

**QUICK NOTES OF A MULTI-LOCATION MEETING OF THE FINANCE,  
GOVERNANCE AND POLICY COMMITTEE OF PONTYPOOL COMMUNITY  
COUNCIL HELD  
ON WEDNESDAY 5 MARCH 2025**

**NB: Full minutes will be published in due course**

**In attendance:**

Councillor: Nick Byrne (in the Chair)#

and Councillors: Anne Gunter#, Gaynor James#, Richard Overton\*,  
Caroline Price\*, Nathan Warren\*

also attending: Nick Jones\*, Stephen Senior\*

Officers: Lisa McMail#, (Clerk), Cindy Challenger#,  
(Finance Manager)

\* Attending remotely via Microsoft Teams

# Attending physically in the Council Chamber

	<b><u>FINANCE ITEMS</u></b>	
526.	<b><u>Recording of Meeting</u></b>  Members agreed that the Council meeting could be recorded for minute taking purposes.	
527.	<b><u>Apologies for absence</u></b>  Apologies were received from Councillor(s) Matt Ford and Lizzie Hunt.	KS
528.	<b><u>Declarations of Interest</u></b>  Councillor(s) Nick Byrne, Gaynor James and Caroline Price declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as being members of Pontypool Community Council.  <b><u>RECOMMENDED:</u></b> that the declarations of interest be recorded.	KS
529.	<b><u>Schedule of Receipts and Payments</u></b>  The Committee was asked to approve the schedule of receipts and payments for January 2025. These payments have	

	<p>previously been authorised by the Committee Chair and Cllr G James and checked for accuracy by the Clerk.</p> <p><b><u>RECOMMENDED*</u></b>: that the receipts and payments for January 2025, as shown in the report, be approved noting the information.</p>	CC
530.	<p><b><u>Use of Credit Card</u></b></p> <p>The Committee was requested to approve the credit card payments covering 10 December 2024 to 17 December 2024.</p> <p><b><u>RECOMMENDED*</u></b>: that the payments made on the Council's credit card, as shown in the report for the above periods, be approved.</p>	CC
531.	<p><b><u>Financial Budget Comparison and Earmarked Reserves</u></b></p> <p>The Committee was requested to consider the financial comparison report and earmarked reserves to the 31st January 2025.</p> <p><b><u>RECOMMENDED*</u></b>: that the financial comparison report and earmarked reserves be approved.</p>	CC
532.	<p><b><u>Local Voluntary Funding (LVF)</u></b></p> <p>The Committee was requested to approve the Local Voluntary Funding (LVF) applications in agenda item 7.</p> <p>The Finance Manager informed the meeting that the total funding for the New Inn Scouts should read £9,300.00. The breakdown was correct it was the total figure that needed to be amended.</p> <p>The Chair stated that all applications had been checked and vetted by the Finance Manager.</p> <p><b><u>RECOMMENDED*</u></b>: the LVF applications as outlined in agenda item 7 be approved.</p>	CC
533.	<p><b><u>Request for Financial Assistance</u></b></p> <p>The Committee received a request for financial assistance and agreed that a grant of:</p> <p>(i) £200.00 be awarded to Royal Ordnance Fellowship</p>	

	<b><u>RECOMMENDED*</u></b> : that the Royal Ordnance Fellowship be awarded £200.00.	CC
534.	<p><b><u>Electricity Contract</u></b></p> <p>This item was deferred and will be discussed at the April meeting as the Finance Manager had not received the information.</p> <p><b><u>RECOMMENDED</u></b>: that the item be deferred until the meeting on 2 April 2025.</p>	CC/KS
535.	<p><b><u>IT Equipment Update</u></b></p> <p>The Finance Manager informed the meeting that this report was discussed at Full Council on 26 February 2025 where questions were raised regarding the leasing agreement and if it covered accidental damage.</p> <p>The Finance Manager had contacted the IT Supplier and the agreement did not cover accidental damage but the Supplier would provide accidental damage cover at a cost of £33.20 a month which would increase the cost from £241.19 to £274.39 for 36 months and that would cover any accidental damage for laptops and monitors.</p> <p>Discussion took place and it was agreed that the laptops would be purchased as and when required.</p> <p><b><u>RECOMMENDED</u></b>: that the laptops would be purchased as and when required.</p>	
536.	<p><b><u>The Ancient Horse Tradition/Y Fari Lwyd (The Grey Horse)</u></b></p> <p>Discussion took place regarding the request that had been received in September 2024 relating to the Ancient Horse Tradition.</p> <p>The Committee agreed that the request for funding for this Tradition would be refused.</p> <p><b><u>RECOMMENDED</u></b>: that the request for funding be refused.</p>	
537.	<p><b><u>Pontypool Public Toilets Contribution</u></b></p> <p>The Finance Manager informed the meeting that an invoice had been received from TCBC for £10,000 to contribute to the running cost of the public toilets in Pontypool.</p>	

	<p>The Committee agreed that the Clerk would write to the Local Authority and advise that the Council would not fund the public toilets.</p> <p><b><u>RECOMMENDED</u></b>: that the Clerk write to the Local Authority and advise that the Council will not be funding the public toilets in Pontypool.</p>	LM
	<p><b>The recording of the Council meeting was stopped at this point.</b></p>	

\*This is a recommendation to the Council. The Council will make the final decision at a future meeting.

Signed by the Chair.....

**PONTYPOOL COMMUNITY COUNCIL**  
**CYNGOR CYMUNED PONT-Y-PŴL**  
**DECLARATIONS OF INTEREST DECLARED**

**MEETING: FINANCE, GOVERNANCE AND POLICY**

**DATE: 5 MARCH 2025**

<u>Name of Member</u>	<u>Interest Declared</u>	<u>Signed</u>
Councillor Nick Byrne	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	
Councillor Gaynor James	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	
Councillor Caroline Price	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	