



2 January/Ionawr 2025

Dear Sir/Madam, Annwyl Syr/Fadam

You are summoned to attend a multi-location meeting of the **FINANCE, GOVERNANCE & POLICY COMMITTEE TO BE HELD** at **6.30 PM** on **WEDNESDAY 8 JANUARY 2025**.

The meeting will be held remotely, using Microsoft Teams and physically for those who wish to attend the Council Chamber. Councillors have been provided with a link to attend the meeting. If any member of the public wishes to attend the meeting remotely, please contact the Clerk of the Council (by e-mail or telephone) at least 24 hours before the meeting.

Members of the public have the right to ask questions at Council meetings and to speak in Welsh or English, provided that at least 3 working days' notice in writing of the question has been provided to the Clerk.

The agenda for the meeting is set out below and relevant papers are attached.

Gofynnir drwy hyn i chi fynychu **CYFARFOD Y CYNGOR** yn yn Rhith Gyfarfod am **6:30 PM, DYDD MERCHER 8 IONAWR 2025**.

Cynhelir y cyfarfod o bell ar Microsoft Teams. Mae cynghorwyr wedi derbyn dolen i fynychu'r cyfarfod. Os yw unrhyw aelod o'r cyhoedd yn dymuno mynychu'r cyfarfod o bell, cysylltwch â Chlerc y Cyngor (trwy e-bost neu dros y ffôn) o leiaf 24 awr cyn y cyfarfod.

Mae gan aelodau o'r cyhoedd yr hawl i ofyn cwestiynau yng nghyfarfodydd y Cyngor, mae gan aelodau o'r cyhoedd hefyd yr hawl i siarad yn y Gymraeg neu'r Saesneg, cyn belled ag y rhoddir tri diwrnod o rybudd ysgrifenedig o'r cwestiwn i'r Clerc.

Mae agenda'r cyfarfod wedi'i nodi isod ac mae papurau perthnasol ynghlwm.

Yours faithfully/ Yr eiddoch yn gywir

*Lisa McMail*

Lisa McMail  
CLERK TO THE COUNCIL/ CLERC I'R CYNGOR

## AGENDA

### FINANCE ITEMS

1. **Recording of Meeting**  
To approve recording of meeting.
2. **Apologies for absence**  
To receive apologies for absence.
3. **Declarations of Interest**  
Members to declare any interests in any items on Agenda.
4. **Presentation from Tenovus Cancer Care**  
Welcome to Judith Major from Tenovus Cancer Care, to receive a presentation and understand the work of the Charity and to work with the community sector.
5. **Schedule of Receipts and Payments**  
To approve the schedule of receipts and payments for October and November 2024 (attached: page(s) 1 – 8)
6. **Use of Credit Card**  
To approve the credit card payments from 10 October 2024 to 5 November 2024 (attached: page(s) 9)
7. **Financial Budget Comparison and Earmarked Reserves**  
To receive and consider the financial comparison report and earmarked reserves to the 30 November 2024 (attached: page(s) 10 – 15)
8. **Local Voluntary Funding (LVF)**  
To approve list of Local Voluntary Funding (table as attached: page(s) xxx and copies of the applications are available on request (attached: page(s) 16)
9. **Grant Aid Applications**  
To receive grant aid applications for:
  - (i) Cold Barn Farm
  - (ii) New Inn Community Hall
  - (iii) Pontymoile OAP Club
  - (iv) Pontymoile Community Centre
  - (v) Varteg Community Association
  - (vi) Cwmavon Village Hall (Cwmavon Community Association)
  - (vii) Talywain Community Hall (1st Garndiffaith Scout Group)
  - (viii) St Hilda's Church Hall
  - (ix) Garndiffaith Community Association
  - (x) Pontnewynydd Community Association
  - (xi) Trevethin and Penygarn Community Centre\*
  - (xii) Victoria Village Senior Citizens\*
  - (xiii) Panteg House\*

- (xiv) Coedwedd Community Hall\*
- (xv) St John's Ambulance Hall\*
- (xvi) St Mary's Church Hall, New Inn\*
- (xvii) Griffithstown Community Hall\*

\*Awaiting applications

(Budget available of £10,000).

10. **Miscellaneous Grants Budget**

To receive a verbal report from the Finance Manager on miscellaneous grants budget

11. **Requests for Financial Assistance**

To receive request(s) from the following organisation(s):

- (i) Wales Air Ambulance (attached: page(s) 17 – 18)
- (ii) Torfaen Community Transport (attached: page(s) 19)

12. **Acknowledgements**

To note acknowledgements from: (attached: page(s) 20 – 21)

- (i) Piping Hot Bagpipe and Drum Band
- (ii) After the Bell
- (iii) Griffithstown Primary
- (iv) Padre Pio RC Primary
- (v) Penygarn Community Primary
- (vi) Ysgol Gymraeg Gwynllyw
- (vii) Ysgol Panteg
- (viii) Torfaen Traveller Education Service
- (ix) Ysgol Feithrin Pont-y-pwl
- (x) Garnsychan Partnership Foodbank
- (xi) Eastern Valley Foodbank
- (xii) Noddfa Foodbank
- (xiii) Panteg House Foodbank

**POLICY ITEMS**

13. **To approve and adopt the following policy:**

- (a) Communication Policy (attached separately)

14. **To review the following policies:**

- (a) Artificial Intelligence Policy
- (b) Public Relations Policy

**Recording of Meeting**

Recording of meeting to be stopped

15. **EXCLUSION OF PRESS AND PUBLIC**

**By virtue of The Public Bodies (Admissions to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

16. **Interim Internal Audit Report 2024/2025**

To review the interim internal audit report for 2024/2025 and agree Actions (attached: page(s) 22 – 35)

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*Councillors: Lizzie Hunt (Chair), Nick Byrne (Vice-Chair), Matt Ford, Anne Gunter, Jon Horlor, Jonathon Martin, Richard Overton, Bob Rogers, Jools Rogers, Nathan Warren, Chair of Council (Councillor Caroline Price) and Leader (Councillor Gaynor James) Ex-officio.*

AGENDA ITEM 5

**FINANCE, GOVERNANCE & POLICY COMMITTEE - 8 JANUARY 2025  
SCHEDULE OF RECEIPTS & PAYMENTS - OCTOBER 2024**

DATE	REC NO	SUPPLIER / ORGANISATION	DETAILS	AMOUNT
<u>Income - October 2024</u>				
01/10/2024	20	CCLA	Dividend Reinvested - October	3,537.99
10/10/2024	21	Cash	Costume Fundraiser	232.61
23/10/2024	22	TCBC	Business Rates Refund -Unit 8	207.90
23/10/2024	23	HMRC	VAT Refund Qtr to 30/09/24	10,668.29
30/10/2024	24	TCBC	Pilot Swift Project- Biodiversity	3,700.00
01/10/2024	25	Gwent Wildlife Trust	Hire of Council Chamber / Refreshments	39.40
				<b>18,386.19</b>

**FINANCE, GOVERNANCE & POLICY COMMITTEE - 8 JANUARY 2025  
SCHEDULE OF RECEIPTS & PAYMENTS - OCTOBER 2024**

Expenditure - October 2024								
DATE	VO NO	PAYS	SUPPLIER / ORGANISATION	DETAILS	AMOUNT			
04/10/2024	324	DD	Cathedral Leasing	Hygiene Disposal Bins	41.59			
02/10/2024	325	DD	Webjects Ltd	Website Maintenance - October	96.00			
17/10/2024	326	DD	Barclaycard	Credit Card - Various	32.30			
17/10/2024	326	DD	Barclaycard	Credit Card - Various	32.30			
20/10/2024	327	DD	123 Telecom	Broadband/Telephone Charges	210.60			
06/10/2024	328	SO	TCBC	Salaries	14,000.00			
30/10/2024	329	DD	Peninsula Business	HR / H&S Services	339.66			
10/10/2024	330	DD	British Gas	Electricity Charges - Unit 8	4.88			
03/10/2024	331	DD	Twenty Four	Maint - Emergency Lighting	74.10			
13/10/2024	332	DD	British Gas	Gas Charges - Office	100.24			
27/10/2024	333	DD	TCBC	Rates - Office	843.00			
31/10/2024	334	BP	NLA	Media Licence	399.36			
01/10/2024	335	BP	TCBC	Youth Provision	5,000.00			
01/10/2024	336	BP	RPW Radon Wales Ltd	Monitors - Radon gas	528.00			
01/10/2024	337	BP	TCBC	Salary Adjustment	12,000.00			
31/10/2024	338	BP	Jackson's Nurseries UK Ltd	16 Live Christmas Trees	172.80			
17/10/2024	339	DD	British Gas	Electricity Charges - Unit 8	20.83			
31/10/2024	340	BP	Laurence Warburton	Xmas Cav - Part Pay Land Train	1,020.00			
04/10/2024	341	BP	George Street Primary School	LVF - NS	500.00			
02/10/2024	342	BP	Pontnewynydd Methodist Church	LVF - NS	300.00			
02/10/2024	343	BP	PPL PRS United For Music	Music License - PIP	284.06			
02/10/2024	344	BP	TVA	TCV Awards 2023	60.00			
02/10/2024	345	BP	TVA	Sponsorship - TVA 2024	600.00			
02/10/2024	346	BP	One Voice Wales	Training - Wellbeing - LM	40.00			
02/10/2024	347	BP	TCBC	Building Cleaning - October	655.67			

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37,290.79

**FINANCE, GOVERNANCE & POLICY COMMITTEE - 8 JANUARY 2025  
SCHEDULE OF RECEIPTS & PAYMENTS - OCTOBER 2024**

02/10/2024	348	BP	RPW Radon Wales Ltd	Electrical Connection	37,290.79
02/10/2024	349	BP	Severn Office Solutions	Cleaning / Stationery Supplies	354.00
02/10/2024	350	BP	Restore Dashedred	Disposal - Confidential Waste	59.35
02/10/2024	351	BP	Houses To Go / Cliff Warner	Disposal - Desks	94.67
02/10/2024	352	BP	Varteg Motors Ltd (Phil Anslow)	Hire of Bus (Bath Christmas Market)	140.00
15/10/2024	353	BP	Jackson's Nurseries UK Ltd	16 x Live Christmas Trees	650.00
15/10/2024	354	BP	Monmouthshire County Council	Hire of Gilwern Centre - Twinning Festival	5,587.20
11/10/2024	355	BP	TCBC	Play Equipment - Pontnewynydd Park	1,143.00
15/10/2024	356	BP	Dwr Cymru Welsh Water	Water Charges - Unit 8	2,000.00
11/10/2024	357	BP	Severn Office Solutions	Stationery	32.79
11/10/2024	358	BP	Go Local	Xmas Cav - Update Banner	149.06
11/10/2024	359	BP	SLCC	Event Fee - KS	48.00
11/10/2024	360	BP	Comet Security	Xmas Cav - Security Provision (Deposit)	84.00
11/10/2024	361	BP	Pontypool Golf Club Daniel Parr	Buffet - Celebration Evening	940.80
16/10/2024	362	BP	Blachere Illumination	Installation - Christmas Lights	742.50
16/10/2024	363	BP	Art Regen	Funding - Plein Air Event	14,255.95
16/10/2024	364	BP	CaLOSH	Funding - Calosh	568.00
11/10/2024	365	BP	Sparkle Charity	Funding - Sparkle	200.00
16/10/2024	366	BP	J S Cleaning	Window Cleaner	200.00
16/10/2024	367	BP	Houses To Go / Cliff Warner	Disposal - Rubbish (Unit 8)	108.00
24/10/2024	368	BP	Dean Groves	LVF - JJ/NB (Painting - Walls at Riverside)	280.00
24/10/2024	369	BP	Pleasant Court Senior Citizen's	LVF - JH	840.00
24/10/2024	370	BP	Hope GB	LVF - NS	500.00
24/10/2024	371	BP	Tranch AFC	LVF - CP	500.00
23/10/2024	372	BP	N Byrne	IRP	208.00
23/10/2024	373	BP	M Ford	IRP / RP	708.00
23/10/2024	374	BP	A Gunter	IRP	208.00
23/10/2024	375	BP	J Horlor	IRP	208.00

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68,600.11

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**FINANCE, GOVERNANCE & POLICY COMMITTEE - 8 JANUARY 2025  
SCHEDULE OF RECEIPTS & PAYMENTS - OCTOBER 2024**

23/10/2024	376	BP	E Hunt	IRP / RP	68,600.11
23/10/2024	377	BP	G James	IRP / RP	708.00
23/10/2024	378	BP	J James	IRP / RP	708.00
23/10/2024	379	BP	L Jones	IRP / RP / VC	1,208.00
23/10/2024	380	BP	S Malson	IRP	208.00
23/10/2024	381	BP	R Matthews	IRP / RP	708.00
23/10/2024	382	BP	A Peploe	IRP	208.00
23/10/2024	383	BP	C Price	IRP / RP / CH	2,208.00
23/10/2024	384	BP	B Rogers	IRP	208.00
23/10/2024	385	BP	J Rogers	IRP	208.00
23/10/2024	386	BP	N Simons	IRP	208.00
23/10/2024	387	BP	N Warren	IRP	208.00
24/10/2024	388	BP	Blachere Illumination	Christmas Lights - Contract (Year 1)	880.56
24/10/2024	389	BP	TCBC	Franked Mail - September	111.47
24/10/2024	390	BP	After The Bell	Grant	300.00
24/10/2024	391	BP	George Street Primary School	Grant	100.00
24/10/2024	392	BP	Friends of Pontypool Town	Grant	200.00
24/10/2024	393	BP	Piping Hot Band	Grant	200.00
31/10/2024	394	BP	Garnidiffaith RFC	Grounds Maintenance	450.00
31/10/2024	395	BP	Garnidiffaith Mini & Jnr RFC	Junior Sponsorship	1,000.00
31/10/2024	396	BP	TCBC	Stepping Stones - Pontypool Park	4,496.00
31/10/2024	397	BP	Penrhiwgyngi Farm Bakery	Refreshments - Budget Day	84.00
31/10/2024	398	BP	Comet Security	Xmas Cav - Hire of Radios	44.00
31/10/2024	399	BP	Severn Office Solutions	Stationery	145.29
31/10/2024	400	BP	Abersychan School	Environmental Grant	1,000.00
31/10/2024	401	BP	George Street Primary School	Environmental Grant	1,000.00
31/10/2024	402	BP	Griffithstown Primary School	Payment Bounced Back	-
31/10/2024	403	BP	Padre Pio RC School	Environmental Grant	1,000.00
					<b>87,107.43</b>



**FINANCE, GOVERNANCE & POLICY COMMITTEE - 8 JANUARY 2025  
SCHEDULE OF RECEIPTS & PAYMENTS - OCTOBER 2024**

31/10/2024	404	BP	Penygarn Community School	Environmental Grant	88,107.43
31/10/2024	405	BP	St Alban's RC High School	Environmental Grant	1,000.00
31/10/2024	406	BP	Torfaen Traveller Education	Environmental Grant	1,000.00
31/10/2024	407	BP	Ysgol Bryn Onnen	Environmental Grant	1,000.00
31/10/2024	408	BP	Ysgol Gymraeg Gwynllyw	Environmental Grant	1,000.00
31/10/2024	409	BP	Ysgol Panteg	Environmental Grant	1,000.00
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					94,107.43

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**FINANCE, GOVERNANCE & POLICY COMMITTEE - 8 JANUARY 2025**  
**SCHEDULE OF RECEIPTS & PAYMENTS - NOVEMBER 2024**

DATE	REC NO	SUPPLIER / ORGANISATION	DETAILS	AMOUNT
<u>Income - November 2024</u>				
01/11/2024	26	CCLA	Dividend Reinvested - November	3,631.28
06/11/2024	27	Lions Club	Contribution - Land Train	250.00
28/11/2024		Funds Transferred - CCLA	Current Account	50,000.00
28/11/2024		Funds Transferred - CCLA	Current Account	50,000.00
				<b>3,881.28</b>

**FINANCE, GOVERNANCE & POLICY COMMITTEE - 8 JANUARY 2025  
SCHEDULE OF RECEIPTS & PAYMENTS - NOVEMBER 2024**

Expenditure - November 2024

DATE	VO NO	PAYS	SUPPLIER / ORGANISATION	DETAILS	AMOUNT
04/11/2024	410	DD	Cathedral Leasing	Hygiene Disposal Bins	41.59
02/11/2024	411	DD	Webjects Ltd	Website Maintenance - November	96.00
18/11/2024	412	DD	Barclaycard	Credit Card - Various	1,830.92
20/11/2024	413	DD	123 Telecom	Broadband/Telephone Charges	210.60
15/11/2024	414	SO	TCBC	Salaries	14,000.00
30/11/2024	415	DD	Cancelled		
13/11/2024	416	BP	CCSW	Office 365 Licence / Support - Oct/Nov	1,163.04
03/11/2024	417	DD	Twenty Four	Maint - Emergency Lighting	74.10
13/11/2024	418	DD	British Gas	Gas Charges - Office	306.60
27/11/2024	419	DD	TCBC	Rates - Office	843.00
15/11/2024	420	BP	TCBC	Salary Adjustment	655.67
13/11/2024	421	BP	TCBC	Building Cleaning - October	
422	BP	Cancelled			
423	BP	Cancelled			
13/11/2024	424	BP	Go Local	Cavalcade sponsorship boards	296.30
13/11/2024	425	BP	Go Local	Cavalcade Flyers and posters	198.00
13/11/2024	426	BP	Go Local	Cavalcade stickers for banners	48.00
13/11/2024	427	BP	Severn Office Solutions	Cleaning supplies / Recycled Cups	117.36
13/11/2024	428	BP	Ricoh	Rental / Copy Charge - Photocopier	780.33
13/11/2024	429	BP	Griffithstown Primary	Environmental Grant	1,000.00
13/11/2024	430	BP	Webjects Ltd	Website Hosting - Annual Fee	840.00
13/11/2024	431	BP	M Watts	Reimbursement - Expenses Incurred	23.95
13/11/2024	432	BP	Pontypool & Clytha Estates	Community Wood - Rent	67.50
13/11/2024	433	BP	Go Local	Advertisement - Xmas Cavalcade	360.00
13/11/2024	434	BP	Pontnewnydd Cricket Club	Grounds Maintenance	450.00
13/11/2024	435	BP	Eden Springs	Water Cooler Charges	26.46
13/11/2024	436	BP	Initial Washroom Hygiene	Mat Service	25.85
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					23,455.27

**FINANCE, GOVERNANCE & POLICY COMMITTEE - 8 JANUARY 2025  
SCHEDULE OF RECEIPTS & PAYMENTS - NOVEMBER 2024**

13/11/2024	437	BP	Ysgol Feithrin Pontypool	Grant	23,455.27
13/11/2024	438	BP	Blaendare Allotments	LVF - LJ	500.00
13/11/2024	439	BP	Garniffaith Community Assoc	LVF LC/JC/ BR/JR	400.00
14/11/2024	440	BP	Project Nest Box	Swift Boxes	700.00
14/11/2024	441	BP	Pontypool Amateur Boxing Club	LVF -CP	700.00
28/11/2024	442	BP	Joogleberry	Xmas Cavalcade - Balance (Elves)	100.00
28/11/2024	443	BP	Joogleberry	Xmas Cavalcade - Balance (Fairies)	840.00
28/11/2024	444	BP	Joogleberry	Xmas Cavalcade - Balance (Fairies)	570.00
28/11/2024	445	BP	Tidy Butt	Xmas Cavalcade - Balance (TopCat)	1,380.00
28/11/2024	446	BP	Urdd Gobaith	Grant	500.00
28/11/2024	447	BP	Fforest Uchaf Horse & Pony	Grant	200.00
28/11/2024	448	BP	Jon's Sweet Box	Grant	200.00
28/11/2024	449	BP	Penygarn & Trevethin AFC	Xmas Cavalcade - Selection Boxes	372.00
28/11/2024	450	BP	Tranch AFC	Junior Sponsorship	1,000.00
				Grounds Maintenance	450.00

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**31,367.27**



# FINANCE, GOVERNANCE & POLICY MEETING – 8 JANUARY 2025

## Financial Budget Comparison

Comparison between 01/04/24 and 30/11/24 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Revised	Reserve Movements	Actual Net	Balance
<b>INCOME</b>					
<b>Council</b>					
101 Precept	£738,504.12	£738,504.12	£0.00	£492,336.08	-£246,168.04
105 V.A.T.Refund	£0.00	£0.00	£0.00	£20,830.31	£20,830.31
110 Chairman's Charity	£0.00	£0.00	£0.00	£333.13	£333.13
<b>Total Council</b>	£738,504.12	£738,504.12	£0.00	£513,499.52	-£225,004.60
<b>Finance, Governance &amp; Policy Committee</b>					
301 Bank Interest (CCLA)	£20,000.00	£32,446.00	£0.00	£29,321.91	-£3,124.09
305 Sub-lettings	£0.00	£0.00	£0.00	£292.40	£292.40
310 Barclaycard Rebate	£80.00	£0.00	£0.00	£116.14	£116.14
330 Pontypool Regeneration	£0.00	£0.00	£0.00	£2,500.00	£2,500.00
<b>Total Finance, Governance &amp; Policy Committee</b>	£20,080.00	£32,446.00	£0.00	£32,230.45	-£215.55
<b>Planning &amp; Environment Committee</b>					
600 Planning & Environment	£0.00	£0.00	£3,700.00	£3,700.00	£0.00
<b>Total Planning &amp; Environment Committee</b>	£0.00	£0.00	£3,700.00	£3,700.00	£0.00
<b>Events Committee</b>					
501 Party in the Park	£0.00	£0.00	£0.00	£2,142.50	£2,142.50
506 Christmas Cavalcade	£0.00	£0.00	£0.00	£250.00	£250.00
520 Twinning Chairman's Visits	£0.00	£0.00	£0.00	£479.18	£479.18
521 Additional Events	£0.00	£0.00	£0.00	£372.00	£372.00
<b>Total Events Committee</b>	£0.00	£0.00	£0.00	£3,243.68	£3,243.68
<b>Total Income</b>	£758,584.12	£770,950.12	£3,700.00	£552,673.65	-£221,976.47

# Financial Budget Comparison

Comparison between 01/04/24 and 30/11/24 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/04/24

		2024/2025		Reserve Movements		Details	
		Revised	Actual Net	Balance			
<b>EXPENDITURE</b>							
<b>Establishment Committee</b>							
2001	Salaries	£300,000.00	£310,000.00	£0.00	£199,775.37	£110,224.63	
2005	Professional Membership	£370.00	£357.00	£0.00	£357.00	£0.00	
2008	HR Support Costs (Peninsular)	£3,000.00	£1,500.00	£0.00	£1,102.43	£397.57	
2010	Conferences/Training	£3,000.00	£3,000.00	£0.00	£1,254.00	£1,746.00	
2015	Health and Safety Peninsula	£1,700.00	£1,500.00	£0.00	£1,361.47	£138.53	
2016	H & S & PPE	£0.00	£100.00	£0.00	£24.25	£75.75	
2020	Payroll Charges	£800.00	£800.00	£0.00	£0.00	£800.00	
2025	DBS	£0.00	£30.00	£0.00	£30.50	-£0.50	
	<b>Total Establishment Committee</b>	<b>£308,870.00</b>	<b>£317,287.00</b>	<b>£0.00</b>	<b>£203,905.02</b>	<b>£113,381.98</b>	
<b>Finance, Governance &amp; Policy Committee</b>							
3001	Rent, Rates & Water	£30,150.00	£30,150.00	£0.00	£26,392.59	£3,757.41	
3010	Fuel Charges	£7,200.00	£7,200.00	£0.00	£1,829.11	£5,370.89	
3015	Office IT Equipment & Consumables	£9,500.00	£10,500.00	£0.00	£3,534.80	£6,965.20	
3025	Cleaning	£9,850.00	£9,850.00	£0.00	£5,777.19	£4,072.81	
3030	Refuse/Disposal of confidential waste	£1,000.00	£1,000.00	£0.00	£1,255.09	-£255.09	[Disposal Waste- Unit 8]
3035	Office Contracts	£12,640.00	£12,140.00	£0.00	£5,821.72	£6,318.28	[Radon Gas – Supply/Install]
3040	Maintenance Costs	£3,000.00	£6,000.00	£0.00	£9,947.22	-£3,947.22	
3110	Insurance	£7,000.00	£7,000.00	£0.00	£4,411.04	£2,588.96	
3120	Association Subscriptions	£7,000.00	£6,949.00	£0.00	£6,949.00	£0.00	
3122	Stationery	£1,500.00	£1,500.00	£0.00	£863.71	£636.29	
3125	Audit Fee	£3,500.00	£3,500.00	£0.00	£875.00	£2,625.00	
3130	Postages	£1,000.00	£1,000.00	£0.00	£570.33	£429.67	
3160	Photocopying Costs	£1,500.00	£1,500.00	£0.00	£1,513.70	-£13.70	

# Financial Budget Comparison

Comparison between 01/04/24 and 30/11/24 inclusive. Includes due and unpaid transactions. Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Revised	Reserve Movements	Actual Net	Balance
3165	Advertising	£1,500.00	£1,500.00	£88.40	£1,411.60
3170	Publications & Licences	£750.00	£750.00	£642.29	£107.71
3175	Website Design	£1,000.00	£1,000.00	£480.00	£520.00
3180	Welsh Language (incl translation costs)	£500.00	£500.00	£107.19	£392.81
3185	Bank Charges	£100.00	£100.00	£25.00	£75.00
3190	Mobile Telephone	£60.00	£60.00	£30.21	£29.79
3200	Local Voluntary Funding	£52,500.00	£52,500.00	£10,950.00	£41,550.00
3600	Election Expenses	£5,000.00	£5,000.00	£0.00	£5,000.00
3605	Chairman's Allowance	£1,500.00	£1,500.00	£1,500.00	£0.00
3610	Members Remuneration IRPW	£6,000.00	£6,500.00	£6,828.00	-£328.00
3615	Repairs, Chain of Office	£500.00	£500.00	£0.00	£500.00
3620	Vice-Chairman's Allowance	£500.00	£500.00	£500.00	£0.00
3625	Conference Fees & Expenses	£500.00	£500.00	£114.40	£385.60
3635	Members Training	£1,000.00	£1,000.00	£240.00	£760.00
3640	Publicity Items	£1,000.00	£1,000.00	£116.00	£884.00
3645	Members Photographs	£150.00	£150.00	£80.00	£70.00
3650	Refreshments	£1,000.00	£1,000.00	£387.85	£612.15
3660	Chairman's charity payments	£0.00	£0.00	£146.10	-£146.10
3705	Wellbeing Projects	£20,000.00	£20,000.00	£1,201.50	£18,798.50
4095	Community Safety	£2,000.00	£2,000.00	£0.00	£2,000.00
4105	Playschemes/FoodisFun	£35,000.00	£35,000.00	£35,000.00	£0.00
6001	Core Funding	£27,500.00	£27,500.00	£27,500.00	£0.00
6005	Grounds Maintenance	£10,000.00	£10,000.00	£12,350.00	-£1,350.00
6010	Junior Sponsorship Grant (Section 19)	£6,000.00	£6,000.00	£13,000.00	-£2,000.00
					[General Reserve]
					[General Reserve]



# Financial Budget Comparison

Comparison between 01/04/24 and 30/11/24 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Revised	Reserve Movements	Actual Net	Balance
6015	Grant Aid for Community Halls/Facilities	£10,000.00	£0.00	£0.00	£10,000.00
6020	Grants- Misc	£5,000.00	£0.00	£6,168.00	£1,168.00
6035	Community Hardship Fund	£5,000.00	£0.00	£0.00	£5,000.00
<b>Total Finance, Governance &amp; Policy Committee</b>	<b>£288,900.00</b>	<b>£292,849.00</b>	<b>£6,000.00</b>	<b>£187,195.44</b>	<b>£111,653.56</b>
					[Increase Budget - £10000]?
<b>Planning &amp; Environment Committee</b>					[General Reserve]
4001	Environmental Awards/Projects	£10,000.00	£0.00	£11,000.00	£1,000.00
4005	Litter Bins / Doggy Bins	£4,000.00	£0.00	£737.00	£3,263.00
4006	Community Notice Boards	£3,000.00	£0.00	£0.00	£3,000.00
4015	Forest School	£4,500.00	£0.00	£66.67	£4,433.33
4020	Benches	£3,000.00	£0.00	£0.00	£3,000.00
4025	Biodiversity Projects	£5,000.00	£0.00	£5,921.05	£-921.05
4030	Poetry Trail	£1,000.00	£0.00	£600.00	£400.00
4035	Environmental Quiz	£800.00	£0.00	£494.96	£305.04
4055	Woodland Rent	£150.00	£0.00	£135.00	£15.00
4090	Playground Equipment	£0.00	£14,967.00	£14,967.00	£0.00
4100	Pontypool Regeneration	£0.00	£16,250.00	£16,250.00	£0.00
4106	Town Improvements	£4,000.00	£0.00	£0.00	£4,000.00
<b>Total Planning &amp; Environment Committee</b>	<b>£35,450.00</b>	<b>£35,450.00</b>	<b>£31,217.00</b>	<b>£50,171.68</b>	<b>£16,495.32</b>
					[£4800 Live Trees - General Reserve]
<b>Events Committee</b>					
3655	Annual Celebration Dinner	£3,000.00	£0.00	£84.41	£2,915.59
5001	Party in the Park	£30,000.00	£0.00	£23,278.79	£6,721.21
5020	Christmas Lights - Pontypool Town	£15,000.00	£0.00	£17,377.32	£-2,377.32
5025	Christmas Tree	£2,500.00	£0.00	£733.80	£1,766.20
					[Awaiting Income from TCBC - Unit 8]

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# Financial Budget Comparison

Comparison between 01/04/24 and 30/11/24 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Revised	Reserve Movements	Actual Net	Balance
5030	Christmas Cavalcade	£16,000.00	£0.00	£11,611.18	£4,388.82
5050	Eisteddfod	£6,000.00	£0.00	£59.20	£5,940.80
5065	Additional Events	£2,750.00	£0.00	£2,734.82	£15.18
5066	Lamost Poppies	£0.00	£0.00	£420.00	-£420.00
5075	Poetry Competition	£0.00	£0.00	£44.98	-£44.98
5100	Youth Festival - Pontypool Festival	£5,000.00	£0.00	£1,143.00	£3,857.00
5105	Youth Festival - incl Oversees Airfares	£4,000.00	£0.00	£3,422.84	£577.16
5205	Twinning - Council's Visits	£1,000.00	£0.00	£1,547.50	-£547.50
5305	Youth Council	£0.00	£170.25	£170.25	£0.00
	<b>Total Events Committee</b>	<b>£85,250.00</b>	<b>£170.25</b>	<b>£62,628.09</b>	<b>£22,792.16</b>
	<b>Youth Provision</b>				
7001	Youth Provision	£72,500.00	£0.00	£40,063.33	£32,436.67
	<b>Total Youth Provision</b>	<b>£72,500.00</b>	<b>£0.00</b>	<b>£40,063.33</b>	<b>£32,436.67</b>
	<b>Total Expenditure</b>	<b>£790,970.00</b>	<b>£37,387.25</b>	<b>£543,963.56</b>	<b>£296,759.69</b>
	Total Income	£758,584.12	£3,700.00	£552,673.65	-£221,976.47
	Total Expenditure	£790,970.00	£37,387.25	£543,963.56	£296,759.69
	<b>Total Net Balance</b>	<b>-£32,385.88</b>	<b>-£32,385.88</b>	<b>£8,710.09</b>	

[General Reserve]

[Earmarked Reserves]

**Earmarked/Restricted Reserves - 2024/2025**

Bal c/fwd at  
31.03.24

Nov-24

Heading	Committee Responsible	Trfs In	Trf out	Bal c/fwd	Reason
Events	Events	1,237.46		Balance	
Election Expenses	F, G & P	24,938.24		1,237.46	* Land Train
Repairs (office)	F, G & P	5,000.00		24,938.24	
Office Equipment	F, G & P	4,944.58		5,000.00	
Twinning Youth Festival	F, G & P	23,305.57	60.00	4,944.58	
Sponsorship Grants c/f from 31.03.22 Min No 400	F, G & P	6,000.00	6,000.00	23,245.57	£5000 Jnr Spons/£1000 Gd Maint
Play Equipment	P & E	49,668.00	14,967.00	-	
Notice Boards (purchase and installation)	P & E	4,000.00		34,701.00	
Biodiversity	P & E	2,100.00		4,000.00	
Play Equipment - Maintenance 2022 -2027	P & E	3,700.00		5,800.00	Pilot Project
Youth Provision	Youth Provision	5,000.00		5,000.00	
Youth Council	Youth Provision	21,329.00		21,329.00	
Youth Provision 2023/24	Youth Provision	4,390.40	110.25	4,280.15	Water Cooler (Market)
Sub Total		27,500.00		27,500.00	
Pontypool Regeneration	F, G & P	197,500.00	16,250.00	161,976.00	£10,000 Fishpond/£1250 Pmoile Gate /£5000 Twmpth
<b>Total Earmarked Reserves</b>		<b>376,913.25</b>		<b>343,226.00</b>	

AGENDA ITEM 8

**FINANCE, GOVERNANCE & POLICY**

**8<sup>TH</sup> JANUARY 2025**

**LOCAL VOLUNTARY FUNDING**

<b><u>Councillor</u></b>	<b><u>Requested Amount</u></b>	<b><u>Organisation</u></b>	<b><u>Reason</u></b>
Councillor N. Simons	£300	Pontnewynydd Bereavement Group	The group meets up for breakfast/teas and toast as a group outside the arranged meetings to help support people through the grief process. Unfortunately losing someone can also impact on people financially as well. The grant would then be used to subsidised those who want to meet up but can't afford to join in or to reduce the cost to all.
Councillor. J James	£1,914.00	Pantygasseg Residents Association	PROJECT – large metal picnic bench for the community – replacing the old rotten one.

**PONTYPOOL COMMUNITY COUNCIL OPERATES UNDER THE GENERAL POWER OF COMPETENCE**



Elusen | WALES  
 Ambiwylans | Air  
 Awyr | Ambulance  
 CYMRU | Charity

Ambiwylans Awyr Cymru  
 Wales Air Ambulance

Ty Elusen  
 Ffordd Angel  
 Llanelli Gate  
 Dafen  
 Llanelli  
 SA14 8LQ

Pontypool Community Council  
 35a Commercial St  
 Pontypool  
 NP4 6JQ



Ffôn/Tel: 0300 0152 999  
 enquiries@walesairambulance.com

## Community Council Appeal 2024

07/11/2024

Dear friends,

At Wales Air Ambulance, our mission is to deliver lifesaving advanced medical care to people across Wales whenever and wherever they need it. **In 2023 we attended 3929 missions, with 112 in your region of Torfaen.** We are embarking on some exciting upgrades to improve our aircraft, and we invite you to "get on-board" with the project. We rely on our aircraft to cover all of Wales 24/7. They need to handle challenging conditions and be able to land in different environments. We now have four H145 helicopters plus one reserve, however, two of the aircraft need upgrading from "D2" to "D3" models.

The upgrade is relatively simple, adding a fifth rotor blade to our existing 4-bladed H145 helicopters. The impact, however, will be significant:

- **Using Less Fuel:** D3 helicopters can go further and travel a greater range of distance, whilst consuming less fuel, making each mission more economical.
- **Increased Comfort:** The upgrade will reduce vibration and result in a smoother ride for the medics, pilots, and most importantly, the patient on board.
- **Increased Weight Capacity:** The D3 model will be able to carry a heavier load, such as more medical kit or personnel.



*"Reducing vibration significantly enhances patient care; lower vibrations result in a smoother ride, which is crucial for patient comfort, especially those that are already in pain or distress."*

**Jason Hughes, Clinical Operations Manager, EMRTS Cymru**

As a pan-Wales service, our dedicated air ambulance crews, regardless of where they are based, will travel the length and breadth of the country to deliver emergency lifesaving care. We are looking to raise £60,000 toward the cost of the upgrades to enhance our service.

We ask if you would please consider supporting our appeal with a community or town council grant.

**No matter how big or small, your donation will help to enhance our lifesaving service for people in your area.** Our most recent Financial Report and Accounts can be found here

<https://www.walesairambulance.com/waapublications>

Yours sincerely,

**Hannah Mitchell**

Grants and Trusts Fundraiser

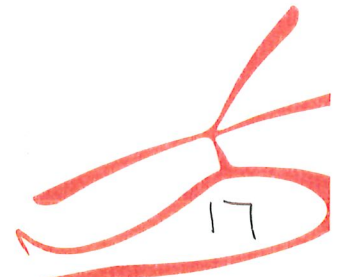
[Hannah.mitchell@walesairambulance.com](mailto:Hannah.mitchell@walesairambulance.com)

Tel: 07973 882440

[www.ambiwylansawyrcymru.com](http://www.ambiwylansawyrcymru.com)  
[www.walesairambulance.com](http://www.walesairambulance.com)

Rhif Elusen/Charity Number: I083645

Ambiwylans Awyr Cymru yw enw masnach Ymddiriedolaeth Elusenol Ambiwylans Awyr Cymru sydd yn gwmni cyfyngedig cofrestredig yn Lloegr a Chymru gyda'r rhif cofrestredig 04036600 a'r rhif elusen cofrestredig I083645. Nidde ein swyddiffta gofrestredig yn Ty Elusen, Ffordd Angel, Llanelli Gate, Dafen, Llanelli, SA14 8LQ.  
 Wales Air Ambulance Charity is the trading name of Welsh Air Ambulance Charitable Trust, which is a limited company registered in England and Wales (registered no: 04036600). Our registered office is at Ty Elusen, Ffordd Angel, Llanelli Gate, Dafen, Llanelli, SA14 8LQ.





Elusen  
Ambiwlans  
Awyr  
CYMRU  
WALES  
Air  
Ambulance  
Charity

Pontypool Community Council  
35a Commercial St  
Pontypool  
NP4 6JQ

Ambiwlans Awyr Cymru  
Wales Air Ambulance  
Ty Elusen  
Ffordd Angel  
Llanelli Gate  
Dafen  
Llanelli  
SA14 8LQ

Ffôn/Tel: 0300 0152 999  
enquiries@walesairambulance.com

## Apêl Cyngor Cymunedol 2024

07/11/2024

Annwyl ffrindiau,

Yma yn Ambiwlans Awyr Cymru, ein nod yw darparu gofal meddygol uwch sy'n achub bywydau i bobl ledled Cymru, pryd bynnag neu ble bynnag y bydd ei angen arnynt. **Yn 2023, gwnaethom ymateb i 3929 o alwadau, ac roedd 112 ohonynt yn eich rhanbarth chi, Torfaen.** Rydym yn ymgymryd ag uwchraddiadau cyffrous i'n hofrenyddion, ac yn eich gwahodd i "ymuno â ni" gyda'r prosiect. Rydym yn dibynnu ar ein hofrenyddion i gwmpasu Cymru gyfan, 24/7. Mae angen iddynt ddelio ag amodau heriol a gallu glanio mewn amgylcheddau gwahanol. Mae gennym bedwar hofrenydd H145 ac un wrth gefn. Fodd bynnag, mae angen uwchraddio dau hofrenydd o fodelau "D2" i "D3".

Mae'r uwchraddiad yn gymharol syml ac yn cynnwys rhoi llafn rotor ychwanegol ar ein hofrenyddion H145 pedwar llafn presennol. Fodd bynnag, bydd yr effaith yn sylweddol:

- **Defnyddio llai o danwydd:** Gall hofrenyddion D3 fynd ymhellach a theithio i ystod ehangach o bellter, gan ddefnyddio llai o danwydd ar yr un pryd, fydd yn gwneud pob galwad yn fwy economaidd.
- **Mwy cyfforddus:** Bydd yr uwchraddiad yn lleihau crynodod fydd yn golygu taith haws i'r meddygon, y peilotiaid, ac yn fwyaf pwysig, y claf sy'n cael ei gludo.
- **Mwy o gapasiti pwysau:** Gall y model D3 gario llwyth trymach, fel mwy o offer meddygol neu bersonél.

Fel gwasanaeth ledled Cymru, bydd ein criwiau ambiwlans awyr ymroddedig, ni waeth ble maent wedi'u lleoli, yn teithio ar hyd a lled y wlad i ddarparu gofal sy'n achub bywyd mewn argyfwng. Rydym yn awyddus i godi £60,000 er mwyn cyfrannu at gost yr uwchraddiadau er mwyn gwella ein gwasanaeth.

Rydym yn gofyn a fydddech cystal â chiefnogi ein hapêl gyda grant cyngor cymuned neu grant cyngor tref. **Boed yn fawr neu'n fach, bydd eich rhodd yn helpu i wella ein gwasanaeth sy'n achub bywydau pobl yn eich ardal chi.** Gellir dod o hyd i'n Hadroddiad Ariannol a'n Cyfrifon diweddaraf ar gael yma <https://www.walesairambulance.com/waapublications>

Yn gywir,

**Hannah Mitchell**

Codwr Arian, Grantiau ac Ymddiriedolaethau  
Hannah.mitchell@walesairambulance.com  
Ffôn: 07973 882440



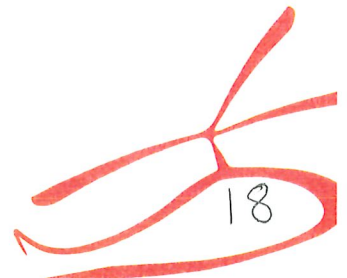
*"Mae lleihau crynodod yn gwella gofal i gleifion yn sylweddol; mae crynodod llai yn arwain i daith fwy cyfforddus, sy'n hanfodol i sicrhau bod y claf yn esmwyth, yn enwedig y rhai sydd mewn poen neu ofid."*

**Jason Hughes, Rheolwr  
Gweithrediadau Clinigol,  
EMRTS Cymru**

[www.ambiwlanawyrcymru.com](http://www.ambiwlanawyrcymru.com)  
[www.walesairambulance.com](http://www.walesairambulance.com)

Rhif Elusen/Charity Number: 1083645

Ambiwlans Awyr Cymru yw erw masnachu Ymddiriedolaeth Elusennol Ambiwlans Awyr Cymru sydd yn gwmni cyfyngedig cofrestrig yn Lloegr a Chymru gyda'r rhif cofrestrig 04036600 a'r rhif elusen cofrestrig 1083645. Mae ein swyddfa gofrestrig yn Ty Elusen, Ffordd Angel, Llanelli Gate, Dafen, Llanelli, SA14 8LQ.  
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# TORFAEN COMMUNITY TRANSPORT

32 Gwent Square Cwmbran Torfaen NP44 1PL Tel: 01633 874686 Fax: 01633 873935



AGENDA

ITEM 11 (ii)

8 th November 2024

Dear Members,

As you will be aware Torfaen Community Transport has been providing vehicles for special needs Transport since the late eighties.

We have been receiving limited core funding from Torfaen County Borough Council but this has remained the same for over 10 years and we are now experiencing difficulty with our budget due to spiraling costs and the cost of living,

We run a fleet of 8 vehicles all adapted for specialized transport which obviously need maintenance and renewal when funds are available.

Prior to Covid in 2020 the price of a vehicle run at about £35000 they are now costing £61000, In 2023/24 we carried 18005 passengers Borough wide totaling 100875 miles.

Some of our clientele are;

Sight Cymru, Blind Veterans, Able Radio, Evolve, Sporting memories, Co-Star. Tasty not Wasty, St Marys Lunch Club, Ponthir Lunch Club, Cwmbran Craft Club, Ty Nant Du, Coleg Gwent, St Albans High, Velindre Hospital, Dialysis, Falls Clinic, Dial a ride service, Journeys to Hospitals and appointments to name but a few.

We also run a SHOP MOBILITY scheme in the Town Centre with the Hire of Scooters, Wheelchairs etc and the Sale of medical aids, The staff of Torfaen Community Transport run this facility as volunteers with no remuneration., our customers in 2023/4 were circa 4850 for hire and sales.

We pay our drivers over the minimum wage and pay volunteers out of pocket expenses for meals etc.

We would appreciate any grant funding no matter how small, all will be appreciated

Yours Truly

B. John Cunningham

Co. Founder and Chairman

19

*A Member of the Friendly Society*

## AGENDA ITEM 12

### Finance, Governance and Policy

Wednesday 8<sup>th</sup> January 2025

#### Acknowledgements

##### Grant - Piping Hot Bagpipe and Drum Band

Firstly let me thank Pontypool Community Council for their very generous grant of £200 which will go towards the band's equipment fund. As you know, we are a community project, pipes and drums band based here in Cwmbran. We started out 4 years ago with just a solo Piper, me! Since that time our numbers have grown and we now have 21 members on our books, the youngest being 7 years of age and the oldest in their 70's. We are a fiercely Celtic Welsh Band and this is reflected in our uniform, made up of the Pride of Wales tartan produced for us in our kilts (as there is no K in the Welsh language) by The Welsh Tartan Mill in Swansea, our Welsh Dragon glengarry badges, belt buckles and sporrans and our red, white and green hackles! There can be no mistaking where we hail from!

We have members from all sorts of backgrounds, all genders are welcome and we have members who have registered disabilities. We are totally inclusive and our entire ethos is based on fun and friendship. Our youngest member is 7 years old and our oldest in their 70's.

We try to support as many community events as we can throughout the year and by the end of this year we will have attended over 60. These range from funerals, care and nursing homes, schools, youth groups, local fetes and carnivals, to name but a few. We cover our costs through member subs, £2.50 per week, (but only for those aged over 18 and in full time employment) and charging for private events such as weddings, New Year, Burns suppers etc.

If any of you would like to come and visit us, you would all be very welcome. We meet at The Armed Forces Reserve Centre, Ty Coch Way, Cwmbran on Thursday evenings. There is always a mug of tea and a piece of cake on offer!

##### Urdd

*Just a brief but sincere note to thank Pontypool Community Council for your generous contribution of £200 towards the target of the 2025 Urdd Gobaith Cymru National Eisteddfod.*

*I can assure you that your contribution will be appreciated and it will help to create a successful festival.*

*Many thanks for your support and interest in the Urdd movement.*

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##### Grant - After the Bell

That's wonderful news, thank you so much.

##### Environmental Grant Recipients

###### Griffithstown Primary

That's great news! We will begin to make plans over the next few weeks.

###### Padre Pio R.C Primary

Wonderful news, thank you!

###### Penygarn Community Primary

Thank you for the lovely news on our first day back in school.



Ysgol Gymraeg Gwynllyw

We are very pleased to hear that we have been successful in our application for the grant and look forward to using the money to support our community. Thank you for supporting the school.

Ysgol Panteg

We are absolutely thrilled with this news. Can't wait to get started.

---

Torfaen Traveller Education Service

Thank you we are over the moon.

---

Community Green Grant

Ysgol Feithrin Pontypwl

Diolch yn fawr – this is fantastic news and very much appreciated.

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Foodbanks

Garnsychan Partnership Foodbank

That is wonderful news, and we greatly appreciate your contribution to help us in supporting our local community.

Eastern Valley Foodbank

Thank you so much, this is great news.

Noddfa Foodbank

This is brilliant news ! Many thanks for the support,

Panteg House Foodbank

Diolch yn fawr iawn

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