

**MINUTES OF A MULTI-LOCATION MEETING OF THE FINANCE,
GOVERNANCE AND POLICY COMMITTEE OF PONTYPOOL COMMUNITY
COUNCIL HELD ON WEDNESDAY 1 APRIL 2026**

In attendance:

Councillor: L Hunt (in the Chair)#
 and Councillors: L Clarkson*, G James#, L Jones*, R Overton#,
 C Price*
 Officers: C Drew#, Clerk
 A Ambrosen#, Finance Support Officer

* Attending remotely via Microsoft Teams
 # Attending physically in the Council Chamber

	<u>FINANCE ITEMS</u>	
544.	<p><u>Recording of Meeting</u></p> <p>Members agreed that the Council meeting could be recorded for minute taking purposes.</p>	
545.	<p><u>Apologies for absence</u></p> <p>Apologies were received from Councillor(s) N Byrne, J Horlor, S Lang, A Peplow and N Warren.</p>	
546.	<p><u>Declarations of Interest</u></p> <p>Councillor(s) L Clarkson, G James and C Price declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they are members of TCBC, as well as being members of Pontypool Community Council.</p> <p><u>RECOMMENDED*</u>: that the declarations of interest be recorded.</p>	KS
547.	<p><u>Schedule of Receipts and Payments</u></p> <p>The Committee was asked to approve the schedule of receipts and payments for February 2026. These payments have previously been authorised by the Committee Chair, Vice Chair and Cllr G James and checked for accuracy by the Clerk and Finance Manager.</p>	

	<p><u>RECOMMENDED*</u>: that the receipts and payments for February 2026 as shown in the report, be approved noting the information.</p>	CC
548	<p><u>Use of Credit Card</u></p> <p>The Committee was requested to approve the credit card payments covering 13 February 2026 to 9 March 2026.</p> <p><u>RECOMMENDED*</u>: that the payments made on the Council’s credit card, as shown in the report for the above periods, be approved.</p>	CC
549.	<p><u>Financial Comparison and Earmarked Reserves</u></p> <p>The Committee was requested to consider the financial comparison report and earmarked reserves to the 28 February 2026.</p> <p><u>RECOMMENDED*</u>: that the financial comparison reports and earmarked reserves be approved.</p>	CC
550.	<p><u>Local Voluntary Funding (LVF)</u></p> <p>The Committee was requested to approve the Local Voluntary Funding (LVF) application in agenda item 7.</p> <p>The Chair stated that the application had been checked and vetted by the Finance Manager.</p> <p><u>RECOMMENDED*</u>: the LVF application as outlined in agenda item 7 be approved.</p>	CC/AA
551.	<p><u>Requests for Financial Assistance</u></p> <p>The Chair informed the meeting that requests for financial assistance has been received from:</p> <ul style="list-style-type: none"> (i) Chepstow & District Canine Society – Cake & Paw Dog Training (ii) Shelite Fitness <p><u>RECOMMENDED*</u>: that</p> <ul style="list-style-type: none"> (i) Chepstow & District Canine Society – Cake & Paw Dog Training be awarded £200 from the general grants budget 	CC/AA

	(ii) Shelite Fitness be awarded £1,500 from the wellbeing budget.	CC/AA
552.	<p><u>Thank you letter(s)/acknowledgement(s)</u></p> <p>The Committee received and noted the thank you letter(s)/acknowledgement(s) from Marie Curie.</p> <p><u>RECOMMENDED*</u>: that the information be noted.</p>	
553.	<p><u>CCLA Account</u></p> <p>The Finance Assistant informed the meeting that at the previous meeting the Finance Manager was asked to look if it would be possible to take a percentage of the interest from the CCLA account in line with the amount of money in the regeneration fund so that the regeneration fund tops itself up as well as the Council topping it up. The Finance Manager has looked into this and it will be around £4,000 a year in interest.</p> <p><u>RECOMMENDED*</u>: that the Finance Manager makes the necessary arrangements for a percentage of the interest from the CCLA account to be transferred to the regeneration fund.</p>	CC
554.	<p><u>POLICY ITEMS</u></p> <p><u>Policies</u></p> <p>The Clerk informed the meeting that the Council are reviewing the whole policy review process in terms of how the policies are discussed and approved at meetings, the number of policies and the standardisation of them. A report will go to Full Council on 22 April with recommendations following the review with the hope of implementation, if approved, at the beginning of the new calendar year. As part of the review advice is being taken from One Voice Wales on a governance toolkit so that everything is aligned.</p> <p><u>RECOMMENDED*</u>: that the information is noted and the Clerk will prepare a report for Full Council on 22 April 2026.</p>	CD
555.	<p><u>Biodiversity and Sustainability</u></p> <p>How has this meeting contributed to the Council's duty to maintain and enhance biodiversity and promote the resilience of ecosystems?</p>	

	<p>RESOLVED: that it was a hybrid meeting, electronic paperwork and use of public transport.</p>	
	<p><u>Recording of Meeting</u></p> <p>The recording of the Council meeting was stopped at this point.</p>	

*This is a recommendation to the Council. The Council will make the final decision at a future meeting.

Signed by the Chair.....

FINANCE, GOVERNANCE & POLICY

1 APRIL 2026

LOCAL VOLUNTARY FUNDING

<u>Councillor</u>	<u>Requested Amount</u>	<u>Organisation</u>	<u>Reason</u>	<u>Statutory Provision</u>
Councillor G. James	£200.00	ArtREGEN	Holding a music event to be held at the Pontypool Museum Summer 2026, to raise money for the museum and future events.	General Power Section 137 Local Government Act 1972 (LGA)