



27 August/Awst 2026

Dear Sir/Madam, Anwyl Syr/Fadam

You are summoned to attend a multi-location meeting of the **FINANCE, GOVERNANCE & POLICY COMMITTEE TO BE HELD** at **6.30 PM** on **WEDNESDAY 2 SEPTEMBER 2026**.

The meeting will be held remotely, using Microsoft Teams and physically for those who wish to attend the Council Chamber. Councillors have been provided with a link to attend the meeting. If any member of the public wishes to attend the meeting remotely, please contact the Clerk of the Council (by e-mail or telephone) at least 24 hours before the meeting.

Members of the public have the right to ask questions at Council meetings and to speak in Welsh or English, provided that at least 3 working days' notice in writing of the question has been provided to the Clerk.

The agenda for the meeting is set out below and relevant papers are attached.

Gofynnir drwy hyn i y fynychu cyfarfod **PWYLLGOR CYLLID, LLYWODRAETHU A & POLISI** am **6.30 PM, DYDD MERCHER 2 MEDI 2026**.

Cynhelir y cyfarfod o bell ar Microsoft Teams. Mae cynghorwyr wedi derbyn dolen i fynychu'r cyfarfod. Os yw unrhyw aelod o'r cyhoedd yn dymuno mynychu'r cyfarfod o bell, cysylltwch â Chlerc y Cyngor (trwy e-bost neu dros y ffôn) o leiaf 24 awr cyn y cyfarfod.

Mae gan aelodau o'r cyhoedd yr hawl i ofyn cwestiynau yng nghyfarfodydd y Cyngor, mae gan aelodau o'r cyhoedd hefyd yr hawl i siarad yn y Gymraeg neu'r Saesneg, cyn belled ag y rhoddir tri diwrnod o rybudd ysgrifenedig o'r cwestiwn i'r Clerc.

Mae agenda'r cyfarfod wedi'i nodi isod ac mae papurau perthnasol ynghlwm.

Yours faithfully/Yr eiddoch yn gywir

C Drew

Cathryn Drew

CLERK TO THE COUNCIL/CLERC I'R CYNGOR

AGENDA

FINANCE ITEMS

1. **Recording of Meeting**
To approve recording of meeting.
2. **Apologies for absence**
To receive apologies for absence.
3. **Declarations of Interest**
Members to declare any interests in any items on Agenda.
4. **Actions Log from previous minutes**
To note the actions arising from the minutes of the previous meeting (attached: page(s) 1).
5. **Schedule of Receipts and Payments**
To approve the schedule of receipts and payments for June and July 2026 (attached: page(s) 2 - 11).
6. **Use of Credit Card**
To approve the credit card payments from 10 June 2026 to 9 July 2026 (attached: page(s) 12).
7. **Financial Comparison and Earmarked Reserves**
To receive and consider the financial comparison report and earmarked reserves to the 30 July 2026 (attached: page(s) 13 - 17).
8. **Local Voluntary Funding (LVF)**
To approve list of Local Voluntary Funding (table as attached: page(s) 18) and copies of the applications are available on request.
9. **Grounds Maintenance Grants**
To retrospectively approve the funding applications for Grounds Maintenance (attached: page(s) 19 - 21).
10. **Junior Sports Club Grants**
To receive a funding application for Junior Sponsorship from Penygarn and Trevethin FC (attached: (page(s) 22 - 23).
11. **Requests for Financial Assistance**
To receive request(s) from the following organisation(s):
 - (i) Garndiffaith Bowls Club (attached: page(s) 24 - 25).
 - (ii) EN Optimal Yoga (attached: page(s) 26 - 27).
 - (iii) Cerebal Palsy Cymru (attached: page(s) 28).
 - (iv) Community Library – Abersychan Ward (attached: page(s) 29).

12. **IT Equipment**

To receive a report on the purchase of IT equipment (attached: page(s) 30 – 32).

13. **Election Costs**

- (i) To note that the potential cost for the Abersychan & Cwmavon ward by-election will be approximately £10,000 to £11,500;
- (ii) To discuss the distribution of polling cards.

14. **Acknowledgement(s)**

To receive and note acknowledgements from:

- (i) After the Bell Club
- (ii) Cold Barn Farm
- (iii) St David's Hospice Care
- (iv) Torfaen Appeal Committee for the Urdd
- (v) Torfaen Museum Trust
- (vi) Torfaen Talks CIC
- (vii) Garndiffaith Bowls Club
- (viii) Griffithstown Junior AFC
- (ix) New Inn AFC
- (x) New Inn Juniors & Youth AFC
- (xi) Panteg AFC
- (xii) Panteg Cricket Club
- (xiii) Panteg Park Bowls Club
- (xiv) Pontnewynydd Cricket Club
- (xv) Pontypool United RFC
- (xvi) Race AFC
- (xvii) Sebastopol under 7s
- (xviii) Talywain RFC
- (xix) Tranch AFC
- (xx) West Mon RFC

POLICY ITEMS

15. **To review the following policies/criteria:**

- (i) Artificial Intelligence and IT Policy
- (ii) Communication Policy
- (iii) Concerns and Complaints Policy
- (iv) Co-Option Policy
- (v) Data Breach and Protection Policy
- (vi) Document Retention and Disposal Policy
- (vii) Financial Procedures Manual

(Above policies e-mailed to members separately. Hard copies available on request).

16. **Biodiversity and Sustainability**

How has this meeting contributed to the Council's duty to maintain and enhance biodiversity and promote the resilience of ecosystems?

Councillors: Nathan Warren (Chair), Lizzie Hunt (Vice-Chair), Nick Byrne, Lynda Clarkson, Jon Horlor, Lisa Jones, Nick Jones, Rosemary Matthews, Richard Overton and Caroline Price. Chair of Council (Councillor Allan Peploe) and Leader (Councillor Gaynor James) Ex-officio.

**Finance, Governance & Policy Committee
Wednesday 2 September 2026**

Update on Minute Actions arising from previous Finance, Governance & Policy Committee Meetings

FOR INFORMATION ONLY

Minute No.	Minute Heading	Action	Officer	Date Completed	Notes
87	New Inn Scouts Local Voluntary Funding	(ii) The Chair suggested that the Clerk contact the Community Connectors Team to understand if they are aware of any groups within Councillor Byrne's ward who would benefit from funding support.	CD		

FINANCE, GOVERNANCE & POLICY COMMITTEE - 2 SEPTEMBER 2026
SCHEDULE OF RECEIPTS & PAYMENTS - JUNE 2026

DATE	REC NO	SUPPLIER / ORGANISATION	DETAILS	AMOUNT
<u>Income - June</u>				
03/06/2026	9	CCLA	Dividend Reinvested - May	2346.81
22/06/2026	10	Barclaycard	Rebate - Creditcard	103.33
				2,450.14

AGENDA ITEM 5

FINANCE, GOVERNANCE & POLICY COMMITTEE - 2 SEPTEMBER 2026
SCHEDULE OF RECEIPTS & PAYMENTS - JUNE 2026

Expenditure - June

DATE	VO NO	PAYS	SUPPLIER / ORGANISATION	DETAILS	AMOUNT	BUDGET HEAD
01/06/2026	83	DD	Cathedral Leasing	Hygiene Disposal Bins	34.66	3025
01/06/2026	84	DD	Webjacks Ltd	Website Maintenance	105.60	3175
03/06/2026	85	DD	123 Telecom	Broadband/Telephone Charges	228.48	3035/8
15/06/2026	86	SO	TCBC	Salaries	27,200.00	2001
30/06/2026	87	DD	Peninsula Business	HR / H&S Services	272.08	2008
29/06/2026	88	DD	Peninsula Business	Services EAP	106.09	2008
17/06/2026	89	DD	Barclaycard	Credit Card - Various	1,058.60	
03/06/2026	90	DD	Twenty4 Fire & Security	Maint - Emergency Lighting	74.10	3040
16/06/2026	91	DD	CCSW	365 Licences	637.20	3015/4
29/06/2026	92	DD	TCBC	Rates - Office (Apr)	803.00	3001/2
02/06/2026	93	BP	Llangollen International Eisteddfod	Grant	200.00	6020
10/06/2026	94	BP	JDH Business Services	Internal Audit 2025/26	1,050.00	3125
10/06/2026	95	BP	S Fussell	Eye Test/Spectacles - SF	100.00	2016
10/06/2026	96	BP	BWT (Eden Springs)	Water Cooler - Office / Market	304.81	3035
10/06/2026	97	BP	Severn Office	Stationery/Cleaning Supplies	198.26	3122/3025
10/06/2026	98	BP	J S Cleaning	Window Cleaner	108.00	3025
11/06/2026	99	BP	Restore Datasheed	Disposal - Confidential Papers	105.57	3030
11/06/2026	100	BP	Initial Washroom Hygiene	Mat Service	31.27	3025
12/06/2026	101	BP	Pickle Belles	LVF - J James / G James	300.00	3200
12/06/2026	102	BP	Fowlers Fields Allotment society	LVF - J James	200.00	3200
12/06/2026	103	BP	Fowlers Fields Allotment society	LVF - C Price	150.00	3200
12/06/2026	104	BP	Pontypool Retired Men's Society	LVF - J James	100.00	3200
12/06/2026	105	BP	Pontypool Veterans Assoc	LVF - G James	100.00	3200
12/06/2026	106	BP	Pontypool Social Netball	LVF - G James	200.00	3200
12/06/2026	107	BP	Tranch AFC	LVF - J James	300.00	3200

33,967.72

FINANCE, GOVERNANCE & POLICY COMMITTEE - 2 SEPTEMBER 2026
SCHEDULE OF RECEIPTS & PAYMENTS - JUNE 2026

DATE	VO NO	PAYS	SUPPLIER / ORGANISATION	DETAILS	AMOUNT	BUDGET HEAD
12/06/2026	108	BP	Torfaen Silver Belles	LVF - JJ GJ RM	33,967.72	B/F
12/06/2026	109	BP	After the Bell Children's Centre	LVF - RM	500.00	3200
12/06/2026	110	BP	Black Diamonds Rugby	LVF - C Price	1,000.00	3200
12/06/2026	111	BP	Pontnewynydd Sports and Social Club	LVF - L Jones	300.00	3200
24/06/2026	112	BP	The Travel Business	Yth Festival - Flights	500.00	3200
24/06/2026	113	BP	Joobleberry	PIP - Entertainment	3,371.00	5105
24/06/2026	114	BP	Joobleberry	PIP - Entertainment (Deposits)	1,518.00	5001
24/06/2026	115	BP	JS Cleaning	Window Cleaner	1,518.00	5001
24/06/2026	116	BP	Cwmbran Community Council	Talent Show	108.00	3025
25/06/2026	117	BP	TCBC	Youth Provision - Salaries	250.00	5065
24/06/2026	118	BP	Cerdd Torfaen Music	Torfaen Eco Championship	5,850.07	7001
24/06/2026	119	BP	Severn Office Solutions	Stationery/Cleaning Supplies	75.00	3122
24/06/2026	120	BP	Go Local	PIP- Flyers	21.14	5001
24/06/2026	121	BP	Ricoh	Photocopier - Rental/Copy Charge	387.08	5001
25/06/2026	122	BP	George Street School	Eco Quiz - 1st Prize	647.37	3035
25/06/2026	123	BP	Llanvrafon School	Eco Quiz - 2nd Prize	150.00	
25/06/2026	124	BP	Griffithstown School	Eco Quiz - 3rd Prize	100.00	
25/06/2026	125	BP	Padre Pio School	Eco Quiz - Prize	75.00	
25/06/2026	126	BP	Maendy Primary School	Eco Quiz - Prize	50.00	
25/06/2026	127	BP	Greenmeadow Primary School	Eco Quiz - Prize	50.00	
25/06/2026	128	BP	The Canddo Project	Grant	50.00	
25/06/2026	129	BP	Age Connects Torfaen	Core Funding	1,240.00	6020
25/06/2026	130	BP	Citizens Advice Torfaen	Core Funding	1,000.00	6001
25/06/2026	131	BP	Hope GB	Core Funding	3,000.00	6001
25/06/2026	132	BP	Llantarnam Grange Arts Centre	Core Funding	3,000.00	6001
25/06/2026	133	BP	St. David's Hospice Centre	Core Funding	3,000.00	6001
					2,000.00	6001

63,728.38

4

FINANCE, GOVERNANCE & POLICY COMMITTEE - 2 SEPTEMBER 2026
SCHEDULE OF RECEIPTS & PAYMENTS - JUNE 2026

DATE	VO NO	PAYS	SUPPLIER / ORGANISATION	DETAILS	AMOUNT	BUDGET HEAD
25/06/2026	134	BP	Tidy Butt		B/F 63,728.38	
25/06/2026	135	BP	TOG's Centre	Core Funding	2,000.00	6001
30/06/2026	136	DD	Peninsula Business	Core Funding	3,000.00	6001
				HR / H&S Services	272.08	2008
					<u>69,000.46</u>	

FINANCE, GOVERNANCE & POLICY COMMITTEE - 2 SEPTEMBER 2026
SCHEDULE OF RECEIPTS & PAYMENTS - JULY 2026

DATE	REC NO	SUPPLIER / ORGANISATION	DETAILS	AMOUNT
<u>Income - July</u>				
02/07/2026	11	CCLA	Dividend Reinvested - June	2,299.64
14/07/2026	12	T&GSBM	Stalls - PIP	1,417.50
15/07/2026	13	Cash	Proceeds - PIP	32.16
				3,749.30

FINANCE, GOVERNANCE & POLICY COMMITTEE - 2 SEPTEMBER 2026
SCHEDULE OF RECEIPTS & PAYMENTS - JULY 2026

Expenditure - July

DATE	VO NO	PAYS	SUPPLIER / ORGANISATION	DETAILS	AMOUNT	BUDGET HEAD
04/07/2026	137	DD	Cathedral Leasing	Hygiene Disposal Bins	41.59	3025
01/07/2026	138	DD	Webjjects Ltd	Website Maintenance	105.60	3175
03/07/2026	139	DD	123 Telecom	Monthly Charges	243.95	3035/8
15/07/2026	140	SO	TCBC	Salaries	27,200.00	2001
30/07/2026	141	DD	Peninsula Business	HR / H&S Services	272.08	2008
29/07/2026	142	DD	Peninsula Business	Services EAP	106.09	2008
17/07/2026	143	DD	Barclaycard	Credit Card - Various	1,318.43	2008
03/07/2026	144	DD	Twenty4 Fire & Security	Maint - Emergency Lighting	74.10	3040
17/07/2026	145	DD	British Gas	Gas Charges - Office	302.87	3010/2
17/07/2026	146	DD	CCSW	365 Licences	637.20	3015/4
29/06/2026	147	DD	TCBC	Rates - Office (Apr)	803.00	3001/2
10/07/2026	148	DD	CCSW	Domain Renewal	75.00	6020
01/07/2026	149	BP	TVA	Grant	1,000.00	5001
01/07/2026	150	BP	Halo Leisure	Eco Quiz - Hire of Hall	294.00	5105
02/07/2026	151	BP	Go Local	PIP _ Pens x 500	227.30	3035
02/07/2026	152	BP	Go Local	Twinning gifts	54.00	2010
02/07/2026	153	BP	BWT	Water Cooler - Office/Market	112.52	5001
02/07/2026	154	BP	SLCC	Training - CILCA (Clerk)	120.00	3025/3
02/07/2026	155	BP	Books for Bugs LTD	PIP - Mixed Books	384.90	5001
02/07/2026	156	BP	Initial Washroom Hygiene	Mat Service	31.27	5001
02/07/2026	157	BP	Cant A Mil	PIP - Welsh Books	155.69	6020
07/07/2026	158	BP	Urdd Eisteddfod 2027	Grant	1,000.00	3200
07/07/2026	159	BP	Pontymoile Old Age Pensioners Assoc	LVF - CP	150.00	3200
07/07/2026	160	BP	Cold Barn Farm	LVF - JJ	200.00	3200
					34,909.59	

FINANCE, GOVERNANCE & POLICY COMMITTEE - 2 SEPTEMBER 2026
SCHEDULE OF RECEIPTS & PAYMENTS - JULY 2026

DATE	VO NO	PAYS	SUPPLIER / ORGANISATION	DETAILS	AMOUNT	BUDGET HEAD
07/07/2026	161	BP	Woodlands Field Charity	LVF - SL	34,909.59	
07/07/2026	162	BP	Team Davey Kickboxing	LVF - GJ, RM , CP	500.00	3200
09/07/2026	163	BP	TCBC	Postage Costs - May 2026	600.00	3200
09/07/2026	164	BP	TCBC	Postage Costs - June 2026	68.86	3130
15/07/2026	165	BP	Tommy Boost	PIP - Breakdance session	126.21	3130
15/07/2026	166	BP	Miaer Lloyd	PIP - DJ Music Workshops	350.00	5001
15/07/2026	167	BP	FTH Hire Group	PIP - Hire of Generator	350.00	5001
15/07/2026	168	BP	Audit Wales	Audit Fee 2024/2025	240.20	5001
15/07/2026	169	BP	Mic and Fins	PIP - Entertainment	231.43	3125
15/07/2026	170	BP	Halo Leisure	PIP - Hire or sports hall	250.00	5001
15/07/2026	171	BP	S G Warman	Tree Maint -2 Year Plan	63.00	5001
15/07/2026	172	BP	S G Warman	PIP - Labour Services	1,200.00	5026
15/07/2026	173	BP	Severn Office Solutions	Stationery	1,056.00	5001
16/07/2026	174	BP	Popit	PIP - Provision of staff	55.76	3122
15/07/2026	175	BP	Sarah Campbell	PIP - Entertainment	2,400.00	5001
21/07/2026	176	BP	R & N Inflatable Hire	PIP - Inflatable Hire	1,050.00	5001
15/07/2026	177	BP	Carl John	PIP - Entertainment	650.00	5001
15/07/2026	178	BP	Crazy Faces Face Painting	PIP - Entertainment	375.00	5001
15/07/2026	179	BP	Skateboard Academy Uk Ltd	PIP - Facepainter	350.00	5001
16/07/2026	180	BP	Eventclean Ltd	PIP - Entertainment	432.00	5001
15/07/2026	181	BP	1st Garndiffaith Scout Group	PIP - Waste Management	1,980.00	5001
15/07/2026	182	BP	St John Ambulance	Youth - Hall Hire (Talywain 3 Mnths))	360.00	7001
15/07/2026	183	BP	SHP Ltd	PIP - Medical Provision	1,156.80	5001
15/07/2026	184	BP	H C Challenger	PIP - H & S Officer	570.00	5001
21/07/2026	185	BP	Sunnybank Cout Complex	Reimbursement - Euros (Bretten)	94.34	5001
				Grant	500.00	6020

49,919.19



FINANCE, GOVERNANCE & POLICY COMMITTEE - 2 SEPTEMBER 2026 SCHEDULE OF RECEIPTS & PAYMENTS - JULY 2026

DATE	VO NO	PAYS	SUPPLIER / ORGANISATION	DETAILS	AMOUNT	BUDGET HEAD
21/07/2026	186	BP	Cath Drew	PIP - Reimbursement (CD)	49,919.19	5001
21/07/2026	187	BP	Comet Security	PIP - Security Compliance PITP	62.09	5001
21/07/2026	188	BP	Comet Security	PIP - Security services at event	738.00	5001
22/07/2026	189	BP	A Peploe	Reimbursement - Accomodation	2,347.00	5001
22/07/2026	190	BP	Secure Systems	Swift Project - Bird Camera Fault	282.00	5105
22/07/2026	191	BP	One Voice Wales	H & S Module 7 - SF	108.00	4025/4
22/07/2026	192	BP	JS Cleaning	Window Cleaning	42.00	2010
22/07/2026	193	BP	Treasured Memories Photography	PIP - Photographs	108.00	3025/4
22/07/2026	194	BP	Severn Office Solutions	Stationery	150.00	5001
22/07/2026	195	BP	Speedy Asset Services LTD	PIP - Hire of Barriers	26.45	3122
22/07/2026	196	BP	Initial Washroom Hygiene	Mat Service	510.00	5001
29/07/2026	197	BP	Pantygasseg Residents Association	LVF - CP	31.27	3025/3
29/07/2026	198	BP	Pontypool Utd Under 15's	LVF - CP	500.00	3200
29/07/2026	199	BP	Pontypool Town AFC	LVF - LJ	150.00	3200
29/07/2026	200	BP	Cold Barn Farm	LVF - JH	500.00	3200
29/07/2026	201	BP	After the Bell Club	Grant - Play Equipment	300.00	3200
29/07/2026	202	BP	Cold Barn Farm	Core Costs	1,500.00	4090
29/07/2026	203	BP	Torfaen Talks CIC	Core Costs	1,000.00	6001
29/07/2026	204	BP	Torfaen Musuem	Core Costs	500.00	6001
29/07/2026	205	BP	Fairfield Utd AFC	Core Costs	6,000.00	6001
29/07/2026	206	BP	Fairfield Utd Juniors & Minis	Grounds Maint - 1 Pitch	425.00	6005
29/07/2026	207	BP	Garndiffaith Bowls	Grounds Maint - 1 Pitch	425.00	6005
29/07/2026	208	BP	Garndiffaith RFC	Grounds Maint - 2 Pitches	425.00	6005
29/07/2026	209	BP	Griffithstown Jnr AFC	Grounds Maint - 2 Pitches	743.75	6005
29/07/2026	210	BP	New Inn AFC	Grounds Maint - 2 Pitches	743.75	6005
29/07/2026	211	BP	New Inn Juniors & Youth AFC	Grounds Maint - 1 Pitch	743.75	6005
					425.00	6005
					68,705.25	

9

FINANCE, GOVERNANCE & POLICY COMMITTEE - 2 SEPTEMBER 2026
SCHEDULE OF RECEIPTS & PAYMENTS - JULY 2026

DATE	VO NO	PAYS	SUPPLIER / ORGANISATION	DETAILS	AMOUNT	BUDGET HEAD
30/07/2026	212	BP	New Panteg RFC	Grounds Maint - 3 Pitches	68,705.25	
29/07/2026	213	BP	Panteg Cricket club	Grounds Maint - 1 Pitch	956.25	6005
29/07/2026	214	BP	Panteg House Bowls Club	Grounds Maint - 1 Pitch	425.00	6005
29/07/2026	215	BP	Panteg Park Bowls Club	Grounds Maint - 1 Pitch	425.00	6005
29/07/2026	216	BP	Penygarn and Treveithin FC	Grounds Maint - 1 Pitch	425.00	6005
29/07/2026	217	BP	Pontnewynydd AFC	Grounds Maint - 2 Pitches	743.75	6005
29/07/2026	218	BP	Pontnewynydd Cricket Club	Grounds Maint - 1 Pitch	425.00	6005
29/07/2026	219	BP	Pontypool Town AFC	Grounds Maint - 1 Pitch	425.00	6005
29/07/2026	220	BP	Pontypool United RFC	Grounds Maint - 3 Pitches	956.25	6005
30/07/2026	221	BP	Race AFC	Grounds Maint - 1 Pitch	425.00	6005
30/07/2026	222	BP	Sebastopol Juniors AFC	Grounds Maint - 1 Pitch	425.00	6005
30/07/2026	223	BP	Tranch AFC	Grounds Maint - 1 Pitch	425.00	6005
30/07/2026	224	BP	West Mon RFC	Grounds Maint - 1 Pitch	425.00	6005
30/07/2026	225	BP	Fairfield AFC Mini and Juniors	Junior sponsorship	1,790.70	6010
30/07/2026	226	BP	Garndiffaith RFC	Junior sponsorship	1,035.00	6010
30/07/2026	227	BP	Griffithstown Jnr AFC	Junior sponsorship	239.99	6010
30/07/2026	228	BP	New Inn Juniors and Youth AFC	Junior sponsorship	1,830.00	6010
30/07/2026	229	BP	Panteg AFC	Junior sponsorship	809.95	6010
30/07/2026	230	BP	Panteg Cricket club	Junior sponsorship	850.00	6010
30/07/2026	231	BP	Pontypool Town AFC	Junior sponsorship	300.00	6010
30/07/2026	232	BP	Pontypool Und RFC	Junior sponsorship	1,250.00	6010
30/07/2026	233	BP	Sebastopol Juniors AFC	Junior sponsorship	1,044.00	6010
30/07/2026	234	BP	Talywain RFC	Junior sponsorship	1,000.00	6010
30/07/2026	235	BP	Tranch AFC	Junior sponsorship	307.86	6010
30/07/2026	236	BP	1st Griffithstown Scouts	Grant	1,500.00	6020
					87,569.00	

FINANCE, GOVERNANCE & POLICY COMMITTEE - 2 SEPTEMBER 2026
SCHEDULE OF RECEIPTS & PAYMENTS - JULY 2026

DATE	VO NO	PAYS	SUPPLIER / ORGANISATION	DETAILS	AMOUNT	BUDGET HEAD
29/07/2026	237	BP	TCBC	Youth Provision - Salaries (June)	87,569.00	7001
29/07/2026	238	BP	Groves Painters and decorators	Works - New Inn Bridge	2,866.83	4100
29/07/2026	239	BP	Halo Leisure	PIP - Hire (Tables/Chairs)	5,076.00	5001
29/07/2026	240	BP	C L D	PIP - Hire/Assemble Gazebos	100.00	5001
29/07/2026	241	BP	Memories and More	PIP - Mascots	405.00	5001
29/07/2026	242	BP	Its Covered Marquee Hire	PIP - Marquee Hire	1,200.00	5001
29/07/2026	243	BP	Gypsy Flower	PIP - Entertainment	1,841.48	5001
29/07/2026	244	BP	Proweld SW	Repairs - Pontymoile Gates (Speedy Hire)	250.00	5001
21/07/2026	245	BP	Freedom Facepainting	PIP - Facepainter	102.00	5001
21/07/2026	246	BP	The Switchtones	PIP - Entertainment	245.00	5001
					650.00	5001
					100,305.31	

FINANCE, GOVERNANCE & POLICY MEETING - 2 SEPTEMBER 2026

Credit Card Purchases - 10/06/2026 - 09/07/2026

Credit Card - Finance Manager

DATE	PAYEE	DETAILS	BUDGET HEAD	SUB TOTAL	TOTAL
10/06/2026	Tescos stores	Gifts / Refreshments - Torfaen Eco Quiz	Torfaen Eco Quiz		51.24
19/06/2026	Amazon	PIP - Supplies	PIP		158.08
21/06/2026	Amazon	PIP - Supplies	PIP		80.76
21/06/2026	Amazon	PIP - Supplies	PIP		33.10
23/06/2026	IPCAMLIVE	Camera - Swift Boxes	Swift Project		80.61
23/06/2026	Amazon	PIP - Supplies	PIP		61.74
24/06/2026	Heyzine.com	Computer Software	Office IT		39.00
24/06/2026	Amazon	PIP - Supplies (Stalls)	PIP		217.67
25/06/2026	Holidayextras.com	Refund - Hotel	Yth Fest - Overseas		62.00
30/06/2026	Tescos stores	Twinning Gifts	Yth Fest - Overseas		12.55
30/06/2026	Facebook	Advert - Job Vacancy	Advertising		21.68
02/07/2026	Baker Ross	Go Wild Event - Supplies	Biodiversity		53.70
06/07/2026	Amazon	PIP - Refreshments (Water)	PIP	16.49	
06/07/2026	Bookers	PIP - Supplies	PIP	99.13	
06/07/2026	Bookers	Refreshments	Refreshments	14.48	113.64
07/07/2026	Amazon	PIP - Supplies	PIP		20.95
07/07/2026	Amazon	PIP - Supplies	PIP		15.98
07/07/2026	Amazon	PIP - Supplies	PIP		23.99
07/07/2026	Amazon	PIP - Supplies	PIP		99.99
07/07/2026	Canva	Computer software	Office IT		92.42
07/07/2026	Cartridgesave	Ink Cartridges	Office Consumables		
07/07/2026	Amazon	PIP - Sweets	PIP	28.49	
07/07/2026	Amazon	Photo Frames - Chamber	Furniture / Equipment	23.64	
07/07/2026	Amazon	PIP - Supplies	PIP	8.82	60.95
08/07/2026	Amazon	PIP - Refreshments (Water)	PIP		39.98
08/07/2026	IPCAMLIVE	Camera - Swift Boxes	Swift Project		74.60
09/07/2026	Amazon	Refreshments	PIP		11.31
			Total		1,318.43

AGENDA ITEM 6

FINANCE, GOVERNANCE & POLICY MEETING – 2 SEPTEMBER 2026

AGENDA ITEM 7

Financial Budget Comparison

Comparison between 01/04/26 and 31/07/26 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/26

	2026/2027	Reserve Movements	Actual Net	Balance
INCOME				
Council				
101 Precept	£820,009.11	£0.00	£273,340.77	£546,668.34
105 V.A.T.Refund	£0.00	£0.00	£4,183.74	£4,183.74
110 Chairman's Charity	£0.00	£0.00	£32.16	£32.16
Total Council	£820,009.11	£0.00	£277,556.67	£542,452.44
Finance, Governance & Policy Committee				
301 Bank Interest (CCLA)	£30,000.00	£0.00	£9,334.79	£20,665.21
310 Barclaycard Rebate	£0.00	£0.00	£103.33	£103.33
315 Grant Income	£0.00	£0.00	£250.00	£250.00
Total Finance, Governance & Policy Committee	£30,000.00	£0.00	£9,188.12	£20,811.88
Planning & Environment Committee				
600 Planning & Environment	£0.00	£0.00	£250.00	£250.00
Total Planning & Environment Committee	£0.00	£0.00	£250.00	£250.00
Events Committee				
501 Party in the Park	£0.00	£0.00	£1,417.50	£1,417.50
Total Events Committee	£0.00	£0.00	£1,417.50	£1,417.50
Total Income	£850,009.11	£0.00	£288,412.29	£561,596.82

Financial Budget Comparison

Comparison between 01/04/26 and 31/07/26 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/26

	2026/2027	Reserve Movements	Actual Net	Balance
EXPENDITURE				
Establishment Committee				
2001 Salaries	£369,000.00	£0.00	£109,308.38	£259,691.62
2005 Professional Membership	£400.00	£0.00	£0.00	£400.00
2008 HR Support Costs (Peninsular)	£1,500.00	£0.00	£814.51	£685.49
2010 Conferences/Training	£2,000.00	£0.00	£301.00	£1,699.00
2015 Health and Safety Peninsula	£1,500.00	£0.00	£459.98	£1,040.02
2016 H & S & PPE	£750.00	£0.00	£181.21	£568.79
2020 Payroll Charges	£900.00	£0.00	£0.00	£900.00
2025 DBS	£100.00	£0.00	£0.00	£100.00
Total Establishment Committee	£376,150.00	£0.00	£111,065.08	£265,084.92
Finance, Governance & Policy Committee				
3001 Rent, Rates & Water	£30,150.00	£0.00	£22,714.00	£7,436.00
3010 Fuel Charges	£7,550.00	£0.00	£1,412.08	£6,137.92
3015 Office IT Equipment & Consum	£8,000.00	£0.00	£291.74	£7,708.26
3025 Cleaning	£7,500.00	£0.00	£781.72	£6,718.28
3030 Refuse/Disposal Waste	£1,200.00	£0.00	£559.97	£640.03
3035 Office Contracts	£13,895.00	£0.00	£3,030.39	£10,864.61
3040 Maintenance Costs	£6,000.00	£0.00	£0.00	£6,000.00
3110 Insurance	£7,500.00	£0.00	£0.00	£7,500.00
3120 Association Subscriptions	£7,400.00	£0.00	£7,649.00	-(£249.00)
3122 Stationery	£1,500.00	£0.00	£693.13	£806.87
3125 Audit Fee	£3,000.00	£0.00	£875.00	£2,125.00
3130 Postages	£1,200.00	£0.00	£266.60	£933.40
3160 Photocopying Costs	£1,200.00	£0.00	£319.46	£880.54
3165 Advertising / Publicity Items	£750.00	£0.00	£836.39	-(£86.39)
3170 Publications & Licences	£1,000.00	£0.00	£52.00	£948.00
3175 Website Hosting	£1,500.00	£0.00	£362.13	£1,137.87
				(Annual Increase – OVW)
				(Increase – TVA Awards)

Financial Budget Comparison

Comparison between 01/04/26 and 31/07/26 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/26

	2026/2027	Reserve Movements	Actual Net	Balance
3180	Welsh Language	£250.00	£0.00	£250.00
3185	Bank Charges	£100.00	£0.00	£100.00
3190	Mobile Telephone	£60.00	£0.00	£60.00
3200	Local Voluntary Funding	£52,500.00	£8,450.00	£44,050.00
3600	Election Expenses	£5,000.00	£7,339.46	£-2,339.46
3605	Chairman's Allowance	£1,500.00	£0.00	£1,500.00
3610	Members Remuneration IRPW	£6,500.00	£0.00	£6,500.00
3620	Vice-Chairman's Allowance	£500.00	£0.00	£500.00
3625	Conference Fees & Expenses	£500.00	£99.00	£401.00
3635	Members Training	£500.00	£0.00	£500.00
3650	Refreshments	£1,000.00	£68.06	£931.94
3705	Wellbeing Projects	£5,000.00	£6,440.00	£0.00
4095	Community Safety	£2,000.00	£0.00	£2,000.00
4105	Playschemes/FoodisFun	£37,000.00	£0.00	£37,000.00
6001	Core Funding	£30,000.00	£25,500.00	£4,500.00
6005	Grounds Maintenance	£11,000.00	£10,837.50	£162.50
6010	Junior Sponsorship Grant	£11,000.00	£10,457.50	£542.50
6015	Grant Aid – Com Halls	£15,000.00	£0.00	£15,000.00
6020	Grants- Misc	£7,500.00	£5,100.00	£2,400.00
6035	Community Hardship Fund	£10,000.00	£0.00	£10,000.00
Total Finance, Governance & Policy		£296,255.00	£114,135.13	£183,559.87
Planning & Environment Committee				
4001	Environmental Awards/Projects	£12,500.00	£0.00	£12,500.00
4005	Litter Bins / Doggy Bins	£2,000.00	£0.00	£2,000.00
4006	Community Notice Boards	£5,000.00	£0.00	£5,000.00
4015	Forest School	£4,500.00	£0.00	£4,500.00
4020	Benches	£2,500.00	£0.00	£2,500.00
4025	Biodiversity Projects	£10,000.00	£0.00	£7,383.68

(Election – Treveithin)

Financial Budget Comparison

Comparison between 01/04/26 and 31/07/26 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/26

	2026/2027	Reserve Movements	Actual Net	Balance
4030 Poetry Trail	£650.00	£0.00	£0.00	£650.00
4035 Environmental Quiz	£850.00	£0.00	£74.20	£775.80
4055 Woodland Rent	£200.00	£0.00	£98.50	£101.50
4100 Pontypool Regeneration	£0.00	£4,230.00	£4,230.00	£0.00
4106 Town Improvements	£5,000.00	£0.00	£0.00	£5,000.00
Total Planning & Environment Committee	£43,200.00	£4,230.00	£7,019.02	£40,410.98
Events Committee				
5001 Party in the Park	£29,000.00	£0.00	£22,787.23	£6,212.77
5020 Christmas Lights - Pontypool Town	£16,750.00	£0.00	£8,004.51	£8,745.49
5025 Christmas Tree	£2,500.00	£0.00	£0.00	£2,500.00
5030 Christmas Cavalcade	£19,000.00	£0.00	£0.00	£19,000.00
5050 Eisteddfod	£7,000.00	£0.00	£0.00	£7,000.00
5065 Additional Events	£5,500.00	£0.00	£500.00	£5,000.00
5100 Youth Festival - Pontypool	£5,000.00	£0.00	£0.00	£5,000.00
5105 Youth Festival - Overseas	£5,000.00	£0.00	£4,743.65	£256.35
5205 Twinning - Council's Visits	£1,000.00	£0.00	£1,000.00	£0.00
5305 Youth Council	£0.00	£139.55	£139.55	£0.00
Total Events Committee	£90,750.00	£139.55	£37,174.94	£53,714.61
Youth Provision				
7001 Youth Provision	£90,000.00	£0.00	£9,076.90	£80,923.10
Total Youth Provision	£90,000.00	£0.00	£9,076.90	£80,923.10
Total Expenditure	£896,355.00	£5,809.55	£278,471.07	£623,693.48
Total Income	£850,009.11	£0.00	£288,412.29	-£561,596.82
Total Expenditure	£896,355.00	£5,809.55	£278,471.07	£623,693.48
Total Net Balance	-£46,345.89		£9,941.22	

Earmarked/Restricted Reserves - 2026/2027

Jul-26		Balc/fwd at 31.03.26	Trfs In	Trf out	Bal c/fwd
Heading	Committee Responsible				Balance
Events	Events	971.77			971.77
Twinning Youth Festival	Events	5,924.08			5,924.08
Election Expenses	F, G & P	25,396.18			25,396.18
Repairs (office)	F, G & P	1,235.93			1,235.93
Office Equipment	F, G & P	4,944.58			4,944.58
LVF - New Inn Scouts	F, G & P	19,800.00			19,800.00
Wellbeing	F, G & P	10,000.00		1,440.00	8,560.00
Accommodation	F, G & P	200,000.00			200,000.00
Play Equipment	P & E	43,172.00			43,172.00
Notice Boards (purchase and installation)	P & E	242.43			242.43
Biodiversity	P & E	3,718.79			3,718.79
Pilot Project - Biodiversity	P & E	373.58			373.58
Play Equipment - Maintenance 2022 -2027	P & E	5,000.00			5,000.00
Youth Provision	Youth Provision	68,904.72			68,904.72
Youth Council	Youth Provision	3,873.57		139.55	3,734.02
Sub Total					391,978.08
Pontypool Regeneration	F, G & P	179,240.00		4,230.00	175,010.00
Total Earmarked Reserves		572,797.63			566,988.08

FINANCE, GOVERNANCE & POLICY**2 SEPTEMBER 2026****LOCAL VOLUNTARY FUNDING**

<u>Councillor</u>	<u>Requested Amount</u>	<u>Organisation</u>	<u>Reason</u>	<u>Statutory Provision</u>
Councillor L. Jones	£1,000.00 (PROJECT)	Pontypool Town AFC	Storage unit to securely store equipment and resources.	Local Government (Miscellaneous Provisions) Act (1976) s.19
Councillor J. Horlor and Councillor N. Simons	£500.00 (£250.00 each) (PROJECT)	Pontnewynyd Sports and Social Club	A range cooker to help with kitchen sustainability .	Local Government (Miscellaneous Provisions) Act (1976) s.19
Councillor J. James	£500.00 (PROJECT)	Pantygasseg Residents Association	Purchase a defibrillator.	Local Government Act (1972), s137
Councillor C. Price	£200.00	Ysgol Feithrin Pontypŵl	We are revamping our reading corner.	Local Government Act (1972), s137

Outlook

[Draft] Fw: FW: URGENT REQUEST Grounds Maintenance Grants

From ksmith@pontypoolcc.gov.uk
Draft saved Thu 8/20/2026 11:32 AM

1 attachment (21 KB)
13. Grounds Maintenance Grants.xlsx;

AGENDA ITEM 9

I have now received 11 approvals, so you can proceed with the payments and I'll put this on FGP for September to get a minute ref.

Responses:

Approved:

- 1. GJ
- 2. AP
- 3. LH
- 4. JH
- 5. CP
- 6. JJ
- 7. LC
- 8. AG
- 9. RM
- 10. LJ
- 11. NB

Thanks

Cath Drew

Clerc/Clerk

Cyngor Cymuned Pont-y-pŵl/Pontypool Community Council

35A Stryd Masnach/35A Commercial St

Pont-y-pŵl/ Pontypool

Torfaen

NP4 6JQ

Ffon/tel: 01495 365951

Ebost/email: clerk@pontypoolcc.gov.uk

From: Cathryn Drew
Sent: 28 July 2026 11:39
To: PCCMembers <PCCMembers@pontypoolcc.gov.uk >
Cc: Kerrie Smith <ksmith@pontypoolcc.gov.uk >
Subject: URGENT REQUEST Grounds Maintenance Grants

** URGENT REQUEST **

Dear Members,

At Full Council last week, the Chair of FG & P asked members to consider approving an additional £1,000 for the ground's maintenance applications, as they are slightly higher than previous years and this was approved by a majority vote.

126.	<u>Grounds Maintenance Grants (deferred from FG &P)</u>	
	-	
	Applications have been received from the following:	
	(i) Fairfield United AFC	
	(ii) Fairfield United Juniors Minis AFC	
	(iii) Garndiffaith Bowls Club	
	(iv) Garndiffaith RFC	

19

- (v) Griffithstown Junior AFC
- (vi) New Inn AFC
- (vii) New Inn Juniors and Youth AFC
- (viii) New Panteg AFC
- (ix) Panteg AFC
- (x) Panteg Cricket Club
- (xi) Panteg House Bowls Club
- (xii) Panteg Park Bowls Club
- (xiii) Penygarn FC
- (xiv) Pontnewynydd AFC
- (xv) Pontnewynydd Cricket Club
- (xvi) Pontypool Town AFC
- (xvii) Pontypool United RFC
- (xviii) Race Association Football Club
- (xix) Sebastopol AFC
- (xx) Talywain RFC
- (xxi) Tranch AFC
- (xxii) West Mon RFC

Cllr N Warren proposed that £1,000 be transferred from general reserves to support any additional requests.

A vote took place as follows:

Name	Approved	Not Approved	Abstained
B Blacker			✓
J Cox	✓		
A Gunter	✓		
L Hunt	✓		
G James	✓		
J James	✓		
L Jones	✓		
N Jones			✓
J Martin	✓		
R Matthews	✓		
A Peploe	✓		
N Warren	✓		

CC

	RESOLVED: that £1,000 be transferred from general reserves to support any additional requests.	
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Unfortunately, the actual approval of the original £11,000 for these applications that was deferred from the FG &P committee to Full Council did not get discussed and therefore cannot be paid to the sports clubs as we do not have a minute number to do so. Therefore, please can I ask that consideration is given to the attached table (that was presented as agenda item #13) and each member votes 'APPROVE / NOT APPROVE or ABSTAIN' to award these grants as recommended by the Finance Manager and the Chair of FG &P.

Please can I have your vote by return of email by **Wednesday 29th July 4pm** . This will be formerly noted for minuting purposes at the FG &P committee in September.

Kind regards

Cath Drew

Clerc/Clerk

Cyngor Cymuned Pont-y-pŵl/Pontypool Community Council

35A Stryd Masnach/35A Commercial St

Pont-y-pŵl/ Pontypool

Torfaen

NP4 6JQ

Ffon/tel: 01495 365951

Ebost/email: clerk@pontypoolcc.gov.uk

APPLICATION FOR A JUNIOR SPORTS GROUP SPONSORSHIP

Name of Organisation:	Penygarn & Trevethin Fc
Purpose of Organisation:	football
Contact Details Name: Email: Telephone Number:	Samantha ball penygarnfc@gmail.com 07944320558
How many teams does your club run? Please state categories: e.g. women's, men's, boys/girls teams with their age groups, and teams with disabilities.	1 senior 16+ 3 junior under 10's, under 11's & under 13's
How many coaches and other volunteers does your club have?	10+
Which team do you want us to sponsor?	Under 13's
What do you want to buy with the Council's sponsorship e.g. kit/ equipment	Football kit
What is the cost of this kit or equipment?	£400 for 10 full kits

Please show your costs as accurately as possible.	
How will you show the sponsorship on the kit or equipment? e.g. a logo on team shirts	Logo on teams shirts, social media exposure
Do you have a Safeguarding policy for dealing with children, young people or vulnerable adults	Yes
Does the organisation have a constitution and/or is it a registered charity	Constitution
Does the organisation aim to meet the objectives of the Well-being of Future Generations (Wales) Act 2015?	Yes
Does your organisation have a Welsh Language Policy? For Information Only	No
What steps has your organisation taken or is going to take to reduce its environmental impact? Your answer could include but is not limited to: • encouraging people to car-share or use public transport • reducing the use of pesticides or leaving areas to grow wild • reducing heating and electricity bills by installing insulation or low energy light bulbs	Car sharing Wildlife area left uncut

Please return your completed application form and any other requested documents to:

Email: grants@pontypoolcc.gov.uk

Or

Pontypool Community Council
35a Commercial Street

APPLICATION FOR FINANCIAL ASSISTANCE FOR AN ORGANISATION

Name of Organisation: Email address :	Garndiffaith Bowls Club 7 View Garndiffaith
Purpose of Organisation:	To enjoy social activity for all ages
No. of Members – Indicate how many live in the Pontypool area	50 – Pontypool Area
Reason for application	To support the continuation of the bowls club
Do you have a Safeguarding policy if dealing with children, young people or vulnerable adults	Yes
How much funding would you like to apply for?	£500
Does the organisation have a constitution and/or is it a registered charity If you are a registered charity please list the charity number.	Constitution
Does the organisation aim to meet the objectives of the Well-being of Future Generations (Wales) Act 2015?	Yes
Does your organisation have a Welsh Language Policy? FOR INFORMATION ONLY	No

What steps has your organisation taken or is going to take to reduce its environmental impact? Your answer could include but is not limited to: • encouraging people to car-share or use public transport • reducing the use of pesticides or leaving areas to grow wild • reducing heating and electricity bills by installing insulation or low energy light bulbs	Car share Reduce use of pesticides, leave areas for wild, reduce bulls
--	--

Please return your completed application form and any other requested documents to:

Email: grants@pontypoolcc.gov.uk

Or

Pontypool Community Council
 35a Commercial Street
 Pontypool
 NP4 6JQ

**APPLICATION FOR
ASSISTANCE FOR AN**



**FINANCIAL
ORGANISATION**

Name of Organisation: Email address :	EN Optimal Yoga ethanfc@icloud.com
Purpose of Organisation:	The purpose of these sessions will be to the improve local communities health and wellbeing through safe exercise. These classes will help build strength, balance, mobility and cardiovascular health along with confidence and social connection. We aim to remove barriers to exercise with sessions for all abilities, especially older adults. Regular activity supports independence, reduces fall risk, improves mental wellbeing and social connection.
No. of Members – Indicate how many live in the Pontypool area	Expected attendance will be 12–20 participants per week
Reason for application	I am applying for funding to deliver a free weekly Over 60s exercise class at The Factory Gym, Mamhilad Park Estate, for residents of the Pontypool area. The funding will remove the financial barrier that prevents many older adults from accessing exercise classes. The sessions will focus on improving strength, balance, mobility, coordination and confidence, helping participants remain active and independent while reducing their risk of falls. As a Level 3 Personal Trainer and Yoga Instructor, I currently deliver successful Over 60s exercise classes through Torfaen Council's Thrive Project in Blaenavon and Fairwater. These sessions have demonstrated the positive impact that professionally supervised exercise can have on older adults' physical health, confidence and social wellbeing. The Factory Gym provides a safe, welcoming and fully equipped environment that allows participants to benefit from specialist resistance training equipment not normally available in community venues. The gym is also easily accessible by public

	transport, with regular bus services stopping directly outside. The funding will enable local residents to attend at no cost, creating opportunities for people who may otherwise be unable to participate due to financial circumstances. The project aims to improve physical health, reduce social isolation, encourage long-term healthy lifestyles and strengthen community connections.
Do you have a Safeguarding policy if dealing with children, young people or vulnerable adults	Yes
How much funding would you like to apply for?	£1,560 12 months of funding (1 class per week)
Does the organisation have a constitution and/or is it a registered charity If you are a registered charity please list the charity number.	No
Does the organisation aim to meet the objectives of the Well-being of Future Generations (Wales) Act 2015?	Yes
Does your organisation have a Welsh Language Policy? FOR INFORMATION ONLY	No
What steps has your organisation taken or is going to take to reduce its environmental impact? Your answer could include but is not limited to: • encouraging people to car-share or use public transport • reducing the use of pesticides or leaving areas to grow wild • reducing heating and electricity bills by installing insulation or low energy light bulbs	The project aims to minimise its environmental impact by encouraging participants to walk, cycle, use public transport or car-share where possible. The Factory Gym is located on a public transport route, making it accessible without relying solely on private vehicles. The programme makes use of existing gym facilities and equipment, reducing the need for additional resources. Wherever possible, communication and booking information will be provided digitally to reduce paper usage.

Dear Clerk

I hope this letter finds you and your members well.

I am writing to ask whether you would consider supporting Cerebral Palsy Cymru to continue making a life-changing difference to children and their families, across Wales, living with cerebral palsy.

It is the most common physical disability in childhood worldwide, affecting around 1,800 children in Wales, with **one child born every 5 days who will have the condition.**

Our specialist team of physiotherapists, occupational therapists, speech and language therapists and family support staff, work together to help children achieve their fullest potential, and help families navigate the challenges that living with cerebral palsy brings.

We focus on our early intervention programme, *Better Start, Better Future*, as we know that our specialist therapy has the greatest impact on a baby's future outcomes in the first two years of life. Demand for this free, charitably funded service continues to grow with around 70-80 babies referred each year, babies like Amber whose story is attached.

Sadly however, rising costs, with only a fraction of our income coming from NHS agreements and no Welsh Government funding, has meant that **for the first time in 34 years we are having to turn babies away.**

We would therefore be extremely grateful if you would consider donating towards our work during 2026-27. Your support would help us continue providing vital therapy and specialist care to children across Wales, giving them the best possible start in life.

Thank you for taking the time to consider our request.

Best wishes



Marie Wood
Chief Executive (Interim)

From: ksmith@pontypoolcc.gov.uk
Subject: FW: Community Library

Subject: Community Library

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Kath,

Thank you for taking the time to discuss the Community Book Shed initiative and for expressing an interest in supporting the project.

The proposal is to install a number of small, weatherproof book sheds at accessible locations across the Abersychan ward. These structures would operate on a simple "take a book, leave a book" principle, providing free access to reading materials for children and young people while encouraging literacy, learning and positive community engagement.

The project aims to:

- Increase access to books and reading opportunities for children and young people within local neighbourhoods.
- Promote literacy, learning and educational development outside of formal settings.
- Encourage community engagement and ownership through the sharing of resources.
- Support sustainability through the reuse and circulation of books.
- Create attractive community assets that encourage young people to read, learn and connect with their local community.

We envisage the book sheds being located in areas with good visibility and footfall, such as parks, community spaces and locations close to schools, youth facilities and other community hubs. The sheds would be maintained through local partnerships, volunteers and community groups, helping to foster a sense of community pride and responsibility.

We are currently exploring funding opportunities to support the purchase, installation and initial stocking of the book sheds. We would therefore be grateful if Pontypool Community Council would consider providing financial support towards this initiative. We would also welcome the opportunity to discuss the project further and work collaboratively to identify suitable locations across the community.

We believe this is a relatively low-cost project that can deliver meaningful benefits for children and young people. By improving access to books and encouraging a culture of reading, the initiative has the potential to support educational attainment, inspire a lifelong love of learning and strengthen community connections.

Thank you for your consideration. I look forward to hearing from you and would welcome the opportunity to discuss the project further.

Kind Regards/Cofion Cynnes
Gordon

Finance, Governance & Policy Committee
Wednesday 2nd September 2026

IT Equipment – Purchase Update

1.0 Purpose of Report

- 1.1 To provide the Committee with an update on necessary IT equipment purchases.

2.0 IT equipment background

- 2.1 As per the reports submitted to FGP in April 2025, Full Council in June 2025 and FGP in November 2026 it was confirmed by our IT provider CCSW that we will need to replace desktops and laptops or upgrade the current ones by October 2025 because Windows 11 is not compatible due to our laptops being 4/5 years old.
- 2.2 Subsequently as per FGP minute 592, Full Council minute 96 and FGP minute 302, it was resolved that that the laptops are replaced on a need by need basis.

3.0 Replacements required

- 3.1 There are still three older computers in use, however at present only one will be required to be replaced, due to reshuffling of existing computers and members of staff that have left.

12266	Carol Peterson
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- 3.2 Once any new equipment has been purchased the PCC asset list will be updated to reflect the disposal and purchase.

4.0 Costs for purchasing IT equipment

- 4.1 The below quote includes costs for a 3 year warranty and we would keep our current monitors.
- 4.2 The cost to purchase an individual laptop £976.04 with a three year support £66.36 totalling £1042.40 (excluding VAT) per unit.

5.0 Recycling of laptops

- 5.1 CCSW confirmed that they were able to offer a recycling scheme and that once returned to them a laptop would be cleared of any data and a certificate documenting this would be supplied – at this point, the laptop would then be written off the PCC asset list.
- 5.2 There are no costs associated with this service provided by CCSW.

6.0 Budget

- 6.1 The cost will be taken from budget line Office IT Equipment and Consumables – which currently has £7983.31 remaining.

7.0 Recommended

- 7.1 To purchase 1 individual laptop - ThinkPad £976.04 with a three year support package £66.36 Total net cost of £1042.40.

Rebecca Cronin
Environmental Health and Safety Lead
Aug 2026



FROM
CCSW Support
CCSW Ltd
 Priory House
 Beignon Close
 Cardiff
 CF24 5PB
ccsw.co.uk
 PHONE
 0333 014 4544
 COMPANY NUMBER
 03366720
 VAT NUMBER
 GB 666 8895 58

FOR
Pontypool Community Council
 TO
 Rebecca Cronin
 EMAIL
RCronin@pontypoolcc.gov.uk

QUOTE NUMBER
395
 DATE
4 August 2026
 EXPIRY DATE
11 August 2026 at 9:00 AM
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Pontypool CC - Laptop - PN

Lenovo Thinkpad E16 Gen4

Copilot+ PC
 AMD Ryzen AI 5
 430 / up to 4.5 GHz
 Win 11 Pro
 Radeon 840M
 16 GB RAM
 512 GB SSD TCG Opal Encryption 2, NVMe
 16" IPS 1920 x 1200
 Gigabit Ethernet
 Wi-Fi 7, Bluetooth
 black
 kbd: UK
 with 1 Year Lenovo Premier Support, CO2 Offset 200 kg (3rd Gen)
 Weight: 2.76 KG

976.04
 x 1
 (as chosen)
 976.04

☒ 3 year warranty

Extended service agreement for comprehensive support
 On-site service with parts and labor included
 Next business day response for prompt assistance

66.36
 x 1
 (as chosen)
 66.36

Options selected	1 of 1
Subtotal	1,042.40
VAT 20%	208.48
Total GBP	£1,250.88