

**MINUTES OF A MULTI-LOCATION MEETING OF THE FINANCE,
GOVERNANCE AND POLICY COMMITTEE OF PONTYPOOL COMMUNITY
COUNCIL HELD
ON WEDNESDAY 1 NOVEMBER 2023**

In attendance:

Councillor Elizabeth Hunt (in the Chair)

and Councillors: #Nick Byrne, #Matt Ford, #Gaynor James, #Jon James,
Nick Jones* Caroline Price* and #Jon Horlor

Also in attendance Councillors #Lisa Jones and #Sue Malson

Officers: Cindy Challenger (Finance Manager) and Annette Ambrosen (Events Officer)

* Attending remotely via Microsoft Teams

Attending physically in the Council Chamber

The meeting was recorded for minute taking purposes as agreed by Members.

Min. no.	Subject and Decision	Action
288.	<p>FINANCE</p> <p><u>Apologies for Absence</u></p> <p>There were no apologies for absence.</p>	
289.	<p><u>Declarations of Interest</u></p> <p>Councillors Nick Byrne, Jon Horlor, Gaynor James, Jon James declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as being members of Pontypool Community Council.</p> <p><u>RECOMMENDED:</u> that the above declarations be noted.</p>	JW

290.	<p><u>Schedule of Receipts and Payments</u></p> <p>The committee was asked to approve the Schedule of receipts and payments for September 2023.</p> <p><u>RECOMMENDED:</u> that the receipts and payments for September 2023 be approved.</p>	CC
291.	<p><u>Use of Credit Card</u></p> <p>The committee was requested to approve the credit card payments covering:</p> <p>11 August – 6 September 2023</p> <p><u>RECOMMENDED*:</u> that the credit card payments covering 11 August – 6 September 2023 be approved.</p>	CC
292.	<p><u>Financial Budget Comparison (Monitoring Report) with Reserves</u></p> <p>The committee was requested to receive and consider the financial monitoring report to the end of September and the Council's reserves.</p> <p><u>RECOMMENDED:</u> that the committee receive the financial monitoring report to the end of September and the Council's reserves.</p>	CC
293.	<p><u>Local Voluntary Funding</u></p> <p>The Committee were asked to approve the attached Local Voluntary Funding applications. (appendix A)</p> <p><u>RECOMMENDED:</u> that the above applications for Local Voluntary Funding be approved.</p>	CC
294.	<p><u>Financial Requests</u></p> <p>The committee received the following financial requests from:</p> <p>(a) Wales Air Ambulance 2023 Community Council Appeal. The committee agreed to donate £500.</p> <p>(b) George Street Primary School. The Committee agreed to sponsor a stall at the event at a cost of £250.</p> <p>(c) Dragons Wheelchair RC – The Finance Manager explained that she had spoken to a representative from the club and explained that they had just started a junior section of the</p>	

	<p>club. The Committee agreed to donate £200 and the Chair of Council requested that the club is made aware of other funding opportunities available.</p> <p>(d) Cwmbran Senior Netball – The Chair explained that Pontypool residents were members of this team even though the club was called Cwmbran Netball. The committee agreed to donate £200 to the club.</p> <p><u>RECOMMENDED*</u>: that the clubs listed above receive the relevant donations.</p>	CC
295.	<p><u>Grant Aid</u></p> <p>The committee received a report from the Projects and Events Manager on the Community halls that had been contacted to date regarding funding available to them. The Committee were asked to check for any omissions. The Chair stated that if members knew of any Community halls not listed then they need to let staff know.</p> <p><u>RECOMMENDED:</u> that if members knew of any Community halls not listed then they need to let staff know.</p>	
296.	<p><u>Thank you letter(s)</u></p> <p>The Committee received a thank you letter from Ty Hafan, Pontypool Pacers, Age Connects, St. David’s Hospice Care, Llantarnam Grange, TOGS, Hope GB and Torfaen Museum.</p> <p><u>RECOMMENDED:</u> that the thank you letter listed above be received.</p>	
297.	<p><u>GOVERNANCE</u></p> <p><u>Finance and Governance toolkit</u></p> <p>The Committee reviewed Theme E Resources and Financial Management of the Finance and Governance Toolkit. (appendix B)</p> <p><u>RECOMMENDED:</u> That the answers to the “in place (yes/no) section” of the document be updated accordingly.</p>	

Signed by the Chair