

**MINUTES OF A MULTI-LOCATION MEETING OF THE FINANCE,
GOVERNANCE AND POLICY COMMITTEE OF PONTYPOOL COMMUNITY
COUNCIL HELD ON WEDNESDAY 3 APRIL 2024**

In attendance:

Councillor: E. Hunt# (in the Chair)

and Councillors: J. Horlor*, N. Byrne*, G. James#

Officers: Cindy Challenger# (Finance Manager) Lisa McMail# (Clerk)

Also, in attendance Councillor J. James#

* Attending remotely via Microsoft Teams

Attending physically in the Council Chamber

The meeting was recorded for minute taking purposes as agreed by Members.

| Min. no. | Subject and Decision | Action |
|-----------------|--|---------------|
| 533. | <p><u>FINANCE</u></p> <p><u>Apologies for Absence</u> Apologies were received from the following Councillors: A. Peplow, M. Ford and C. Price</p> | LMc |
| 534. | <p><u>Declarations of Interest</u> Councillors: J. Horlor, N. Byrne, G. James and J. James declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as being members of Pontypool Community Council.</p> <p style="text-align: center;"><u>RECOMMENDED:</u> that the above declarations be noted.</p> | LMc |
| 535. | <p><u>Schedule of Receipts and Payments</u> The Committee was asked to approve the schedule of receipts and payments for February 2024.</p> <p style="text-align: center;"><u>RECOMMENDED:</u> that the receipts and payments for February 2024, as shown in the report, be approved noting the information.</p> | CC |

| 536. | <p><u>Use of Credit Card</u></p> <p>The Committee was asked to approve the credit card payments for the period of 13 February 2024 to 8 March 2024.</p> <p><u>RECOMMENDED:</u> that the credit card payments covering 13 February 2024 to 8 March 2024, as shown in the report, be approved noting the information.</p> | CC | | | | | | | | |
|---------------------|--|--------------|---|--------------|--------|---------------------|----------------|-------------|---|-----------|
| 537. | <p><u>Financial Budget Comparison and Earmarked Reserves</u></p> <p>The Committee received and considered the financial monitoring report and earmarked reserves to the 29 February 2024.</p> <p><u>RECOMMENDED:</u></p> <p>(i) that the financial monitoring report to the 29 February 2024 be approved and the information contained in it be noted.</p> | CC | | | | | | | | |
| 538. | <p><u>Local Voluntary Funding (LVF)</u></p> <p>The Committee were asked to approve the attached Local Voluntary Funding applications.</p> <table border="1" data-bbox="320 1014 1374 1189"> <thead> <tr> <th>Councillor</th> <th>Requested Amount</th> <th>Organisation</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Councillor S Malson</td> <td>£600 (Project)</td> <td>Dean Groves</td> <td>Steps from Osbourne Road to Doctors Surgery</td> </tr> </tbody> </table> <p><u>RECOMMENDED:</u> that the LVF application as outlined in the appendix be approved.</p> | Councillor | Requested Amount | Organisation | Reason | Councillor S Malson | £600 (Project) | Dean Groves | Steps from Osbourne Road to Doctors Surgery | CC/A A |
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| Councillor S Malson | £600 (Project) | Dean Groves | Steps from Osbourne Road to Doctors Surgery | | | | | | | |
| 539. | <p><u>CCTV Report</u></p> <p>The Committee received and noted the information received from Mr Lyndon Puddy following the request from Full Council in February to provide a full breakdown of costs of CCTV plus contingency plans he expects the Council to put in place for breakages.</p> <p><u>RECOMMENDED:</u> that the Committee note the information received.</p> | LMc/ CC | | | | | | | | |
| 540. | <p><u>TVA Sponsorship Package</u></p> <p>To receive notification of Torfaen Community & Volunteer Awards on 18 October 2024. The Committee discussed the cost of £600 to sponsor this award. It was agreed that the Council would support the Arts, Culture and Heritage Volunteer/Group 2024 Category.</p> | | | | | | | | | |

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| 543. | <p><u>POLICIES</u></p> <p>The Committee were asked to approve and adopt the following policy:</p> <p>(i) Medical Appointment Policy</p> <p>The Committee agreed to adopt the above policy.</p> <p><u>RECOMMENDED*</u>: that the Medical Appointment policy be adopted by Council</p> | LMc |
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***This is a recommendation to the Council. The Council will make the final decision at a future meeting.**

Signed by the Chair