

**QUICKNOTES OF A MULTI-LOCATION MEETING OF THE FINANCE,
GOVERNANCE AND POLICY COMMITTEE OF PONTYPOOL COMMUNITY
COUNCIL HELD
ON WEDNESDAY 1 NOVEMBER 2023**

In attendance:

Councillor Elizabeth Hunt (in the Chair)

and Councillors: #Nick Byrne, #Matt Ford, #Gaynor James, #Jon James,
Nick Jones* Caroline Price* and #Jon Horlor

Also in attendance Councillors #Lisa Jones and #Sue Malson

Officers: Cindy Challenger (Finance Manager) and Annette Ambrosen (Events Officer)

* Attending remotely via Microsoft Teams

Attending physically in the Council Chamber

The meeting was recorded for minute taking purposes as agreed by Members.

Min. no.	Subject and Decision	Action
288.	<p>FINANCE</p> <p><u>Apologies for Absence</u></p> <p>There were no apologies for absence.</p>	
289.	<p><u>Declarations of Interest</u></p> <p>Councillors Nick Byrne, Jon Horlor, Gaynor James, Jon James declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as being members of Pontypool Community Council.</p> <p><u>RECOMMENDED:</u> that the above declarations be noted.</p>	JW
290.	<p><u>Schedule of Receipts and Payments</u></p> <p>The committee was asked to approve the Schedule of receipts and payments for September 2023.</p> <p><u>RECOMMENDED:</u> that the receipts and payments for</p>	CC

	September 2023 be approved.	
291.	<p><u>Use of Credit Card</u></p> <p>The committee was requested to approve the credit card payments covering:</p> <p>11 August – 6 September 2023</p> <p><u>RECOMMENDED*</u>: that the credit card payments covering 11 August – 6 September 2023 be approved.</p>	CC
292.	<p><u>Financial Budget Comparison (Monitoring Report) with Reserves</u></p> <p>The committee was requested to receive and consider the financial monitoring report to the end of September and the Council's reserves.</p> <p><u>RECOMMENDED</u>: that the committee receive the financial monitoring report to the end of September and the Council's reserves.</p>	CC
293.	<p><u>Local Voluntary Funding</u></p> <p>The Committee were asked to approve the attached Local Voluntary Funding applications. (appendix A)</p> <p><u>RECOMMENDED</u>: that the above applications for Local Voluntary Funding be approved.</p>	CC
294.	<p><u>Financial Requests</u></p> <p>The committee received the following financial requests from</p> <ul style="list-style-type: none"> (a) Wales Air Ambulance 2023 Community Council Appeal. (b) George Street Primary School. . (c) Dragons Wheelchair RC – (d) Cwmbran Senior Netball. <p><u>RECOMMENDED*</u>: that the clubs listed above receive the relevant donations.</p>	cc
295.	<p><u>Grant Aid</u></p> <p>The committee received a report from the Projects and Events Manager on the Community halls that had been contacted to date regarding funding available to them.</p> <p><u>RECOMMENDED</u>: that if members knew of any Community</p>	

	halls not listed then they need to let staff know.	
296.	<p><u>Thank you letter(s)</u></p> <p>The Committee received a thank you letter from Ty Hafan, Pontypool Pacers, Age Connects, St. David’s Hospice Care, Llantarnam Grange, TOGS, Hope GB and Torfaen Museum.</p> <p><u>RECOMMENDED:</u> that the thank you letter listed above be received.</p>	
297.	<p><u>GOVERNANCE</u></p> <p><u>Finance and Governance toolkit</u></p> <p>The Committee reviewed Theme E Resources and Financial Management of the Finance and Governance Toolkit. (appendix B)</p> <p><u>RECOMMENDED:</u> That the answers to the “in place (yes/no) section” of the document be updated accordingly.</p>	

Signed by the Chair

PONTYPOOL COMMUNITY COUNCIL
CYNGOR CYMUNED PONT-Y-PŴL
Declarations of Interest Declared

MEETING: Finance, Governance and Policies

DATE: 1st November 2023

<u>Name of Member</u>	<u>Interest Declared</u>	<u>Signed</u>
Councillor Nick Byrne	Any item on the agenda relating to Torfaen County Borough Council as a Torfaen member	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.
Councillor Jon Horlor,	Any item on the agenda relating to Torfaen County Borough Council as a Torfaen member	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.
Councillor Gaynor James,	Any item on the agenda relating to Torfaen County Borough Council as a Torfaen member	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.
Councillor Jon James	Any item on the agenda relating to Torfaen County Borough Council as a Torfaen member	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.

