

**QUICK NOTES OF A MULTI-LOCATION MEETING OF THE FINANCE,
GOVERNANCE AND POLICY COMMITTEE OF PONTYPOOL COMMUNITY
COUNCIL HELD ON WEDNESDAY 1 APRIL 2026**

NB: Full minutes will be published in due course

In attendance:

Councillor: L Hunt (in the Chair)#
 and Councillors: L Clarkson*, G James#, L Jones*, R Overton#,
 C Price*
 Officers: C Drew#, Clerk
 A Ambrosen#, Finance Support Officer

* Attending remotely via Microsoft Teams
 # Attending physically in the Council Chamber

	<u>FINANCE ITEMS</u>	
544.	<p><u>Recording of Meeting</u></p> <p>Members agreed that the Council meeting could be recorded for minute taking purposes.</p>	
545.	<p><u>Apologies for absence</u></p> <p>Apologies were received from Councillor(s) N Byrne, J Horlor, S Lang, A Peplow and N Warren.</p>	
546.	<p><u>Declarations of Interest</u></p> <p>Councillor(s) L Clarkson, G James and C Price declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they are members of TCBC, as well as being members of Pontypool Community Council.</p> <p><u>RECOMMENDED*:</u> that the declarations of interest be recorded.</p>	KS
547.	<p><u>Schedule of Receipts and Payments</u></p> <p>The Committee was asked to approve the schedule of receipts and payments for February 2026. These payments have previously been authorised by the Committee Chair, Vice Chair and Cllr G James and checked for accuracy by the Clerk and Finance Manager.</p>	

	<p><u>RECOMMENDED*</u>: that the receipts and payments for February 2026 as shown in the report, be approved noting the information.</p>	CC
548	<p><u>Use of Credit Card</u></p> <p>The Committee was requested to approve the credit card payments covering 13 February 2026 to 9 March 2026.</p> <p><u>RECOMMENDED*</u>: that the payments made on the Council's credit card, as shown in the report for the above periods, be approved.</p>	CC
549.	<p><u>Financial Comparison and Earmarked Reserves</u></p> <p>The Committee was requested to consider the financial comparison report and earmarked reserves to the 28 February 2026.</p> <p><u>RECOMMENDED*</u>: that the financial comparison reports and earmarked reserves be approved.</p>	CC
550.	<p><u>Local Voluntary Funding (LVF)</u></p> <p>The Committee was requested to approve the Local Voluntary Funding (LVF) application in agenda item 7.</p> <p>The Chair stated that the application had been checked and vetted by the Finance Manager.</p> <p><u>RECOMMENDED*</u>: the LVF application as outlined in agenda item 7 be approved.</p>	CC/AA
551.	<p><u>Requests for Financial Assistance</u></p> <p>The Chair informed the meeting that requests for financial assistance has been received from:</p> <p>(i) Chepstow & District Canine Society – Cake & Paw Dog Training</p> <p>(ii) Shelite Fitness</p> <p><u>RECOMMENDED*</u>: that</p> <p>(i) Chepstow & District Canine Society – Cake & Paw Dog Training be awarded £200 from the general grants budget</p> <p>(ii) Shelite Fitness be awarded £1,500 from the wellbeing budget.</p>	CC/AA CC/AA

552.	<p><u>Thank you letter(s)/acknowledgement(s)</u></p> <p>The Committee received and noted the thank you letter(s)/acknowledgement(s) from Marie Curie.</p> <p><u>RECOMMENDED*</u>: that the information be noted.</p>	
553.	<p><u>CCLA Account</u></p> <p>The Finance Assistant informed the meeting that at the previous meeting the Finance Manager was asked to look if it would be possible to take a percentage of the interest from the CCLA account.</p> <p><u>RECOMMENDED*</u>: that the Finance Manager makes the necessary arrangements for a percentage of the interest from the CCLA account to be transferred to the regeneration fund.</p>	CC
554.	<p><u>POLICY ITEMS</u></p> <p><u>Policies</u></p> <p>The Clerk informed the meeting that the Council are reviewing the whole policy review process. A report will go to Full Council on 22 April with recommendations.</p> <p><u>RECOMMENDED*</u>: that the information is noted and the Clerk will prepare a report for Full Council on 22 April 2026.</p>	CD
555.	<p><u>Biodiversity and Sustainability</u></p> <p>How has this meeting contributed to the Council's duty to maintain and enhance biodiversity and promote the resilience of ecosystems?</p> <p><u>RESOLVED:</u> that it was a hybrid meeting, electronic paperwork and use of public transport.</p>	
	<p><u>Recording of Meeting</u></p> <p>The recording of the Council meeting was stopped at this point.</p>	

*This is a recommendation to the Council. The Council will make the final decision at a future meeting.

Signed by the Chair.....

PONTYPOOL COMMUNITY COUNCIL
CYNGOR CYMUNED PONT-Y-PŴL
DECLARATIONS OF INTEREST DECLARED

MEETING: FINANCE, GOVERNANCE AND POLICY

DATE: 1 APRIL 2026

<u>Name of Member</u>	<u>Interest Declared</u>	<u>Signed</u>
Councillor L Clarkson	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	
Councillor G James	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	
Councillor C Price	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	

FINANCE, GOVERNANCE & POLICY

1 APRIL 2026

LOCAL VOLUNTARY FUNDING

<u>Councillor</u>	<u>Requested Amount</u>	<u>Organisation</u>	<u>Reason</u>	<u>Statutory Provision</u>
Councillor G. James	£200.00	ArtREGEN	Holding a music event to be held at the Pontypool Museum Summer 2026, to raise money for the museum and future events.	General Power Section 137 Local Government Act 1972 (LGA)