

**MINUTES OF A MULTI-LOCATION MEETING OF THE EVENTS
COMMITTEE OF PONTYPOOL COMMUNITY COUNCIL
HELD ON WEDNESDAY 9TH SEPTEMBER 2026**

In attendance:

Councillor Gaynor James# (in the Chair)

And Councillors: Caroline Price*, Anne Gunter*, Jon James#, Sarah Lang*,
 Allan Peploe#

Officers: Cath Drew#, Clerk
 Sarah Fussell# Projects & Events Officer

* *Attending remotely via Microsoft Teams*

Attending physically in the Council Chamber

The meeting was recorded for minute taking purposes as agreed by Members.

Min. no.	Subject and Decision	Action
168.	<u>Recording of Meeting</u> Members agreed that the Council meeting could be recorded for minute taking purposes.	
169.	<u>Apologies for absence</u> Apologies received from Councillor(s) Nick Byrne, Lisa Jones, Rosemary Matthews and Nick Simons.	
170.	<u>Declarations of Interest</u> Councillor(s) Gaynor James, Jon James and Caroline Price declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as being members of Pontypool Community Council. <u>RECOMMENDED*</u> : that the declarations of interest be noted.	KS
171.	<u>Party in the Park 2026</u> The Committee received a Debrief report on the 2026 Party in the Park event that took place on 11 July 2026.	

	The Chair informed the meeting that they would like the Parade to be accompanied by music next year. The Committee thanked the H&S Lead and Projects & Events Officer for organising the event. <u>RECOMMENDED*</u>: that: (i) further consideration be given to the Parade for next year's event; (ii) a budget increase is considered at the budget priorities day.	CPr/SF CD
172.	<u>Christmas Cavalcade</u> The Committee received a report on the Christmas Cavalcade that is taking place on Saturday 5 December 2026. The first Working Party meeting is being held on 10 September 2026 and the notes of the meeting will be circulated to the Committee. <u>RECOMMENDED*</u>: that the Working Party meeting notes be sent to the Committee.	SF
173.	<u>Community Grants Presentation Evening</u> The Committee received a report on the Community Grants Presentation evening and asked to consider combining the presentation evening and annual dinner into a single event to be held in March 2027. The Clerk informed the meeting that to honour Ruth Tucker's legacy we would like to introduce an annual award in their memory to be presented at the Annual Dinner. <u>RECOMMENDED*</u>: that: (i) the two events be combined and held in March 2027; (ii) an annual award be introduced in Ruth Tucker's memory.	CPr/SF
174.	<u>Twinning</u> The Committee received a report on the Twinning events that took place in July and August 2026.	

	The Projects & Events Officer informed the meeting that there was a significant increase in the cost of the flights from the time that estimates were provided to Full Council. The Clerk thanked the Projects & Events Officer for making the arrangements for both twinning events and making it work within the budget. <u>RECOMMENDED*:</u> that a budget increase is considered at the budget priorities day.	CD
175.	<u>Pooler Fest</u> The Committee received a report proposing to hold a Music Festival in 2027. The Clerk informed the meeting that they had attended Cwmbran Community Council's Crowfest event in July and found that much of the infrastructure is the same in terms of contacts that PCC uses for their 2 key events. The Projects & Events Officer has carried out some research relating to infrastructure costs, stage lighting, marketing and promotion etc and the cost to hold the event is approximately £30,000, however if the event is ticketed there will be an element of income generation to offset the costs. The Clerk informed the meeting that discussion still needs to be held regarding suitable venues and ticket costs. Cllr Gunter informed the meeting that the proposed date (30th May) clashes with the Eisteddfod being held at Tredegar House. Cllr Lang asked if it would be possible to have a Halloween festival rather than in the summer and hold it as a charity event. Discussions took place regarding using various venues throughout the day within Pontypool and finishing with a laser show, fireworks etc. <u>RECOMMENDED*:</u> that Full Council is requested to approve additional budget of approximately £30,000 to hold the event.	CD

176.	<u>Committee Budget</u> Members received a copy of the budget within its remit including reserves. <u>RECOMMENDED*</u>: that the information be noted.	
177.	<u>Biodiversity and Sustainability</u> How has this meeting contributed to the Council's duty to maintain and enhance biodiversity and promote the resilience of ecosystems? <u>RESOLVED:</u> that some Members were car sharing, the meeting was a multi-location meeting and that the agenda had been sent electronically.	
	<u>Recording of Meeting</u> The recording of the Council meeting was stopped at this point.	

*This is a recommendation to the Council. The Council will make the final decision at a future meeting.

Signed by Chair