

Approved: April 2025
Review: April 2026



EMERGENCY CALL OUT POLICY

Should a staff member be asked to attend the building outside of their normal working hours due to a security, maintenance or fire alert, an emergency call out allowance will be paid.

Staff will be paid £30 per call out and double time for every hour on site, paid through the normal payroll process at the Clerks discretion.

Suggested that the policy be reviewed yearly.

<https://pontypoolcc.sharepoint.com/sites/PontypoolCCDocs/Documents/14 Policies Procedures & Governance/Agreed policies word/Emergency Call out Policy.docx>