda for the meeting is set out below and relevant papers are attached.

Gofynnir drwy hyn i chi fynychu rhith-gyfarfod **CYNGOR CYMUNED PONT-Y-PŴL** am **6:30 PM, DDYDD MERCHER 24 MEHEFIN 2026.**

Mae cynghorwyr wedi derbyn dolen i fynychu'r cyfarfod. Os yw unrhyw aelod o'r cyhoedd yn dymuno mynychu'r cyfarfod o bell, cysylltwch â Chlerc y Cyngor (trwy e-bost neu dros y ffôn) o leiaf 24 awr cyn y cyfarfod.

Mae gan aelodau o'r cyhoedd yr hawl i ofyn cwestiynau yng nghyfarfodydd y Cyngor, mae gan aelodau o'r cyhoedd hefyd yr hawl i siarad yn y Gymraeg neu'r Saesneg, cyn belled ag y rhoddir tri diwrnod o rybudd ysgrifenedig o'r cwestiwn i'r Clerc.

Mae agenda'r cyfarfod wedi'i nodi isod ac mae papurau perthnasol ynghlwm.

Yours faithfully/Yr eiddoch yn gywir

Cathryn Drew

**CLERK TO THE COUNCIL/ CLERC I'R CYNGOR**

## A G E N D A

1. **Recording of meeting**  
To approve recording of meeting.
2. **Questions from the Public**  
To receive any questions from the public.
3. **Apologies**  
To receive apologies for absence.
4. **Declarations of Interest**  
Members are required to declare any interests they may have in any items on the Agenda.
5. **Guest Speaker – High Sheriff of Gwent**  
To welcome Shereen Williams MBE to provide an overview of the role and work of the High Sheriff.
6. **Actions Log from previous minutes**  
To note the actions arising from the minutes of the previous meeting (attached: page(s) 1 – 2)
7. **Annual Meeting – 13 May 2026 - Minutes**  
To confirm the minutes of the Annual Council meeting held on 13 May 2026 (attached: page(s) 3 – 10)
8. **Full Council Meeting – 13 May 2026 - Minutes**  
To confirm the minutes of the Full Council meeting held on 13 May 2026 (attached: page(s) 11 – 14)
9. **Finance, Governance & Policy Committee Meeting – 3 June 2026 - Minutes**  
To confirm the minutes of the Finance, Governance & Policy Committee meeting held on 3 June 2026 (attached: page(s) 15 – 23)
10. **Accounts for the year ending 31 March 2026**  
Council to approve accounts, annual return and annual governance statement (Chair to sign) in relation to the following (to be emailed separately):
  - (1) Annual Return 2025/26
  - (2) Annual Governance Statement
  - (3) Annual Internal Audit Report 2025/26
  - (4) Explanation of Variances Report
  - (5) Final Accounts
  - (6) Related year end reports
  - (7) Fixed Asset Register

11. **Financial Assistance Requests**  
To receive request(s) from the following organisation(s):
  - (i) Torfaen Appeal Committee for the 2027 Urdd Eisteddfod (attached: page(s) 24 – 29)
  - (ii) Sunnybank Court Complex (attached: page(s) 30 – 31)
  - (iii) Torfaen Voluntary Alliance (attached: page(s) 32 – 33)
12. **Planning Applications**  
To receive and consider planning applications on which the Community Council is being consulted (attached: page(s) 34 - 35)
13. **Planning Determinations**  
To receive information on planning applications which have already been determined for April and May 2026 (attached: page(s) 36 - 42)
14. **Planning Applications: Plenary Powers**  
To note observations on planning applications which have already been submitted between meetings (attached: page(s) 43 - 45)
15. **Annual Report 2025/2026**  
To approve the Annual Report for 2025/2026 (to be e-mailed separately).
16. **Meet the Clerk Coffee Morning**  
To receive a verbal update from the Clerk regarding a 'Meet the Clerk' coffee morning.
17. **Miscellaneous Correspondence**  
To note the miscellaneous correspondence forwarded to Members during May/June:

<b>Date Sent</b>	<b>Subject</b>	<b>Recipients</b>
18 May 2026	Funding Fayre	All members
18 May 2026	OVW E-Bulletin Issue 24	All members
18 May 2026	GCN Weekly Newsletter	All members
26 May 2026	Funding	All members
26 May 2026	Funding News	All members
28 May 2026	OVW Practice Development Notes	All members
1 June 2026	Pontypool Local History Society and the Monmouthshire Antiquarian Association	All members
8 June 2026	One Voice Wales Funding Newsletter June 2026	All members
9 June 2026	OVW Training Dates June-September 2026	All members
10 June 2026	Funding News	All members
10 June 2026	Active Travel Network Maps Consultation 2026	All members

**Recording of Meeting**

Recording of meeting to be stopped.

18. **EXCLUSION OF PRESS AND PUBLIC**  
**By virtue of The Public Bodies (Admissions to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**
  
19. **Full Council – 13 May 2026 – Confidential minutes**  
To confirm confidential minutes of the Full Council meeting held on 13 May 2026 as a true record (attached (page(s) 46)

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All members

**Full Council**  
**Wednesday 24 June 2026**

**Update on Minute Actions arising from previous Full Councils**

**FOR INFORMATION ONLY**

<b>Minute No.</b>	<b>Minute Heading</b>	<b>Action</b>	<b>Officer</b>	<b>Date Completed</b>	<b>Notes</b>
538	Community Engagement Plan	That: <ul style="list-style-type: none"> <li>• Torfaen Youth Service be contacted regarding public engagement.</li> </ul>	CD		In progress.
563	Minutes of F,G&P, 2 April	(i) the policy review report will be brought to the Full Council in June 2026;	CD		This will now be brought to Council in July.
568	Requests for Financial Assistance	Councillor N Warren suggested that the Clerk contact the Eisteddfod to find out how many attendees from the Pontypool area attend.	CD		Please see attached response

## **RESPONSE TO MINUTE NO. 568**

Thank you for your email and for the positive discussion held by members of Pontypool Community Council regarding the Llangollen International Musical Eisteddfod. We are grateful for the Council's support and interest in our work.

I completely understand the Council's request for further information regarding the benefits of supporting the Eisteddfod and its impact on the residents of Pontypool.

As a national and international festival, we do not currently collect attendance data at town level, so I am unable to provide precise figures on how many visitors or participants attend from Pontypool specifically. We have reviewed our current performer information and, while we cannot identify any competitors from Pontypool in this year's festival, we know from ticket sales, performer registrations and audience engagement that people travel from communities across Wales, including South Wales, to attend our competitions and concerts each year.

The Eisteddfod is one of Wales' flagship cultural events, attracting thousands of performers and visitors from across the UK and around the world. Since its foundation in 1947, it has promoted Wales on an international stage, bringing together people from different nations and cultures through music, dance and performance.

While the economic impact of the festival is concentrated in North Wales, the cultural and educational benefits extend across the whole country. The Eisteddfod provides Welsh residents with the opportunity to experience world-class performances, while also creating opportunities for Welsh choirs, schools, dancers and musicians from every part of Wales to participate alongside international performers.

Many of our visitors extend their stay in Wales before and after the festival, contributing to the wider visitor economy and strengthening Wales' reputation as a welcoming cultural destination. The international media coverage generated by the Eisteddfod also helps showcase Wales to audiences across the world.

Importantly, we view the Eisteddfod as a national asset. Its success helps reinforce Wales' identity as a nation of music, culture and international friendship. Support from community councils such as Pontypool helps ensure that this unique Welsh institution can continue to provide opportunities for current and future generations.

We would also welcome participation from Pontypool-based choirs, schools, community groups and residents, whether as competitors, performers, volunteers or audience members. The Eisteddfod has always sought to serve communities throughout Wales, not just those in its immediate vicinity.

As we approach the Eisteddfod's 80th anniversary in 2027, our mission remains the same as it was in 1947: to bring people together through music, culture and friendship. We believe this is a mission that benefits communities across Wales, including Pontypool.

I hope this information is helpful and would be very happy to provide any further information that may assist the Council in its deliberations.

Thank you once again for your consideration and support.

**MINUTES OF A MULTI-LOCATION ANNUAL MEETING OF  
PONTYPOOL COMMUNITY COUNCIL ANNUAL MEETING  
HELD ON WEDNESDAY 13 MAY 2026 AT 6.00 PM**

**In attendance:**

Councillor: A Peploe# (in the Chair)

Councillors: N Byrne\*, L Clarkson\*, J Cox#, E Hunt#, G James#, J James\*,  
L Jones#, N Jones#, S Lang\*, J Martin#, R Matthews#,  
C Price\*, N Warren\*

Officer(s): C Drew, Clerk#  
K Smith, Deputy Clerk#, (minute taker)

The meeting was recorded for minute taking purposes as agreed by Members.

\* Attending remotely via Microsoft Teams

# Attending physically in the Council Chamber

Min. no.	Subject and Decision	Action																																				
1.	<p><b><u>Recording of meeting</u></b></p> <p>Members agreed that the meeting be recorded for minute taking purposes.</p>																																					
2.	<p><b><u>Election of Chair</u></b></p> <p>The Chair opened the meeting and invited nominations for a new Chair of Pontypool Community Council.</p> <p>It was proposed, seconded and a vote took place, with the majority of members voting in favour of Councillor A Peploe being re-appointed to serve as Chair of Pontypool Community Council for the Civic year 2026/2027.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 25%;">Name</th> <th style="width: 25%;">Approved</th> <th style="width: 25%;">Not Approved</th> <th style="width: 25%;">Abstained</th> </tr> </thead> <tbody> <tr> <td>N Byrne</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>L Clarkson</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>J Cox</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>E Hunt</td> <td style="text-align: center;">✓ (seconded)</td> <td></td> <td></td> </tr> <tr> <td>G James</td> <td style="text-align: center;">✓ (proposed)</td> <td></td> <td></td> </tr> <tr> <td>J James</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>L Jones</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>N Jones</td> <td></td> <td></td> <td style="text-align: center;">✓</td> </tr> </tbody> </table>	Name	Approved	Not Approved	Abstained	N Byrne	✓			L Clarkson	✓			J Cox	✓			E Hunt	✓ (seconded)			G James	✓ (proposed)			J James	✓			L Jones	✓			N Jones			✓	
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3.	<p><b>Apologies for absence</b></p> <p>Apologies were received from Councillor(s) A Gunter, J Horlor, R Overton and N Simons.</p> <p><b>RESOLVED:</b> that the apologies be noted.</p>	KS/CP																												
4.	<p><b>Declarations of Interest</b></p> <p>Councillor(s) N Byrne, L Clarkson, G James, J James, R Matthews and C Price declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as being members of Pontypool Community Council.</p> <p><b>RESOLVED:</b> that the declarations of interest be recorded.</p>	KS/CP																												
5.	<p><b>Election of Vice Chair</b></p> <p>It was proposed, seconded and a vote took place, with the majority of members voting in favour of Councillor E Hunt being nominated to serve as Vice-Chair of Pontypool Community Council for the Civic year 2026/2027.</p> <table border="1" data-bbox="255 1438 1067 1661"> <thead> <tr> <th>Name</th> <th>Approved</th> <th>Not Approved</th> <th>Abstained</th> </tr> </thead> <tbody> <tr><td>N Byrne</td><td>✓</td><td></td><td></td></tr> <tr><td>L Clarkson</td><td>✓</td><td></td><td></td></tr> <tr><td>J Cox</td><td>✓</td><td></td><td></td></tr> <tr><td>G James</td><td>✓ (proposed)</td><td></td><td></td></tr> <tr><td>J James</td><td>✓</td><td></td><td></td></tr> <tr><td>L Jones</td><td>✓</td><td></td><td></td></tr> </tbody> </table>	Name	Approved	Not Approved	Abstained	N Byrne	✓			L Clarkson	✓			J Cox	✓			G James	✓ (proposed)			J James	✓			L Jones	✓			
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	<p><b>RESOLVED:</b> that Councillor E Hunt be elected Vice-Chair of Pontypool Community Council for the 2026/2027 Civic Year.</p>		CD/KS																												
6.	<p><b><u>Leader and Deputy Leader</u></b></p> <p>It was proposed that Councillor G James be appointed as Leader and Councillor E Hunt be appointed as Deputy Leader.</p> <p><b>RESOLVED:</b> that Councillors G James and E Hunt be confirmed as the Leader and Deputy Leader respectively of Pontypool Community Council for Civic year 2026/2027.</p>		CD/KS																												
7.	<p><b><u>Committee Structure</u></b></p> <p>It was proposed and unanimously agreed that members be appointed to Committee(s) as follows:</p> <p><b>Finance, Governance &amp; Policy Committee</b> Councillors: N Byrne, L Clarkson, J Horlor, E Hunt, L Jones, N Jones, R Matthews, R Overton, C Price, N Warren and ex-officio Chair of Council (Councillor A Peploe) and Leader (Councillor G James).</p> <p><b>Planning &amp; Environment Committee</b> Councillors: N Byrne, A Gunter, J James, L Jones, S Lang, J Martin, R Overton, B Rogers, J Rogers, N Simons and ex-officio Chair of Council (Councillor A Peploe) and Leader (Councillor G James).</p> <p><b>Events Committee</b> Councillors: N Byrne, A Gunter, J James, L Jones, S Lang, R Matthews, C Price, N Simons, N Warren, (Vacancy) and ex-officio Chair of Council (Councillor A Peploe) and Leader (Councillor G James).</p> <p><b>Establishment Committee</b> The Establishment Committee will consist of the following Members: N Byrne, L Clarkson, E Hunt, G James, J James, N Jones, R Matthews, C Price, N Warren and ex-officio Chair of Council (Councillor A Peploe) and Leader (Councillor G James).</p> <p><b>Biodiversity Sub-Committee</b> The Biodiversity Sub-Committee will consist of the following Members: N Byrne, L Clarkson, J Cox, A Gunter, E Hunt, S. Lang,</p>																														

	<p>R Overton, N Warren and ex-officio Chair of Council (Councillor A Peploe) and Leader (Councillor G James).</p> <p><b>Disciplinary Panel</b> Councillors: S Lang, J Martin, N Simons.</p> <p><b>Appeals Panel</b> Councillors: L Jones, R Overton, J Rogers.</p> <p><b>Grievance Lead</b> – Clerk and Deputy Clerk.</p> <p><b>RESOLVED:</b> that the named members above be appointed to the</p>	CD/KS
8.	<p><b><u>Chairs and Vice-Chairs</u></b></p> <p>It was proposed and unanimously agreed that the following member(s) be appointed as the Chair and Vice-Chair of each Committee as detailed below:</p> <p><b>Finance Governance &amp; Policy Committee:</b> Chair: Councillor N Warren Vice-Chair: Councillor E Hunt</p> <p><b>Planning and Environment Committee:</b> Chair: Councillor J James Vice-Chair: Councillor N Byrne</p> <p><b>Events Committee:</b> Chair: Councillor R Matthews Vice-Chair: Councillor C Price</p> <p><b>Establishment Committee:</b> Chair: Councillor G James Vice-Chair: Councillor L Clarkson</p> <p><b>Biodiversity Sub-Committee</b> Chair: Councillor J Cox Vice-Chair: Councillor N Warren</p> <p><b>RESOLVED:</b> that the Chairs and Vice-Chairs of the Council’s Statutory Committees be as outlined above.</p>	CD/KS
9.	<p><b><u>Dates and Times of Meetings 2026/2027</u></b></p> <p>The Council was asked to confirm the dates and times of Council/Committee meetings as per attached (agenda item 9) to the minutes. Unanimously agreed.</p> <p><b>RESOLVED:</b> that:</p> <p>(i) the dates and times of Council/Committee meetings for 2026/2027 be approved;</p>	

	(ii) the Committee meetings are recorded for minute taking purposes.																																													
10.	<p><b><u>Representation on Outside Bodies and Internal Roles</u></b></p> <p>In relation to representation on Outside Bodies and Internal positions for 2026/2027 it was:</p> <p><b><u>RESOLVED:</u></b> that Member representation be as follows:</p>																																													
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	Torfaen Integrated Wellbeing Network (IWN)	A Peploe													
	Torfaen Local Access Forum (1)	R Matthews													
	Torfaen Museum Trust (1) + (1 reserve)	R Matthews R Overton													
	Torfaen Opportunity Group (TOGS) (1)	E Hunt													
	Torfaen Play Sufficiency Action Planning Group (1 + 1 Reserve)	G James E Hunt													
	Wellbeing Champion (1)	A Peploe													
	Wellbeing of Future Generations (2)	L Clarkson A Peploe													
	Youth Project Working Group (5) plus Clerk	G James L Hunt L Clarkson A Peploe													
	<p>The Clerk informed the meeting that the Accommodation Task and Finish Group meetings are open for all Members to attend.</p> <p><b>RESOLVED:</b> that Member representation for 2026/2027 be confirmed as above.</p>		CD/KS												
11.	<b>Press Liaison Member</b>														
	<p><b>RESOLVED:</b> that Councillor G James be the Council's nominated Press Officer Liaison Member alongside the Clerk.</p>														
12.	<b>Cheque Signatories/Bank Authority</b>														
	<p>Members agreed that the following Members/Officer(s) be authorised to be cheque signatories/bank authority signatories in relation to the following accounts:</p>														
	<table border="1"> <thead> <tr> <th>Accounts</th> <th colspan="2">Signatories</th> </tr> </thead> <tbody> <tr> <td>CCLA Account (these funds can only be transferred to current account)</td> <td>Councillor A Peploe Councillor G James Councillor E Hunt C Drew</td> <td>Chair of Council Leader Deputy Leader Clerk</td> </tr> <tr> <td>Co-op Current Account</td> <td>Councillor N Warren Councillor G James Councillor E Hunt C Drew</td> <td>F,G&amp;P Chair Leader Deputy Leader Clerk (online access) Finance Manager (online access)</td> </tr> <tr> <td>Gateway Credit Union</td> <td>Councillor G James Councillor R Matthews C Drew</td> <td>Leader Events Chair Clerk</td> </tr> </tbody> </table>			Accounts	Signatories		CCLA Account (these funds can only be transferred to current account)	Councillor A Peploe Councillor G James Councillor E Hunt C Drew	Chair of Council Leader Deputy Leader Clerk	Co-op Current Account	Councillor N Warren Councillor G James Councillor E Hunt C Drew	F,G&P Chair Leader Deputy Leader Clerk (online access) Finance Manager (online access)	Gateway Credit Union	Councillor G James Councillor R Matthews C Drew	Leader Events Chair Clerk
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Gateway Credit Union	Councillor G James Councillor R Matthews C Drew	Leader Events Chair Clerk													

	<p><b><u>RESOLVED:</u></b> that the Members/Officer(s) detailed above be authorised to be cheque signatories/bank authority signatories on behalf of the Council.</p>	CD/CC
13.	<p><b><u>Official Signatories</u></b></p> <p><b><u>RESOLVED:</u></b> that the following Members be authorised to sign official documents on behalf of the Council:</p> <p>Chair of Council: Councillor A Peploe  Vice Chair : Councillor E Hunt  Leader: Councillor G James</p>	CD/CC
14.	<p><b><u>Members' Remuneration</u></b></p> <p>Members re-approved the Council's Remuneration Policy.</p> <p>Members decided upon the following allowances:</p> <p>Chair of Council - £1500, Vice Chair of Council - £500 as per determination 6/2026 of the Democracy and Boundary Commission Cymru's Annual Remuneration Report 2026-27 determinations.</p> <p>Senior members allowances of £500 for specific responsibilities as per determination 6/2026 of the Democracy and Boundary Commission Cymru's Annual Remuneration Report 2026-27: 7 possible payments to members: Leader, Committee Chair (Events), Committee Chair (F,G&amp;P), Committee Chair (P&amp;E).</p> <p><b>NB: Only one payment per person, no matter how many senior position(s) they hold. (6 payments of £500.00 in 2025/2026).</b></p> <p><b><u>RESOLVED:</u></b> that:</p> <p>(i) the remuneration policy be re-approved;  (ii) the payments outlined above be approved and made in accordance with the Democracy and Boundary Commission Cymru's Annual Remuneration Report for 2026-27.</p>	CC
15.	<p><b><u>Constitution</u></b></p> <p>The Clerk informed the meeting that the Constitution is currently under review along with the committee structure</p> <p><b><u>RESOLVED:</u></b> that the information is noted.</p>	
16.	<p><b><u>Standing Orders</u></b></p> <p>Members were asked to approve and re-adopt the Council's Standing Orders.</p>	

	<b><u>RESOLVED:</u></b> that the above be approved and re-adopted.	CD/KS
17.	<p><b><u>Terms of Reference</u></b></p> <p>Members were asked to approve and re-adopt the Council's Terms of Reference.</p> <p><b><u>RESOLVED:</u></b> that the terms of reference be approved and re-adopted.</p>	CD/KS
18.	<p><b><u>Scheme of Delegation</u></b></p> <p>Members were asked to review and approve the Council's Scheme of Delegation. The Clerk informed the meeting that the only addition to the document is on page 4 regarding the appointment of the Clerk/Proper Officer as well as the RFO.</p> <p><b><u>RESOLVED:</u></b> that the Scheme of Delegation be approved.</p>	CD/KS

Signed by the Chair .....

**MINUTES OF A MULTI-LOCATION MEETING OF PONTYPOOL  
COMMUNITY COUNCIL HELD ON WEDNESDAY 13<sup>th</sup> MAY 2026**

**In attendance:**

Councillor: A Peploe# (in the Chair)

Councillors: N Byrne\*, L Clarkson\*, J Cox#, E Hunt#, G James#, J James\*,  
L Jones#, N Jones#, S Lang\*, J Martin#, R Matthews#,  
C Price\*, N Warren\*

Officer(s): C Drew#, Clerk  
K Smith#, Deputy Clerk, (and minute taker)

\* Attending remotely via Microsoft Teams

# Attending physically in the Council Chamber

The meeting was recorded for minute taking purposes as agreed by Members.

Min. no.	Subject and Decision	Action
19.	<p><b><u>Recording of meeting</u></b></p> <p>Members agreed that the meeting be recorded for minute taking purposes.</p>	
20.	<p><b><u>Questions from the Public</u></b></p> <p>No questions received.</p>	
21.	<p><b><u>Apologies for Absence</u></b></p> <p>Apologies received from Councillor(s) A Gunter, J Horlor, R Overton and N Simons.</p>	KS/CP
22.	<p><b><u>Declarations of Interest</u></b></p> <p>Councillor(s) N Bryne, L Clarkson, G James, J James, R Matthews and C Price declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as being members of Pontypool Community Council.</p> <p>Councillor A Peploe declared a personal interest in agenda item 7.</p>	

	<b><u>RESOLVED:</u></b> that the declarations of interest be recorded.	KS/CP
23.	<p><b><u>Actions Log from previous minutes</u></b></p> <p>Members were asked to note the minute actions log from the previous meetings.</p> <p><b><u>RESOLVED:</u></b> that the information be noted.</p>	
24.	<p><b><u>Council Meeting – 22 April 2026 – Minutes</u></b></p> <p>Members were asked to approve the Full Council minutes held on the 22 April 2026.</p> <p><b><u>RESOLVED:</u></b> that the minutes of the Full Council meeting held on 22 April 2026 be confirmed as a true record.</p>	KS
25.	<p><b><u>Requests for Financial Assistance</u></b></p> <p>The Chair informed the meeting that a request for financial assistance has been received DJ4aDay CIC.</p> <p><b><u>RESOLVED:</u></b> that £1200.00 be awarded to DJ4aDay CIC from the wellbeing budget.</p>	CC/AA
26.	<p><b><u>One Voice Wales Civility and Respect Pledge</u></b></p> <p>Members were asked to receive and agree to sign up to the One Voice Wales Civility and Respect Pledge.</p> <p>Councillor N Jones advised that they did not feel it necessary to sign up to the Pledge as all Members are obliged to behave.</p> <p>The Clerk informed the meeting that the Council has a different Civility and Respect Pledge issued by SLCC which is signed and this document is from OVW and in addition to that one.</p> <p>Councillor E Hunt advised that the Pledge relates to the behaviour of the Council not just the behaviour of Members.</p> <p>Councillor L Clarkson advised that as OVW is the organisation that the Council go to for standards, ethics and support they think that the Council should sign the pledge to support OVW.</p> <p>The Clerk confirmed that the pledge is in respect of the Council and Council business not individual members.</p>	

A vote took place and it was unanimously agreed to sign the Pledge:

Name	Approved	Not Approved	Abstained
N Byrne	✓		
L Clarkson	✓		
J Cox	✓		
E Hunt	✓		
G James	✓		
J James	✓		
L Jones	✓		
N Jones		✓	
S Lang	✓		
J Martin	✓		✓
R Matthews	✓		
C Price	✓		
N Warren	✓		

**RESOLVED:** that the Council signs up to the One Voice Wales Civility and Respect Pledge.

CD

27.

**Members Training**

Members were asked to review the members training plan and to decide if they would like to attend any of the training identified in the One Voice Wales Training schedule for specific Committees and to note the free webinar training places and the Councillor training bursary scheme in Wales.

The Vice-Chair suggested that Members of the Committees attend the following:

Committee Name	Module(s)
Biodiversity	25, 26 and 27
Establishment	3 and 18
Events	8 and 13
F,G&P	6, 21 and 24
P&E	4
All Members	1, 2, 5 and 9
Committee Chairs	10
GDPR Reps	15
H&S Reps	7

**RESOLVED:** that the information is noted.

28.

**Cloverleaf Youth Meeting and Conference in Bretten 2026**

Members received a report on the cost of the flights for the

	<p>Cloverleaf Youth Meeting and Conference in Bretten during August 2026. As the Chair is unable to attend, the Vice-Chair and their Consort will attend the Conference from 14-16 August 2026.</p> <p>The cost of the flights for 8 youths and 2 supervisors to attend the event from 11-16 August is approximately £1,960 and for 2 delegates to attend the Conference from 14-16 August is approximately £430.</p> <p><b><u>RESOLVED:</u></b> that:</p> <ul style="list-style-type: none"> <li>(i) the flight costs identified for youth, supervisors and delegates be approved at a total cost of approximately £2,390;</li> <li>(ii) the Vice-Chair of Council and Consort will attend the Conference on 14-16 August 2026.</li> </ul>	
29.	<p><b><u>Miscellaneous Correspondence</u></b></p> <p>Members were asked to note the miscellaneous correspondence that had been sent to them during April 2026.</p> <p><b><u>RESOLVED:</u></b> that the information is noted.</p>	
30.	<p><b><u>POLICY</u></b></p> <p><b><u>Policy Review Process</u></b></p> <p>The Chair informed the meeting that all the Council's policies are being reviewed, and a report will be brought to Full Council in June 2026.</p> <p><b><u>RESOLVED:</u></b> that the information is noted.</p>	
<b>The recording of the Council meeting was stopped at this point.</b>		
31.	<p><b><u>EXCLUSION OF PRESS AND PUBLIC</u></b></p> <p><b>By virtue of The Public bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</b></p>	

Signed by The Chair .....

**MINUTES OF A MULTI-LOCATION MEETING OF THE FINANCE,  
GOVERNANCE AND POLICY COMMITTEE OF PONTYPOOL COMMUNITY  
COUNCIL HELD ON WEDNESDAY 3 JUNE 2026**

**In attendance:**

Councillor:                   A Peploe# (Chair)

and Councillors:            L Jones\*, N Jones\*, R Matthews#, R Overton#  
  C Price\*, N Warren\*

Also attending:                Councillor J Martin#

Officers:                        C Drew#, Clerk  
  C Challenger#, Finance Manager

\* Attending remotely via Microsoft Teams

# Attending physically in the Council Chamber

	<b><u>FINANCE ITEMS</u></b>	
35.	<p><b><u>Recording of Meeting</u></b></p> <p>Members agreed that the Council meeting could be recorded for minute taking purposes.</p>	
36.	<p><b><u>Apologies for absence</u></b></p> <p>Apologies were received from Councillor(s) N Byrne, L Clarkson, L Hunt and G James.</p>	
37.	<p><b><u>Declarations of Interest</u></b></p> <p>Councillor(s) R Matthews and C Price declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they are members of TCBC, as well as being members of Pontypool Community Council.</p> <p>Councillor A Peploe declared a personal interest in agenda item 10(i) as the group utilise Panteg House.</p> <p>Councillor R Matthews declared a personal and non-prejudicial interest in agenda item 11(ix) as they are a Board Member of Torfaen Museum Trust.</p>	

	<p><b>RECOMMENDED*:</b> that the declarations of interest be recorded.</p>	KS/CP
38.	<p><b><u>Actions Log from previous minutes</u></b></p> <p>Members were asked to note the minute actions log from the previous meetings.</p> <p>Councillor N Jones asked as the action log is for information only, what are the Council going to do with the information?</p> <p>The Clerk advised that the agenda was sent out prior to any Member being given the opportunity to request a motion for the agenda so if Members would like it to be added to an agenda to come back for discussion there is no problem with that and it can be added to the Full Council meeting agenda later in the month or this Committee in July if Members would like it to be a debate, discussion or further action. The advice that the Clerk has received advises that it is just clarity as the Clerk was asked to seek further information on some of the issues discussed at the previous meeting.</p> <p>Councillor N Jones asked if this information has now been added to a policy or does he need to write in formally?</p> <p>The Clerk advised that the policy would need to be updated and brought back to the next meeting to be reviewed and approved and asked for clarity if the policy being referred to is the recruitment and selection policy?</p> <p>Councillor N Jones confirmed that this was correct.</p> <p>Councillor Warren joined the meeting at this point and was asked if they would like to take over as Chair, they confirmed they were happy for Councillor Peploe to continue Chairing.</p> <p>Councillor Warren asked when the policy is due to be reviewed so that these points can be addressed and the Clerk suggested that the changes be made in readiness for the next meeting.</p> <p><b><u>RECOMMENDED*:</u></b> that:</p> <ul style="list-style-type: none"> <li>(i) the information be noted;</li> <li>(ii) the recruitment and selection policy be updated and added to a future meeting agenda.</li> </ul>	CD

39.	<p><b><u>Schedule of Receipts and Payments</u></b></p> <p>The Committee was asked to approve the schedule of receipts and payments for March and April 2026. These payments have previously been authorised by the Committee Chair, Vice Chair and Councillor G James and checked for accuracy by the Clerk and Finance Manager.</p> <p>Councillor N Jones asked what the salary adjustment for March related to?</p> <p>The Finance Manager confirmed that it was the end of the financial year and this was a balancing payment.</p> <p>Councillor N Jones asked what the election payment on page 9 of the report related to, if additional funds need to be added to the budget and if TCBC's costs have increased?</p> <p>The Clerk advised that it was for the election that took place in Trevetin last year and that they are currently working with TCBC on the election in the New Inn Ward.</p> <p>The Finance Manager confirmed that the reason for the increase in cost is because the polling cards are posted rather than canvassers delivering them.</p> <p><b><u>RECOMMENDED*</u></b>: that the receipts and payments for March and April 2026 as shown in the report, be approved noting the information.</p>	CC
40.	<p><b><u>Use of Credit Card</u></b></p> <p>The Committee was requested to approve the credit card payments covering 10 March 2026 to 2 April 2026.</p> <p><b><u>RECOMMENDED*</u></b>: that the payments made on the Council's credit card, as shown in the report for the above periods, be approved.</p>	CC
41.	<p><b><u>Petty Cash</u></b></p> <p>The Committee was requested to note the petty cash payments from 28 October 2025 to 25 March 2026.</p> <p><b><u>RECOMMENDED*</u></b>: that the information is noted.</p>	

42.	<p><b><u>Financial Comparison and Earmarked Reserves</u></b></p> <p>The Committee was requested to consider the financial comparison report and earmarked reserves to the 31 March 2026.</p> <p><b><u>RECOMMENDED*</u></b>: that the financial comparison reports and earmarked reserves be approved.</p>	CC
43.	<p><b><u>Local Voluntary Funding (LVF)</u></b></p> <p>The Committee was requested to approve the Local Voluntary Funding (LVF) application in agenda item 9.</p> <p>The Chair stated that the application had been checked and vetted by the Finance Manager.</p> <p><b><u>RESOLVED:</u></b> that the LVF applications as outlined in agenda item 9 be approved.</p>	CC/AA
44.	<p><b><u>Requests for Financial Assistance</u></b></p> <p>The Chair informed the meeting that requests for financial assistance has been received from:</p> <ul style="list-style-type: none"> <li>(i) The Canddo Project CIC</li> <li>(ii) Women of Wisdom</li> </ul> <p><b><u>RECOMMENDED*</u></b>: that:</p> <ul style="list-style-type: none"> <li>(i) the Canddo Project CIC be awarded £1,240 from the wellbeing budget;</li> <li>(ii) Women of Wisdom be contacted and asked for further information, ie why are they not a constituted group and why aren't they using local facilities instead of travelling to Newport.</li> </ul>	CC CC/AA
45.	<p><b><u>Core Cost Applications</u></b></p> <p>The Committee received core cost applications from the following organisation(s):</p> <ul style="list-style-type: none"> <li>(i) Age Connects Torfaen</li> <li>(ii) Citizens Advice Torfaen</li> <li>(iii) Cold Barn Farm</li> <li>(iv) Hope GB</li> <li>(v) Llantarnam Grange Arts Centre</li> <li>(vi) St David's Hospice Care</li> <li>(vii) Tidy Butt</li> <li>(viii) TOGs Centre</li> </ul>	

	<p>(ix) Torfaen Museum Trust (x) Torfaen Talks CIC</p> <p>There is £30,000 in the budget for this year.</p> <p><b><u>RECOMMENDED*</u></b>: that the payments be awarded as follows:</p> <p>(i) Age Connects Torfaen - £1,000 (ii) Citizens Advice Torfaen - £3,000 (iii) Cold Barn Farm – deferred further information required (ie, is there something specific they require unrestricted funding for?) (iv) Hope GB - £3,000 (v) Llantarnam Grange Arts Centre - £3,000 (vi) St David’s Hospice Care - £2,000 (vii) Tidy Butt - £2,000 (viii) TOGs Centre - £3,000 (ix) Torfaen Museum Trust – deferred for further information (a copy of their financial information is required and to be shared with the Committee to be discussed further) (x) Torfaen Talks CIC – deferred further information required (where they deliver their service, how many attend and where are they based)</p>	<p>CC</p> <p>CC/AA</p> <p>CC</p> <p>CC/AA</p>
46.	<p><b><u>Thank you letter(s)/acknowledgement(s)</u></b></p> <p>The Committee received and noted the thank you letter(s)/acknowledgement(s) from:</p> <p>(i) TOGS (ii) Pontnewynydd Sports and Social Club (iii) ArtRegen Plein Air Competition</p> <p><b><u>RECOMMENDED*</u></b>: that the information be noted.</p>	
47.	<p><b><u>Biodiversity and Sustainability</u></b></p> <p>How has this meeting contributed to the Council's duty to maintain and enhance biodiversity and promote the resilience of ecosystems?</p> <p><b><u>RESOLVED:</u></b> that it was a hybrid meeting with 50% members attending remotely, electronic paperwork and car sharing.</p>	
	<p><b><u>Recording of Meeting</u></b></p> <p><b>The recording of the Council meeting was stopped at this point.</b></p>	

\*This is a recommendation to the Council. The Council will make the final decision at a future meeting.

Signed by the Chair.....

**FINANCE, GOVERNANCE & POLICY**

**3 JUNE 2026**

**LOCAL VOLUNTARY FUNDING**

<b><u>Councillor</u></b>	<b><u>Requested Amount</u></b>	<b><u>Organisation</u></b>	<b><u>Reason</u></b>	<b><u>Statutory Provision</u></b>
Councillor R. Matthews	£1,000.00 <b>(PROJECT)</b>	After The Bell Children's Centre	We have a playpool but we don't have any equipment for handicapped or disabled children. No sensory item too. We are looking for swing seats and new slide as well as creating a space for autistic children.	Recreation - Local Government (Miscellaneous Provisions) Act 1976 s19
Councillor. C. Price	£300.00	Black Diamonds Rugby	The grant will go towards off field training kit and training aids.	General Power - LGA (1972) s137
Councillor L. Jones	£500.00	Pontnewynydd Sports and Social Club	To refurbish the kitchen and expand the kitchen area.	Community Centres - LGA (1972) s33
Councillor G. James, Councillor J. James and	£100.00 £200.00	Torfaen Silver Belles	Go towards our rent and speakers	Entertainment and the Arts - LGA (1972) s145

Councillor R. Matthews	£200.00			
	<b>Total</b> <b>£500.00</b>			
Councillor J. James	£300.00	Tranch AFC	Equipment Training for Coaches	Recreation – Local Government (Miscellaneous Provisions) Act 1976 s19
Councillor G. James	£200.00	Pontypool Social Netball	The grant would be used to purchase essential netball kit . Team Uniform . Training Equipment.	Recreation - Local Government (Miscellaneous Provisions) Act 1976 s19
Councillor G. James	£100.00	Pontypool Veterans Association	Help with polo shirts etc.	General Power - LGA (1972) s137
Councillor J. James	£100.00	Pontypool Retired Mens Society	To help with the weekly expense of arranging a venue, to meet safely.	General Power - LGA (1972) s137
Councillor C. Price	£150.00	Fowlers Fields Allotment Society	1. To maintain tools and machinery.  2. Improve and expand rainwater capture.  3. Improve and maintain paths, beds and sheds per Health and	Small Holdings and Allotments Act 1908 s23

			Safety policies.	
Councillor J. James	£200.00	Fowlers Fields Allotment Society	<p>1. Maintain tools and garden machinery that help members garden.</p> <p>2. Maintain and upgrade paths, sheds, greenhouses. To comply with H &amp; S requirements.</p>	Small Holdings and Allotments Act 1908 s23
Councillor J. James and Councillor G. James	<p>£200.00</p> <p>£100.00</p> <p><b>Total</b> <b>£300.00</b></p>	Pickle Belles	We currently run 3 sessions per week and pay £150 per week form these so we try to play outdoors through summer months to offset costs. through Sept – May and keep cost affordable. We need help with this and also our project to repurpose the abandoned tennis courts for us at Panteg House.	Local Government (Miscellaneous Provisions) Act 1976 s19

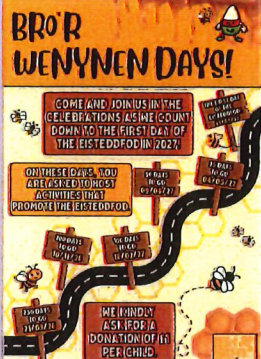


**Pontypool Community Council**  
**Cyngor Cymuned Pont-Y-Pŵl**

AGENDA ITEM 11(i)

**APPLICATION FOR FINANCIAL ASSISTANCE FOR AN ORGANISATION**

Name of Organisation:	Torfaen Appeal Committee for the 2027 Urdd Eisteddfod (Eisteddfod yr Urdd Bro'r Wenynen, Gwent)
Purpose of Organisation:	To raise money for the Urdd Eisteddfod which is coming to the area in 2027. The Urdd Eisteddfod, which welcomes thousands of people from all over Wales, will be held in Tredegar House.
No. of Members – Indicate how many live in the Pontypool area	We will hopefully have at least 300-500 pupils from Pontypool schools taking part in different competitions during the lead up to the Eisteddfod. There are a number of stage competitions and art competitions, that pupils can take part in. There are over 400 competitions altogether. There will also be a welcoming ceremony on Saturday, September 26 <sup>th</sup> which all Pontypool schools will be invited to.
Reason for application	<p>As an appeals committee for Torfaen, we have to raise £58 000 towards the Urdd Eisteddfod.</p> <p>We have been holding a number of events in the area to raise money and a number of our members have been holding stalls in different events in Cwmbran e.g. the Car show in Panteg house, and we're holding a stall in Cwmbran's big event. So far, we have raised £16 000 towards our target.</p> <p>As schools in Torfaen, we are going to be taking part in different days, as a countdown to the beginning of the Eisteddfod on the 29<sup>th</sup> May, 2027. These are all events in which we hope to raise awareness and raise money at the same time.</p> <p>Lloyd Lewis (from Cwmbran) and Dom, have released a song to welcome people to the area, and the build up over the next year will hopefully be very exciting.</p> <p>We are hoping to get some money from every local council to reach our target for the area, so any donation will be very much appreciated.</p>

	
Do you have a Safeguarding policy if dealing with children, young people or vulnerable adults	NA
How much funding would you like to apply for?	£1000
Does the organisation have a constitution and/or is it a registered charity  If you are a registered charity please list the charity number.	Yes – the Urdd
Does the organisation aim to meet the objectives of the Well-being of Future Generations (Wales) Act 2015?	Yes
Does your organisation have a Welsh Language Policy? FOR INFORMATION ONLY	Yes
<p>What steps has your organisation taken or is going to take to reduce its environmental impact?</p> <p>Your answer could include but is not limited to:</p> <ul style="list-style-type: none"> <li>• encouraging people to car-share or use public transport</li> <li>• reducing the use of pesticides or leaving areas to grow wild</li> <li>• reducing heating and electricity bills by installing insulation or low energy light bulbs</li> </ul>	<p>The Urdd Eisteddfod this year in Ynys Môn was the greenest Eisteddfod to date, and this will hopefully continue next year.</p> <p>The Urdd has many initiatives e.g. park and ride / bus services to the Eisteddfod etc. They are hoping to arrange buses from local train stations / bus stations next year, to ensure that people use public transport, instead of their cars.</p> <p><b>Business News Wales article -</b></p> <p><b>As part of Urdd Gobaith Cymru's commitment to operating in the most sustainable and environmentally friendly way possible, the Urdd has announced that Eisteddfod yr Urdd 2026 on Ynys Môn is its greenest festival to date.</b></p> <p>An environmental assessment forecasts that the Urdd will reduce carbon emissions by 40,000 kgCO<sub>2</sub>e compared with Eisteddfod yr Urdd Dur a Môr 2025. This is equivalent to saving the annual electricity consumption of the village of Pencarnisiog on Ynys Môn (i.e. 30 homes) or planting 1,800 trees and allowing them to grow for 10 years.</p>

Please return your completed application form and any other requested documents to:

Email: [grants@pontypoolcc.gov.uk](mailto:grants@pontypoolcc.gov.uk)

Or

Pontypool Community Council  
35a Commercial Street  
Pontypool  
NP4 6JQ

## Kerrie Smith

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**Subject:** Supporting the Urdd Eisteddfod, 2027  
**Attachments:** Llythyron cynghorau lleol.pdf

I'm e-mailing on behalf of the Torfaen Appeals Committee for the Urdd Eisteddfod 2027. We're trying to raise as much money as possible for this seven-day event in our local area, so we were hoping that you could help in some way. Please see the attached letter for more details.

The Urdd Eisteddfod will be coming to Gwent in 2027, with the event taking place in Tredegar Park. We are actively encouraging all pupils across the area to take part in the competitions and activities leading up to the Eisteddfod.

Many children from the Pontypool area are expected to participate, including pupils from several local schools. I know many pupils from the area take part in the annual Pontypool Eisteddfod so we're hoping that all those pupils would take part at the National Eisteddfod also.

On the 23rd of January, we held a Red, White and Green Day to raise money for the Eisteddfod, and many schools in the area took part in that, including Ysgol Bryn Onnen and Ysgol Panteg. Ysgol Gwynllyw has staff members who are also part of the Torfaen Appeals Committee. Between those schools, there are over 1000 pupils and we are actively encouraging English speaking schools to take part also.

Between now and June 2027, a wide range of fundraising events will be held across the local area, and we will be actively inviting children and families to participate and support all events.

Please let me know if you need any further information.

Diolch yn fawr, Catrin



Miss C Passmore  
Ysgol Gymraeg Cwmbrân

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Dear Sir/Madam,

My name is Catrin Passmore and I'm the deputy headteacher at Ysgol Gymraeg Cwmbrân. I am writing on behalf of the Torfaen Appeal Committee for the **Urdd Eisteddfod 2027**. We are delighted to announce that the Urdd Eisteddfod will be coming to Gwent that year, with the Eisteddfod taking place in Tredegar Park. This seven-day event attracts thousands of visitors from all over Wales, and we are thrilled that it will be held in our area. It will be an opportunity for children from our area to take part in a number of competitions, whilst putting Gwent on the map too.

As part of the appeal committee, our goal is to raise a significant amount of money to ensure the success of the week. Over the coming months, we will be organising a variety of events in the local area to help us reach our target. So far, we have organised a Christmas wreath making evening, a concert with local choirs in the Congress Theatre (A song in our hearts), an Elvis night, and our school has performed outside Festive, Cwmbran and in the town centre, to raise money. We are hoping to organise a number of events for the local community over the next year and a half.

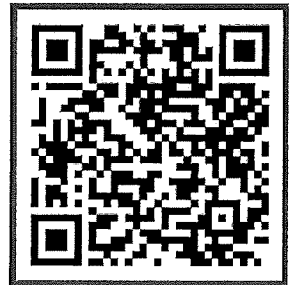
As a local council, we were hoping you could support us in some way. There are many different ways of supporting e.g. by buying a trophy on

behalf of the Torfaen Committee (please see the qr code below) or through contributing towards one of our upcoming events.

If you would like to contribute in any way, please contact me by e-mailing: [PassmoreC@hwbcymru.net](mailto:PassmoreC@hwbcymru.net)

Thank you so much for considering our request. Your contribution will make a real difference to the success of the Eisteddfod. Diolch yn fawr.

Yours sincerely, **Torfaen Appeal Committee**



Buying a trophy

**APPLICATION FOR FINANCIAL ASSISTANCE FOR AN ORGANISATION**

Name of Organisation:	SUNNYBANK COURT COMPLEX
Purpose of Organisation:	To provide a comfortable place to share stories and memories to help with personal wellbeing
No. of Members – Indicate how many live in the Pontypool area	14
Reason for application	To enable residents to go out on day trips i.e Cinema.  To enable residents to participate in activities to reduce mental health, loneliness and making new friends.
Do you have a Safeguarding policy if dealing with children, young people or vulnerable adults	NA (please delete as appropriate)
How much funding would you like to apply for?	£500
Does the organisation have a constitution and/or is it a registered charity  If you are a registered charity please list the charity number.	NA
Does the organisation aim to meet the objectives of the Well-being of Future Generations (Wales) Act 2015?	Yes (please delete as appropriate)

<p>Does your organisation have a Welsh Language Policy? FOR INFORMATION ONLY</p>	<p>No (please delete as appropriate)</p>
<p>What steps has your organisation taken or is going to take to reduce its environmental impact?</p> <p>Your answer could include but is not limited to:</p> <ul style="list-style-type: none"> <li>• encouraging people to car-share or use public transport</li> <li>• reducing the use of pesticides or leaving areas to grow wild</li> <li>• reducing heating and electricity bills by installing insulation or low energy light bulbs</li> </ul>	<p>Daytrips to include using a minibus. Activities using the communal lounge whilst encouraging residents to turn off the lights, tv etc.</p>

Cllr Allan Peploe

*A Peploe*

Please return your completed application form and any other requested documents to:

Email: [grants@pontypoolcc.gov.uk](mailto:grants@pontypoolcc.gov.uk)

Or

Pontypool Community Council  
35a Commercial Street  
Pontypool  
NP4 6JQ



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AGENDA ITEM 11 (iii)

2<sup>nd</sup> June 2026

The Clerk and Councillors  
Pontypool Community Council  
35A Commercial Street  
Pontypool  
Torfaen, NP4 6JQ

Dear Councillors,

**Re: Communities' Choice Family Fun Day & Finalists Voting Event - Request for Support**

My name is Dan Watkins and I am the Communities' Choice Coordinator at Torfaen Voluntary Alliance. I am writing to introduce the attached proposal and to invite Pontypool Town Council to support the forthcoming **Communities' Choice Family Fun Day & Finalists Voting Event** for residents of Trevethin, Penygarn and St. Cadocs.

Communities' Choice is a Participatory Budgeting initiative that gives residents a direct say in how funding is allocated to community-led projects in their area. Through the programme, residents have identified their local priorities and will now have the opportunity to meet the Round 2 finalists and vote for the projects they would like to see funded.

The event will take place on **Saturday 18 July 2026 at Penygarn & Trevethin Community Centre** and will also mark the centre's Grand Reopening. It will bring together residents, volunteers, community groups, local partners and the Trevethin, Penygarn & St. Cadocs People's Committee, with a strong focus on togetherness, collaboration and pride in the local community.

We are seeking support of up to **£1,000** to help make the day accessible, welcoming and family friendly. This would contribute towards activities for families, food and refreshments, event materials, and wider engagement costs. Although the Communities' Choice programme has a significant grant pot for resident-led projects, there is no dedicated event delivery budget. The success of the day therefore relies on collaboration between local volunteers, community groups, partner agencies and supportive local sponsors.

Support from Pontypool Town Council would help ensure that the event is not only a functional voting day, but a positive community celebration that encourages residents to take part in local decision-making. We would also be pleased to recognise the Council as a supporter on event materials and would be delighted to welcome a representative to attend and officially open the event.

Thank you for considering this request. I would welcome the opportunity to provide any further information required and hope Pontypool Town Council will be able to support this important community event.

Yours faithfully,

**Dan Watkins**  
PB Communities' Choice Coordinator  
Torfaen Voluntary Alliance, Portland Buildings, Commercial Street, Pontypool, NP4 6JS

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01495 365610 | info@tvawales.org.uk | www.tvawales.org.uk  
Portland Buildings, Commercial Street, Pontypool, NP4 6JS  
@TVAWales





## Proposal to Pontypool Community Council Communities' Choice Family Fun Day & Finalists Voting Event

<b>Applicant:</b>	Torfaen Voluntary Alliance, supporting the Trevethin, Penygarn & St. Cadocs People's Committee
<b>Event:</b>	Communities' Choice Family Fun Day & Finalists Voting Event
<b>Date:</b>	Saturday 18 July 2026
<b>Time:</b>	Voting event 12.00pm - 3.30pm; wider event 12.00pm - 4.30pm
<b>Venue:</b>	Penygarn & Trevethin Community Centre
<b>Suggested funding request:</b>	Up to £1,000 which would support family activities, food and event delivery costs.

### Project Summary

Torfaen Voluntary Alliance, working with the Trevethin, Penygarn & St. Cadocs People's Committee on the Communities' Choice Participatory Budgeting initiative, is seeking support from Pontypool Community Council towards the delivery of a community family fun day and Communities' Choice finalists voting event.

The event will bring residents together to meet finalists, celebrate their local community, and vote for the projects they would like to see funded through the Communities' Choice Participatory Budgeting programme. It will also mark the 'Grand Reopening' of Penygarn & Trevethin Community Centre, creating a positive shared moment for residents, volunteers, community organisations and partner agencies.

The event will have a strong theme of togetherness, collaboration and local pride, reflecting the fact that the People's Committee for this area includes representatives who are connected to the key community hubs across Trevethin, Penygarn and St. Cadocs, including **Penygarn & Trevethin Community Centre, The Log Cabin and Cold Barn Farm.**

### Local Need and Community Priorities

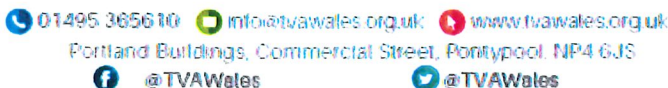
The Communities' Choice priorities were shaped by the local "Have Your Say!" consultation/engagement that took place between January and Mar 2025, which received 1,062 responses across the three Communities' Choice areas.

For Trevethin, Penygarn & St. Cadocs, the key resident priorities include Environment & Place, Youth Services & Activities, Health & Wellbeing, Older People's Activities, Crime & Community Safety, and Education & Skills Development and this event will see residents allocate funding to initiatives that align with these priorities.

In Round 1 of the programme, **£39,344.00** was distributed to initiatives that best aligned with the priorities for Trevethin, Penygarn & St. Cadocs. A further **£135,656.00** remains in the local pot, with a portion of this funding to be allocated through the public vote at this event.

### What the Funding Would Support

Funding from Pontypool Community Council would help cover the costs of making the event accessible, engaging and family friendly, encouraging as many local people as possible to participate.



**Full Council**

**Wednesday 24<sup>th</sup> June 2026**

**Planning Applications to be commented on**

<b>1</b>	<i>Plan Number</i> <b>26/P/0210</b>	<i>District reference</i> Pontypool	<i>Site reference</i> Lloyds TSB Bank Plc, Commercial Street, Pontypool.	<i>Other reference</i>
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**PROPOSAL: Variation of condition 1 (approved plans) of application 24/P/0619/LBC for conversion of former bank to six flats, retention of partial A2 use on ground floor and basement and associated works. New documents show changes to residential mix, internal layout, drainage/service coordination and windows.**

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<b>2</b>	<i>Plan Number</i> <b>26/P/0215</b>	<i>District reference</i> Garndiffaith and Varteg	<i>Site reference</i> Ysgol Bryn Onnen, Shop Road, Varteg.	<i>Other reference</i>
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**PROPOSAL: Refurbishment, extension and access improvements to existing Welsh medium primary school including demolition of temporary classroom block to provide new permanent classroom block and demolition of admin room extension to provide new accessible linkway, main entrance and administration offices.**

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<b>3</b>	<i>Plan Number</i> <b>26/P/0230</b>	<i>District reference</i> Abersychan and Varteg	<i>Site reference</i> 1 Winstone Cottages, Cwmavon Road, Abersychan.	<i>Other reference</i>
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**Proposed two storey and single storey extension to provide an annex for elderly parents.**

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<b>4</b>	<i>Plan Number</i> <b>26/P/0232</b>	<i>District reference</i> Griffithstown West	<i>Site reference</i> 9 Bryn Heulog, Griffithstown, Pontypool.	<i>Other reference</i>
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**PROPOSAL: Ground Floor Wet Room & Utility Extension.**

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5	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>26/P/0248</b>	Sebastopol West	59 Springfield Road, Sebastopol, Pontypool.	

**PROPOSAL: EXTERNAL WHEELCHAIR LIFT & ACCOMMODATING  
WORKS ('LIFT SHAFT').**

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**Full Council**

**Wednesday 24<sup>th</sup> June 2026**

**Planning Determinations – April 2026**

<b>1</b>	<i>Plan Number</i> <b>24/P/0663</b>	<i>District reference</i> Abersychan and Cwmavon	<i>Site reference</i> Brynteg Nursery School, Brynteg, Abersychan	<i>Other reference</i>
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**PROPOSAL: Demolition of existing former nursery and out buildings.**

*Comment*                      14/11/24  
**This Council has no observations.**

*Decision*                      13/05/26  
**Approved.**

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<b>2</b>	<i>Plan Number</i> <b>24/P/0743</b>	<i>District reference</i> Snatchwood	<i>Site reference</i> Land Adj to 21 Snatchwood Road, Abersychan	<i>Other reference</i>
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**PROPOSAL: Change of use of land to garden with construction of a garage and associated boundary enclosures.**

*Comment*                      03/02/25  
**This Council has no observations.**

*Decision*                      13/05/26  
**Approved.**

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<b>3</b>	<i>Plan Number</i> <b>25/P/0304</b>	<i>District reference</i> Pontypool	<i>Site reference</i> Sharon Church, Osborne Road, Pontypool	<i>Other reference</i>
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**Proposed provision of community hub (Use Class D1) and café (Use Class A3) at existing church (D1) to create mixed use, first floor/roof extension, two storey rear extension, landscaping to rear and new fenestration.**

*Comment*                      27/08/25  
**This Council has no observations.**

*Decision*                      13/05/26  
**Approved.**

<b>4</b>	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>25/P/0578</b>	Abersychan and Cwmavon	98 Railway Cottages, Station Street, Abersychan	

**PROPOSAL: New vehicular access and driveway, with associated retaining structures.**

*Comment* 03/11/25  
**This Council has no observations.**

*Decision* 13/05/26  
**Approved.**

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<b>5</b>	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>25/P/0767</b>	Garndiffaith and Varteg	Land Adjacent to 7 Top Road, Garndiffaith	

**Variation of condition 1 (approved plans) and condition 6 (visibility splays) of planning permission 20/P/0652/FUL to allow changes to the layout, fenestration and design of the proposed dwelling. Proposal includes variations to the ground levels, the incorporation of a heat pump and solar panels to the roof.**

**Relocate Rear Access Door to Site Elevation**

**Enlarge proposed French Doors to Rear and provide Bi-Fold Doors**

**Reduce size of proposed Kitchen Window from 1800 mm to 1500 mm**

**Remove Front Door Recess/Porch Area**

**Provide Solar Panels to Roof**

**Provide Heat Pump to Side Elevation**

**Front Porch to be Supported on Gallow Brackets**

**Reconfigure Ground Floor Utility and WC**

**Reconfigure First Floor Bathroom and En suite.**

*Comment* 27/01/26  
**This Council has no observations.**

*Decision* 13/05/26  
**Approved.**

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<b>6</b>	<i>Plan Number</i> <b>26/P/0043</b>	<i>District reference</i> Pontypool	<i>Site reference</i> Public Convenience Road, Pontypool.	<i>Other reference</i> Hanbury
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**Proposed substantial demolition of existing building, retention and modification of front facade, for new cafe/restaurant (use class A3).**

*Comment* 27/02/26  
**This Council has no observations.**

*Decision* 13/05/26  
**Approved.**

<b>7</b>	<i>Plan Number</i> <b>26/P/0044</b>	<i>District reference</i> Pontypool	<i>Site reference</i> Multistorey Car Park, Glantorvaen Road, Pontypool	<i>Other reference</i>
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**PROPOSAL: Refurbishment works to existing multi-storey car park including vertical fin cladding, landscape works, internal lighting, EV charging points, and PV roof panels.**

*Comment* 27/02/26  
**This Council has no observations.**

*Decision* 13/05/26  
**Approved.**

<b>8</b>	<i>Plan Number</i> <b>26/P/0052</b>	<i>District reference</i> New Inn Lower	<i>Site reference</i> 10 Afon Close, New Inn, Pontypool	<i>Other reference</i>
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**PROPOSAL: Two storey side extension and rear sun lounge.**

*Comment* 27/02/26  
**This Council has no observations.**

*Decision* 13/05/26  
**Withdrawn.**

**Full Council**

**Wednesday 24<sup>th</sup> June 2026**

**Planning Determinations – May 2026**

1	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>25/P/0382</b>	Pontypool	Greenlands, Clarence Place, Pontypool	

**Proposed construction of double garage and office to front, connecting extensions to side and rear and hip to gable roof extension with rear dormer.**

*Comment* 23/07/25  
**This Council has no observations.**

*Decision* 01/06/26  
**Approved.**

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2	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>25/P/0474</b>	Abersychan and Cwmavon	Old Station Yard, Talywain, Pontypool	

**PROPOSASL: Installation of x19no. Shipping containers with associated ground works, ecological enhancements and visual screening measures.**

*Comment* 10/09/25  
**This Council has no observations.**

*Decision* 01/06/26  
**Approved.**

---

3	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>25/P/0667</b>	Snatchwood	The Old School House, Snatchwood, Pontnewynydd	

**PROPOSAL: Provision of three car parking spaces, landscaping and associated works.**

*Comment* 10/12/25  
**This Council has no observations.**

*Decision* 01/06/26  
**Approved.**

---

4	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>26/P/0100</b>	Pontnewynydd	Land between Bryn Ivor and Shalom, Hanbury Road.	

**PROPOSAL: Erect Detached Garage for Domestic Purposes.**

*Comment* 27/04/26

**This Council has no observations.**

*Decision* 01/06/26

**Approved.**

---

5	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>26/P/0101</b>	Pontypool	Former Lloyds Bank, Hanbury Road, Pontypool	

**PROPOSAL: Variation of condition 1 (approved plans) of 24/P/0619/LBC for conversion of former bank to six flats, retention of partial A2 use on ground floor and basement and associated works. Alterations include replacement joinery; altered structural apertures; reconfiguration of internal layout; installation of thermal, acoustic and fire insulation; mechanical and electrical works; automated fire suppression system; and installation of new staircase.**

*Comment* 08/04/26

**This Council has no observations.**

*Decision* 01/06/26

**Approved.**

---

6	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>26/P/0141</b>	Pontypool	St James Church, Hanbury Road, Pontypool	

**PROPOSAL: Part of Enabling Works - Site Security Hoarding. The supply and installation of fence posts, 3 high plywood hoarding including a set of double gates for vehicular access and one single gate for pedestrian access.**

*Comment* 22/04/26

**This Council has no observations.**

*Decision* 01/06/26

**Approved.**

---

7    *Plan Number*    *District reference*    *Site reference*    *Other reference*  
26/P/0144    New Inn Upper    151 The Highway, New Inn,  
Pontypool

**PROPOSAL: Works to Oak tree protected by TPO 22 including crown reduction and lift, removal of deadwood, foliage tip lift and application of herbicide to ivy stumps.**

*Comment*                      05/05/26  
**This Council has no observations.**

*Decision*                      01/06/26  
**Approved.**

---

8    *Plan Number*    *District reference*    *Site reference*    *Other reference*  
26/P/0146    Pontypool                      7 George Street, Pontypool,  
Torfaen

**PROPOSAL: Installation of defibrillator and bleed kit cabinets to external wall of Nationwide Building Society branch.**

*Comment*                      27/04/26  
**This Council has no observations.**

*Decision*                      01/06/26  
**Approved.**

---

9    *Plan Number*    *District reference*    *Site reference*    *Other reference*  
26/P/0150    Treveithin                      14 Orchard Farm Estate,  
Treveithin, Pontypool

**PROPOSAL: External platform lift including lift shaft and retaining wall.**

*Comment*                      05/05/26  
**This Council has no observations.**

*Decision*                      01/06/26  
**Approved.**

---

10	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>26/P/0168</b>	Abersychan and Cwmavon	Rhydri, Victoria Road, Abersychan	

**PROPOSAL: Single storey side extension to house an en-suite, storage and an externally accessed WC due to occupiers having accessibility needs.**

*Comment* 05/05/26  
**This Council has no observations.**

*Decision* 01/06/26  
**Approved.**

---

**Full Council**

**Wednesday 24<sup>th</sup> June 2026**

**Plenary Powers**

- | <i>1</i> | <i>Plan Number</i> | <i>District reference</i> | <i>Site reference</i>                            | <i>Other reference</i> |
|----------|--------------------|---------------------------|--|------------------------|
|          | <b>26/P/0100</b>   | Pontnewynydd              | Land between Bryn Ivor and Shalom, Hanbury Road. |                        |

**PROPOSAL: Erect Detached Garage for Domestic Purposes.**

**This Council has no observations.**

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- | <i>2</i> | <i>Plan Number</i> | <i>District reference</i> | <i>Site reference</i>              | <i>Other reference</i> |
|----------|--------------------|---------------------------|------------------------------------|------------------------|
|          | <b>26/P/0136</b>   | Abersychan and Cwmavon    | Tygwyn, Victoria Road, Abersychan. |                        |

**PROPOSAL: Retrospective two storey rear extension; retaining features and new boundary treatments in rear garden and proposed garden room.**

**This Council has no observations.**

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- | <i>3</i> | <i>Plan Number</i> | <i>District reference</i> | <i>Site reference</i>                     | <i>Other reference</i> |
|----------|--------------------|---------------------------|---|------------------------|
|          | <b>26/P/0141</b>   | Pontypool                 | St James Church, Hanbury Road, Pontypool. |                        |

**PROPOSAL: Part of Enabling Works - Site Security Hoarding. The supply and installation of fence posts, 3 high plywood hoarding including a set of double gates for vehicular access and one single gate for pedestrian access.**

**This Council has no observations.**

---

<b>4</b>	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>26/P/0144</b>	New Inn Upper	151 The Highway, New Inn, Pontypool.	

**PROPOSAL: Works to Oak tree protected by TPO 22 including crown reduction and lift, removal of deadwood, foliage tip lift and application of herbicide to ivy stumps.**

**This Council has no observations.**

---

<b>5</b>	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>26/P/0146</b>	Pontypool	7 George Street, Pontypool, Torfaen.	

**PROPOSAL: Installation of defibrillator and bleed kit cabinets to external wall of Nationwide Building Society branch.**

**This Council has no observations.**

---

<b>6</b>	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>26/P/0150</b>	Trevethin	14 Orchard Farm Estate, Trevethin, Pontypool.	

**PROPOSAL: External platform lift including lift shaft and retaining wall.**

**This Council has no observations.**

---

<b>7</b>	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>26/P/0153</b>	St Cadoc's and Penygarn	46 St Davids Close, Penygarn, Pontypool.	

**PROPOSAL: Removal of existing failed dwarf wall and replacement with fencing and construction of new extended driveway, to allow disabled access. Existing use Sui Generis to residential curtilage.**

**This Council has no observations.**

---

8    *Plan Number*    *District reference*    *Site reference*    *Other reference*  
26/P/0164    Sebastopol West    47 Rowan Crescent,  
Griffithstown, Pontypool.

**Construction of new gable roof to replace existing flat roof to rear and side elevations of house.**

**This Council has no observations.**

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9    *Plan Number*    *District reference*    *Site reference*    *Other reference*  
26/P/0168    Aberyschan and    Rhydri, Victoria Road,  
Cwmavon    Abersychan.

**PROPOSAL: Single storey side extension to house an en-suite, storage and an externally accessed WC due to occupiers having accessibility needs.**

**This Council has no observations.**

---

10    *Plan Number*    *District reference*    *Site reference*    *Other reference*  
26/P/0199    New Inn Lower    10 Afon Close, New Inn,  
Pontypool.

**PROPOSAL: Single storey extension to side of property and replacement of conservatory with a single storey extension to rear.**

**This Council has no observations.**

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11    *Plan Number*    *District reference*    *Site reference*    *Other reference*  
26/P/0197    St Cadoc's &    Bryn Aderyn, Penygarn Road,  
Penygarn    Penygarn.

**Proposed installation of a new external doorway within the eastern gable elevation.**

**This Council has no observations.**

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