

**QUICK NOTES OF A MULTI-LOCATION MEETING OF THE FINANCE,
GOVERNANCE AND POLICY COMMITTEE OF PONTYPOOL COMMUNITY
COUNCIL HELD ON WEDNESDAY 3 JUNE 2026**

NB: Full minutes will be published in due course

In attendance:

Councillor: A Peplow# (Chair)

and Councillors: L Jones*, N Jones*, R Matthews#, R Overton#
C Price*, N Warren*

Also attending: Councillor J Martin#

Officers: C Drew#, Clerk
C Challenger#, Finance Manager

* Attending remotely via Microsoft Teams
Attending physically in the Council Chamber

	<u>FINANCE ITEMS</u>	
35.	<p><u>Recording of Meeting</u></p> <p>Members agreed that the Council meeting could be recorded for minute taking purposes.</p>	
36.	<p><u>Apologies for absence</u></p> <p>Apologies were received from Councillor(s) N Byrne, L Clarkson, L Hunt and G James.</p>	
37.	<p><u>Declarations of Interest</u></p> <p>Councillor(s) R Matthews and C Price declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they are members of TCBC, as well as being members of Pontypool Community Council.</p> <p>Councillor A Peplow declared a personal interest in agenda item 10(i) as the group utilise Panteg House.</p> <p>Councillor R Matthews declared a personal and non-prejudicial interest in agenda item 11(ix) as they are a Board Member of Torfaen Museum Trust.</p> <p><u>RECOMMENDED*:</u> that the declarations of interest be recorded.</p>	KS/CP

38.	<p><u>Actions Log from previous minutes</u></p> <p>Members were asked to note the minute actions log from the previous meetings.</p> <p><u>RECOMMENDED*</u>: that:</p> <p>(i) the information be noted.</p>	
39.	<p><u>Schedule of Receipts and Payments</u></p> <p>The Committee was asked to approve the schedule of receipts and payments for March and April 2026. These payments have previously been authorised by the Committee Chair, Vice Chair and Councillor G James and checked for accuracy by the Clerk and Finance Manager.</p> <p><u>RECOMMENDED*</u>: that the receipts and payments for March and April 2026 as shown in the report, be approved noting the information.</p>	CC
40.	<p><u>Use of Credit Card</u></p> <p>The Committee was requested to approve the credit card payments covering 10 March 2026 to 2 April 2026.</p> <p><u>RECOMMENDED*</u>: that the payments made on the Council's credit card, as shown in the report for the above periods, be approved.</p>	CC
41.	<p><u>Petty Cash</u></p> <p>The Committee was requested to note the petty cash payments from 28 October 2025 to 25 March 2026.</p> <p><u>RECOMMENDED*</u>: that the information is noted.</p>	
42.	<p><u>Financial Comparison and Earmarked Reserves</u></p> <p>The Committee was requested to consider the financial comparison report and earmarked reserves to the 31 March 2026.</p> <p><u>RECOMMENDED*</u>: that the financial comparison reports and earmarked reserves be approved.</p>	CC

43.	<p><u>Local Voluntary Funding (LVF)</u></p> <p>The Committee was requested to approve the Local Voluntary Funding (LVF) application in agenda item 9.</p> <p>The Chair stated that the application had been checked and vetted by the Finance Manager.</p> <p><u>RESOLVED:</u> that the LVF applications as outlined in agenda item 9 be approved.</p>	CC/AA
44.	<p><u>Requests for Financial Assistance</u></p> <p>The Chair informed the meeting that requests for financial assistance has been received from:</p> <ul style="list-style-type: none"> (i) The Canddo Project CIC (ii) Women of Wisdom <p><u>RECOMMENDED*:</u> that:</p> <ul style="list-style-type: none"> (i) the Canddo Project CIC be awarded £1,240 from the wellbeing budget; (ii) Women of Wisdom be contacted and asked for further information. 	CC
45.	<p><u>Core Cost Applications</u></p> <p>The Committee received core cost applications from the following organisation(s):</p> <ul style="list-style-type: none"> (i) Age Connects Torfaen (ii) Citizens Advice Torfaen (iii) Cold Barn Farm (iv) Hope GB (v) Llantarnam Grange Arts Centre (vi) St David's Hospice Care (vii) Tidy Butt (viii) TOGs Centre (ix) Torfaen Museum Trust (x) Torfaen Talks CIC <p>There is £30,000 in the budget for this year.</p> <p><u>RECOMMENDED*:</u> that the payments be awarded as follows:</p> <ul style="list-style-type: none"> (i) Age Connects Torfaen - £1,000 (ii) Citizens Advice Torfaen - £3,000 (iii) Cold Barn Farm – deferred further information required (iv) Hope GB - £3,000 	

	(v) Llantarnam Grange Arts Centre - £3,000 (vi) St David's Hospice Care - £2,000 (vii) Tidy Butt - £2,000 (viii) TOGs Centre - £3,000 (ix) Torfaen Museum Trust – deferred further information required (x) Torfaen Talks CIC – deferred further information required	CC
46.	<p><u>Thank you letter(s)/acknowledgement(s)</u></p> <p>The Committee received and noted the thank you letter(s)/acknowledgement(s) from:</p> <ul style="list-style-type: none"> (i) TOGS (ii) Pontnewynydd Sports and Social Club (iii) ArtRegen Plein Air Competition <p><u>RECOMMENDED*</u>: that the information be noted.</p>	
47.	<p><u>Biodiversity and Sustainability</u></p> <p>How has this meeting contributed to the Council's duty to maintain and enhance biodiversity and promote the resilience of ecosystems?</p> <p><u>RESOLVED:</u> that it was a hybrid meeting with 50% members attending remotely, electronic paperwork and car sharing.</p>	
	<p><u>Recording of Meeting</u></p> <p>The recording of the Council meeting was stopped at this point.</p>	

*This is a recommendation to the Council. The Council will make the final decision at a future meeting.

Signed by the Chair.....

PONTYPOOL COMMUNITY COUNCIL
CYNGOR CYMUNED PONT-Y-PŴL
DECLARATIONS OF INTEREST DECLARED

MEETING: FINANCE, GOVERNANCE AND POLICY

DATE: 3 JUNE 2026

<u>Name of Member</u>	<u>Interest Declared</u>	<u>Signed</u>
Allan Peploe	A personal interest in agenda item 10(i) as the Group utilise Panteg House.	
Rosemary Matthews	<p>A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.</p> <p>A personal and non-prejudicial interest in any agenda item 11(ix) as they are a Board Member of Torfaen Museum Trust.</p>	
Caroline Price	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	

FINANCE, GOVERNANCE & POLICY

3 JUNE 2026

LOCAL VOLUNTARY FUNDING

<u>Councillor</u>	<u>Requested Amount</u>	<u>Organisation</u>	<u>Reason</u>	<u>Statutory Provision</u>
Councillor R. Matthews	£1,000.00 (PROJECT)	After The Bell Children's Centre	We have a playpool but we don't have any equipment for handicapped or disabled children. No sensory item too. We are looking for swing seats and new slide as well as creating a space for autistic children.	Recreation - Local Government (Miscellaneous Provisions) Act 1976 s19
Councillor C. Price	£300.00	Black Diamonds Rugby	The grant will go towards off field training kit and training aids.	General Power - LGA (1972) s137
Councillor L. Jones	£500.00	Pontnewynydd Sports and Social Club	To refurbish the kitchen and expand the kitchen area.	Community Centres - LGA (1972) s33
Councillor G. James, Councillor J. James and Councillor R. Matthews	£100.00 £200.00 £200.00 Total £500.00	Torfaen Silver Belles	Go towards our rent and speakers	Entertainment and the Arts - LGA (1972) s145

Councillor J. James	£300.00	Tranch AFC	Equipment Training for Coaches	Recreation – Local Government (Miscellaneous Provisions) Act 1976 s19
Councillor G. James	£200.00	Pontypool Social Netball	The grant would be used to purchase essential netball kit . Team Uniform . Training Equipment.	Recreation - Local Government (Miscellaneous Provisions) Act 1976 s19
Councillor G. James	£100.00	Pontypool Veterans Association	Help with polo shirts etc.	General Power - LGA (1972) s137
Councillor J. James	£100.00	Pontypool Retired Mens Society	To help with the weekly expense of arranging a venue, to meet safely.	General Power - LGA (1972) s137
Councillor C. Price	£150.00	Fowlers Fields Allotment Society	1. To maintain tools and machinery. 2. Improve and expand rainwater capture. 3. Improve and maintain paths, beds and sheds per Health and Safety policies.	Small Holdings and Allotments Act 1908 s23

Councillor J. James	£200.00	Fowlers Fields Allotment Society	<p>1. Maintain tools and garden machinery that help members garden.</p> <p>2. Maintain and upgrade paths, sheds, greenhouses. To comply with H & S requirements.</p>	Small Holdings and Allotments Act 1908 s23
Councillor J. James and Councillor G. James	£200.00 £100.00 Total £300.00	Pickle Belles	<p>We currently run 3 sessions per week and pay £150 per week for these so we try to play outdoors through summer months to offset costs. through Sept – May and keep cost affordable. We need help with this and also our project to repurpose the abandoned tennis courts for us at Panteg House.</p>	Local Government (Miscellaneous Provisions) Act 1976 s19