



27 February/Chwefror 2025

Dear Sir/Madam, Annwyl Syr/Fadam

You are summoned to attend a multi-location meeting of the **FINANCE, GOVERNANCE & POLICY COMMITTEE TO BE HELD** at **6.30 PM** on **WEDNESDAY 5 MARCH 2025**.

The meeting will be held remotely, using Microsoft Teams and physically for those who wish to attend the Council Chamber. Councillors have been provided with a link to attend the meeting. If any member of the public wishes to attend the meeting remotely, please contact the Clerk of the Council (by e-mail or telephone) at least 24 hours before the meeting.

Members of the public have the right to ask questions at Council meetings and to speak in Welsh or English, provided that at least 3 working days' notice in writing of the question has been provided to the Clerk.

The agenda for the meeting is set out below and relevant papers are attached.

Gofynnir drwy hyn i chi fynychu **CYFARFOD Y CYNGOR** yn yn Rhith Gyfarfod am **6:30 PM, DYDD MERCHER 5 MAWRTH 2025**.

Cynhelir y cyfarfod o bell ar Microsoft Teams. Mae cynghorwyr wedi derbyn dolen i fynychu'r cyfarfod. Os yw unrhyw aelod o'r cyhoedd yn dymuno mynychu'r cyfarfod o bell, cysylltwch â Chlerc y Cyngor (trwy e-bost neu dros y ffôn) o leiaf 24 awr cyn y cyfarfod.

Mae gan aelodau o'r cyhoedd yr hawl i ofyn cwestiynau yng nghyfarfodydd y Cyngor, mae gan aelodau o'r cyhoedd hefyd yr hawl i siarad yn y Gymraeg neu'r Saesneg, cyn belled ag y rhoddir tri diwrnod o rybudd ysgrifenedig o'r cwestiwn i'r Clerc.

Mae agenda'r cyfarfod wedi'i nodi isod ac mae papurau perthnasol ynghlwm.

Yours faithfully/ Yr eiddoch yn gywir

Lisa McMail

Lisa McMail
CLERK TO THE COUNCIL/ CLERC I'R CYNGOR

AGENDA

FINANCE ITEMS

1. **Recording of Meeting**
To approve recording of meeting.
2. **Apologies for absence**
To receive apologies for absence.
3. **Declarations of Interest**
Members to declare any interests in any items on Agenda.
4. **Schedule of Receipts and Payments**
To approve the schedule of receipts and payments for January 2025 attached: page(s) 1 – 4)
5. **Use of Credit Card**
To approve the credit card payments from 10 December to 17 December 2024 (attached: page(s) 5)
6. **Financial Budget Comparison and Earmarked Reserves**
To receive and consider the financial comparison report and earmarked reserves to the 29 January 2025 (attached: page(s) 6 – 10)
7. **Local Voluntary Funding (LVF)**
To approve list of Local Voluntary Funding (table as attached: page(s) 11 – 18) and copies of the applications are available on request.
8. **Requests for Financial Assistance**
To receive request(s) from the following organisation(s):
 - (i) Royal Ordnance Fellowship (attached: page(s) 19)
9. **Electricity Contract**
To receive information on quotations for the electricity supply to the Council offices
10. **IT Equipment Update**
To receive a report on IT Equipment (attached: page(s) 20 – 21)
11. **The Ancient Horse Tradition/Y Fari Lwyd (The Grey Horse)**
To consider the request for funding following the presentation in September 2024 (attached: page(s) 22 – 23)
12. **Pontypool Public Toilets Contribution**
To consider the request to contribute to the running costs of the Public Toilets (attached: page(s) 24)

Recording of Meeting

Recording of meeting to be stopped

Councillors: Lizzie Hunt (Chair), Nick Byrne (Vice-Chair), Matt Ford, Anne Gunter, Jon Horlor, Jonathon Martin, Richard Overton, Bob Rogers, Jools Rogers, Nathan Warren, Chair of Council (Councillor Caroline Price) and Leader (Councillor Gaynor James) Ex-officio.

**FINANCE, GOVERNANCE & POLICY COMMITTEE - 5 MARCH 2025
SCHEDULE OF RECEIPTS & PAYMENTS - JANUARY 2025**

DATE	REC NO	SUPPLIER / ORGANISATION	DETAILS	AMOUNT
03/01/2025	35	CCLA	Dividend Reinvested - December	3,305.76
29/01/2025	36	HMRC	VAT Refund Qtr to 31/12/24	7,513.54
				10,819.30

AGENDA ITEM 4

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**FINANCE, GOVERNANCE & POLICY COMMITTEE - 5 MARCH 2025
SCHEDULE OF RECEIPTS & PAYMENTS - JANUARY 2025**

Expenditure - January

DATE	VO NO	PAYS	SUPPLIER / ORGANISATION	DETAILS	AMOUNT
04/01/2025	503	DD	Cathedral Leasing	Hygiene Disposal Bins	41.59
02/01/2025	504	DD	Webjects Ltd	Website Maintenance - January	96.00
20/01/2025	505	DD	123 Telecom	Broadband/Telephone Charges	210.60
15/01/2025	506	SO	Torfaen County Borough Council	Salaries	14,000.00
30/01/2025	507	DD	Peninsula Business	HR / H&S Services	339.66
18/01/2025	508	DD	Barclaycard	Credit Card - Various	457.34
03/01/2025	509	DD	Twenty4 Fire and Security	Maint - Emergency Lighting	74.10
13/01/2025	510	DD	British Gas	Gas Charges - Office	521.10
27/01/2025	511	DD	Torfaen County Borough Council	Rates - Office	843.00
07/01/2025	512	BP	Mr Cherry Picker	Cherry Picker - Gam Millennium Hall	200.00
07/01/2025	513	BP	Torfaen County Borough Council	Salary Adjustment - December	16,308.13
07/01/2025	514	BP	Eden Springs	Water Cooler - Office / Indoor Market	26.46
07/01/2025	515	SO	Torfaen County Borough Council	Building Cleaning - Office	655.67
07/01/2025	516	BP	Phoenix Hire and Sales	Xmas Cav - Hire of Crowd Barriers	194.40
14/01/2025	517	BP	Blachere Illumination Uk Ltd	Christmas Light - Remedial Infra	705.60
14/01/2025	518	BP	CCSW	365 Licences - Nov / Dec	1,163.04
14/01/2025	519	BP	Pantygasseg Residents Assoc	LVF - JJ (Project)	1,914.00
16/01/2025	520	BP	Pontnewynydd Bereavement group	LVF - NS	300.00
16/01/2025	521	BP	Philip Symons Playground Installation	Pantygasseg Play Equipment	5,400.00
16/01/2025	522	BP	The Linden Singers	Xmas Cav - Donation	50.00
16/01/2025	523	BP	Torfaen County Borough Council	Salary Adjustment - November (Final Bal)	15,000.00
21/01/2025	524	BP	Mrs A Ambrosen	Reimbursement - Eye Test / Spectacles	99.00
28/01/2025	525	BP	J S Cleaning	Window Cleaner - Office	108.00
28/01/2025	526	BP	Restore Datasheed	Disposal - Confidential Waste	112.23
28/01/2025	527	BP	Torfaen County Borough Council	Building Insurance - Recharge 2025/26	1,561.15
28/01/2025	528	BP	Blachere Illumination Uk Ltd	Xmas Lights - Add Infra Work	2,544.04

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Finance Governance & Policy Meeting - 5 March 2025
Breakdown of Credit Card Purchases 10/12/2024 - 17/12/2024

DATE	PAYEE	DETAILS	Budget Head	SUB TOTAL	Total
<u>Credit Card - Finance Manager</u>					
10/12/2024	Tesco	Refreshments - Office	Refreshments		7.95
17/12/2024	TCBC	Noticeboard Plan App Fee - Trevethin	Community Noticeboards		60.00
17/12/2024	TCBC	Noticeboard Plan App Fee - Hillside Drive	Community Noticeboards		60.00
				Sub Total	<u>127.95</u>
<u>Credit Card - Clerk</u>					
10/12/2024	AO Retail Ltd	Dishwasher	Office Equipment		319.00
13/12/2024	Lebara	Mobile Sim (Clerk) - Monthly Fee	Mobile Telephone		4.90
15/12/2024	HPI Instant Ink	Printer Cartridges (Clerk) - Monthly Fee	Office Consumables/Cartridges		5.49
				Sub Total	<u>329.39</u>
				Total	<u>457.34</u>

FINANCE, GOVERNANCE & POLICY MEETING – 5 MARCH 2025

AGENDA ITEM 6

Financial Budget Comparison

Comparison between 01/04/24 and 31/01/25 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Revised	Reserve Movements	Actual Net	Balance
INCOME					
Council					
101 Precept	£738,504.12	£738,504.12	£0.00	£738,504.12	£0.00
105 V.A.T.Refund	£0.00	£0.00	£0.00	£43,370.93	£43,370.93
110 Chairman's Charity	£0.00	£0.00	£0.00	£1,003.13	£1,003.13
Total Council	£738,504.12	£738,504.12	£0.00	£782,878.18	£44,374.06
Finance, Governance & Policy Committee					
301 Bank Interest (CCLA)	£20,000.00	£32,446.00	£0.00	£36,038.90	£3,592.90
305 Sub-lettings	£0.00	£0.00	£0.00	£292.40	£292.40
310 Barclaycard Rebate	£80.00	£0.00	£0.00	£116.14	£116.14
330 Pontypool Regeneration	£0.00	£0.00	£0.00	£2,500.00	£2,500.00
Total Finance, Governance & Policy Committee	£20,080.00	£32,446.00	£0.00	£38,947.44	£6,501.44
Events Committee					
501 Party in the Park	£0.00	£0.00	£0.00	£2,142.50	£2,142.50
506 Christmas Cavalcade	£0.00	£0.00	£0.00	£1,000.00	£1,000.00
520 Twinning Chairman's Visits	£0.00	£0.00	£0.00	£479.18	£479.18
521 Additional Events	£0.00	£0.00	£0.00	£866.00	£866.00
Total Events Committee	£0.00	£0.00	£0.00	£4,487.68	£4,487.68
Total Income	£758,584.12	£770,950.12	£3,700.00	£830,013.30	£55,363.18

Financial Budget Comparison

Comparison between 01/04/24 and 31/01/25 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Revised	Reserve Movements	Actual Net	Balance
EXPENDITURE					
Establishment Committee					
2001 Salaries	£300,000.00	£310,000.00	£0.00	£289,316.71	£20,683.29
2005 Professional Membership	£370.00	£357.00	£0.00	£357.00	£0.00
2008 HR Support Costs (Peninsular)	£3,000.00	£1,500.00	£0.00	£1,530.98	-£30.98 [General Reserve]
2010 Conferences/Training	£3,000.00	£3,000.00	£0.00	£1,314.00	£1,686.00
2015 Health and Safety Peninsula	£1,700.00	£1,500.00	£0.00	£1,790.02	-£290.02 [Overspend to be Approx £575 at 31Mar]
2016 H & S & PPE	£0.00	£100.00	£0.00	£149.40	-£49.40 [General Reserve]
2020 Payroll Charges	£800.00	£800.00	£0.00	£0.00	£800.00
2025 DBS	£0.00	£30.00	£0.00	£30.50	-£0.50 [General Reserve]
Total Establishment Committee	£308,870.00	£317,287.00	£0.00	£294,488.61	£22,798.39
Finance, Governance & Policy Committee					
3001 Rent, Rates & Water	£30,150.00	£30,150.00	£0.00	£28,078.59	£2,071.41
3010 Fuel Charges	£7,200.00	£7,200.00	£0.00	£2,756.63	£4,443.37
3015 Office IT Equipment & Consumables	£9,500.00	£10,500.00	£0.00	£4,142.62	£6,357.38
3025 Cleaning	£9,850.00	£9,850.00	£0.00	£7,431.18	£2,418.82
3030 Refuse/Disposal - Confidential Waste	£1,000.00	£1,000.00	£0.00	£1,427.50	-£427.50 [Waste Disposal - Unit 8]
3035 Office Contracts	£12,640.00	£12,140.00	£0.00	£8,059.59	£4,080.41
3040 Maintenance Costs	£3,000.00	£6,000.00	£0.00	£10,371.62	-£4,371.62 [Radon Gas - Installation]
3110 Insurance	£7,000.00	£7,000.00	£0.00	£5,972.19	£1,027.81
3120 Association Subscriptions	£7,000.00	£6,949.00	£0.00	£6,949.00	£0.00
3122 Stationery	£1,500.00	£1,500.00	£0.00	£1,041.85	£458.15
3125 Audit Fee	£3,500.00	£3,500.00	£0.00	£1,750.00	£1,750.00
3130 Postages	£1,000.00	£1,000.00	£0.00	£570.33	£429.67
3160 Photocopying Costs	£1,500.00	£1,500.00	£0.00	£1,513.70	-£13.70 [Overspend]
3165 Advertising	£1,500.00	£1,500.00	£0.00	£88.40	£1,411.60
3170 Publications & Licences	£750.00	£750.00	£0.00	£642.29	£107.71

Financial Budget Comparison

Comparison between 01/04/24 and 31/01/25 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Revised	Reserve Movements	Actual Net	Balance
3175	Website Design	£1,000.00	£0.00	£480.00	£520.00
3180	Welsh Language (incl translation costs)	£500.00	£0.00	£107.19	£392.81
3185	Bank Charges	£100.00	£0.00	£25.00	£75.00
3190	Mobile Telephone	£60.00	£0.00	£38.37	£21.63
3200	Local Voluntary Funding	£52,500.00	£0.00	£14,264.00	£38,236.00
3600	Election Expenses	£5,000.00	£0.00	£0.00	£5,000.00
3605	Chairman's Allowance	£1,500.00	£0.00	£1,500.00	£0.00
3610	Members Remuneration (RPW)	£6,000.00	£0.00	£6,828.00	-\$328.00 [Senior Payments]
3615	Repairs, Chain of Office	£500.00	£0.00	£0.00	£500.00
3620	Vice-Chairman's Allowance	£500.00	£0.00	£500.00	£0.00
3625	Conference Fees & Expenses	£500.00	£0.00	£114.40	£385.60
3635	Members Training	£1,000.00	£0.00	£240.00	£760.00
3640	Publicity Items	£1,000.00	£0.00	£116.00	£884.00
3645	Members Photographs	£150.00	£0.00	£80.00	£70.00
3650	Refreshments	£1,000.00	£0.00	£534.59	£465.41
3660	Chairman's charity payments	£0.00	£0.00	£146.10	-\$146.10 [Offset -- Income]
3705	Wellbeing Projects	£20,000.00	£0.00	£1,201.50	£18,798.50
4095	Community Safety	£2,000.00	£0.00	£0.00	£2,000.00
4105	Playschemes/FoodisFun	£35,000.00	£0.00	£35,000.00	£0.00
6001	Core Funding	£27,500.00	£0.00	£27,500.00	£0.00
6005	Grounds Maintenance	£10,000.00	£1,000.00	£12,350.00	-\$1,350.00 [General Reserve - Min 321/284]
6010	Junior Sponsorship Grant	£6,000.00	£5,000.00	£13,000.00	-\$2,000.00 [General Reserve - Min 321/284]
6015	Grant Aid for Community Halls/Facilities	£10,000.00	£0.00	£6,050.00	£3,950.00
6020	Grants- Misc	£5,000.00	£0.00	£7,168.00	£832.00
6035	Community Hardship Fund	£5,000.00	£0.00	£7,000.00	-\$2,000.00 [General Reserve - Min 325]
Total Finance, Governance & Policy Committee		£288,900.00	£6,000.00	£215,038.64	£86,810.36

Financial Budget Comparison

Comparison between 01/04/24 and 31/01/25 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Revised	Reserve Movements	Actual Net	Balance
Planning & Environment Committee					
4001	£10,000.00	£10,000.00	£0.00	£10,000.00	£0.00
4005	£4,000.00	£4,000.00	£0.00	£737.00	£3,263.00
4006	£3,000.00	£3,000.00	£0.00	£169.68	£2,830.32
4015	£4,500.00	£4,500.00	£0.00	£66.67	£4,433.33
4020	£3,000.00	£3,000.00	£0.00	£1,298.00	£1,702.00
4025	£5,000.00	£5,000.00	£700.00	£6,121.05	-£421.05 [Earmarked Reserve]
4030	£1,000.00	£1,000.00	£0.00	£600.00	£400.00
4035	£800.00	£800.00	£0.00	£494.96	£305.04
4055	£150.00	£150.00	£0.00	£135.00	£15.00
4090	£0.00	£0.00	£14,967.00	£19,467.00	-£4,500.00 [Earmarked Reserve]
4100	£0.00	£0.00	£16,250.00	£16,250.00	£0.00
4106	£4,000.00	£4,000.00	£0.00	£4,000.00	£0.00
Total Planning & Environment Committee	£35,450.00	£35,450.00	£31,917.00	£59,339.36	£8,027.64
Events Committee					
3655	£3,000.00	£3,000.00	£0.00	£84.41	£2,915.59
5001	£30,000.00	£30,000.00	£0.00	£28,758.79	£1,241.21
5020	£15,000.00	£15,000.00	£0.00	£20,085.35	-£5,085.35 [General Reserve – Live Trees]
5025	£2,500.00	£2,500.00	£0.00	£733.80	£1,766.20
5030	£16,000.00	£16,000.00	£0.00	£17,377.90	-£1,377.90 [Offset – Income]
5050	£6,000.00	£6,000.00	£0.00	£59.20	£5,940.80
5065	£2,750.00	£2,750.00	£0.00	£2,849.99	-£99.99 [Offset – Income]
5066	£0.00	£0.00	£0.00	£420.00	-£420.00 [General Reserve]
5100	£5,000.00	£5,000.00	£0.00	£1,143.00	£3,857.00
5105	£4,000.00	£4,000.00	£0.00	£3,422.84	£577.16

Financial Budget Comparison

Comparison between 01/04/24 and 31/01/25 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/24

	2024/2025	Revised	Reserve Movements	Actual Net	Balance
5205	£1,000.00	£1,000.00	£0.00	£1,555.55	-£555.55
5305	£0.00	£0.00	£170.25	£214.35	-£44.10
Total Events Committee	£85,250.00	£85,250.00	£170.25	£76,705.18	£8,715.07
Youth Provision					
7001	£72,500.00	£72,500.00	£0.00	£40,063.33	£32,436.67
Total Youth Provision	£72,500.00	£72,500.00	£0.00	£40,063.33	£32,436.67
Total Expenditure	£790,970.00	£806,336.00	£38,087.25	£685,635.12	£159,488.13
Total Income	£758,584.12	£770,950.12	£3,700.00	£830,013.30	£55,363.18
Total Expenditure	£790,970.00	£806,336.00	£38,087.25	£685,635.12	£158,788.13
Total Net Balance	-£32,385.88	-£35,385.88		£144,378.18	

[Transfer from 5100]
[Earmarked Reserve]

AGENDA ITEM 7

FINANCE, GOVERNANCE & POLICY

5TH MARCH 2025

LOCAL VOLUNTARY FUNDING

<u>Councillor</u>	<u>Requested Amount</u>	<u>Organisation</u>	<u>Reason</u>
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£300.00 (£75.00 each)	Pontypool Retired Men's Society	Help with running costs and events.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£500.00 (£125.00 each) PROJECT	Pentwyn and Lethbridge Community Hall	Various costs relating to events for the community.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£300.00 (£75.00 each)	Abersychan Alexanders RFC	Help with running costs and equipment.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£300.00 (£75.00 each)	Abersychan Comprehensive School	For extracurricular activities.
Councillor L. Clarkson, Councillor	£500.00	Brynteg Community Hall	Help with running costs.

J. Cox, Councillor B. Rogers, Councillor J. Rogers	(£125.00 each)		
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£500.00 (£125.00 each)	Coedwedd Community Hub	Help with running costs.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£500.00 (£125.00 each)	Cwmavon Village Hall	Help with running costs.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£100.00 (£25.00 each)	Cwmavon WI	Help with running costs and hall hire.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£300.00 (£75.00 each)	Fairfield AFC Mini and Juniors	Help with running costs and equipment.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers,	£300.00 (£75.00 each)	Fairfield United AFC	Help with running costs.

Councillor J. Rogers			
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£300.00 (£75.00 each)	Friends of Garnteg PTA	Help with Extracurricular activities and equipment, environmental projects.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£300.00 (£75.00 each)	Garndiffaith 1 st Scouts Group	Help with equipment and running costs.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£300.00 (£75.00 each)	Garndiffaith RFC mini and juniors	Help with running costs and equipment.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£300.00 (£75.00 each)	Garnsychan Partnership	Funding for food bank.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£300.00 (£75.00 each)	Garndiffaith RFC	Help with running costs and equipment.

Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£300.00 (£75.00 each)	Garndiffaith Bowls Club – me and women Team	Help with equipment and running costs.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£500.00 (£125.00 each)	Garndiffaith Community Association	Help with running costs.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£500.00 (£125.00 each)	Talywain Community (exOAP) Hall	Assistance with running costs.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£100.00 (£25.00 each)	Cake and Paws	Running costs such as hall hire
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£100.00 (£25.00 each)	Nifty Knitters	Help with running costs such as hall hire.
Councillor L. Clarkson, Councillor J. Cox,	£300.00 (£75.00 each)	Menspace	Help with running costs, hall hire and hospitality.

Councillor B. Rogers, Councillor J. Rogers			
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£300.00 (£75.00 each)	Noddfa Church Food Bank	Food bank items.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£100.00 (£25.00 each)	Old Time Dancers Club	Help with running cost and hall hire.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£300.00 (£75.00 each)	Talywain RFC mini and juniors	Help with running costs and equipment.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£300.00 (£75.00 each)	Talywain RFC	Help with running costs and equipment.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£500.00 (£125.00 each)	Varteg Community Association	Help with running costs.

Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£500.00 (£125.00 each)	Victoria Village Community Hall	Help with running costs.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£100.00 £25.00 each)	Victoria Village Pensioners Club	Help with running costs and hall hire.
Councillor L. Clarkson, Councillor J. Cox, Councillor B. Rogers, Councillor J. Rogers	£300.00 (£75.00 each)	Friends of Ysgol Bryn Onnen	Help with extracurricular activities and improvements to play facilities.
Councillor J. Horlor	£500	Trevethin and Penygarn Community Centre	The community centre is currently undergoing urgent structural repairs after heavy rain and storms revealed a major issue with the roof, which had started pushing out the external walls. As a result, Torfaen County Borough Council (TCBC) has temporarily closed the centre to complete the necessary repairs. However, despite being closed, TPCC continues to face significant financial challenges, as essential running costs such as energy and water bills still need to be paid.

			Without an income from regular bookings and community events, the centre is struggling to cover these expenses. If left unpaid, these costs could lead to further financial strain, potentially delaying the reopening and limiting the centre's ability to continue serving the community. The grant will be used to cover these statutory expenses, ensuring that the centre remains financially stable and is able to reopen without additional debt, allowing it to continue providing vital services and activities for local residents.
Councillor J. Horlor	£500.00 PROJECT	Cold Barn Farm	We will purchase various seeds of fruits and vegetables. We will purchase multiple items to create a sensory garden.
Councillor J. Horlor	£250.00 PROJECT	St Johns Children's Crafty Church Club	Nutritional snacks and food for an average of twenty young people a week. Plus craft supplies.
Councillor J. Horlor	£250.00	Royal Naval Association – Torfaen Branch	General running costs and help towards a memorial bench at Panteg House.
Councillor J. Horlor	£500.00 PROJECT	The Really Amazing Charity (TRAC2)	Easter eggs, Easter egg hunt and activities for the children to participate in an Easter Event.
Councillor M. Ford	£1,500.00 PROJECT	TRAC2	Training.
Councillor N. Byrne	£1,650.00	Tidy Butt	Training.

And Councillor N. Simons	Councillor N. Byrne £750.00 and Councillor N Simons £900.00 PROJECT		
Councillor R. Overton	£100.00	Pontypool Retired Men's Society	To increase the group's capacity as it has a waiting list. This will benefit my ward as there are New Inn residents whose names are on the list.
Councillor J. Martin, Councillor N. Jones, Councillor R. Overton Councillor S. Senior	£9,000.00 Councillor J. Martin £2,500.00 Councillor N. Jones £2,500.00 Councillor R. Overton £2,400.00 Councillor S. Senior £1,900.00	New Inn Scouts	Refurbishment of Scouts Hall.

**PONTYPOOL COMMUNITY COUNCIL OPERATES UNDER THE GENERAL
POWER OF COMPETENCE**

Finance, Governance and Policy

Wednesday 5th March 2025

Request for funding from Royal Ordnance Fellowship

1.0 Purpose of report

To receive a funding request from Royal Ordnance Fellowship Secretary Lynda Patchin.

2.0 Request details

The Royal Ordnance Group is continuing to thrive with a membership of around 34 people. The average age is 75 plus and the majority live in and around the Pontypool area. We have changed our monthly meeting place. We now hire a room in Panteg House. Towards the end of last year, we decided to ask our members to donate food packs, tinned goods, pasta etc. for the Panteg Food Share project. It provides emergency food for local people to collect from Panteg House. At our January meeting it was suggested that we could continue to donate to this worthy cause.

Our group looks forward to our monthly meetings as some of our older members, our chairman is 91, do not have independent transport, so can feel a bit isolated. I understand that Councils are struggling with budgets, but I am writing today to see if Pontypool Community Council could provide us with a small grant that would go towards the continuation of the Royal Ordnance Fellowship.

3.0 Recommendation

That the committee consider the request.

Mrs Annette Ambrosen
Finance Support Officer

Finance, Governance & Policy Committee

Wednesday 5th March 2025

IT Equipment Update

1.0 Purpose of Report

- 1.1 To provide the Committee with an update from the November 2024 FGP meeting with quotes for replacement of IT equipment on a rolling basis, to include lease costs for laptops and disposal costs for old equipment.

2.0 IT equipment background

- 2.1 It has been confirmed with CCSW that the current laptop manufacturer -Lenovo is the most suitable for PCC use, and continuing to use this manufacturer means that the existing docking stations can continue to be used, saving costs.
- 2.2 Only one quote was obtained from CCSW, as they are our IT service provider with whom we have a supply and maintenance contract. If IT equipment was purchased from a different supplier, they would still need to be set up by CCSW for PCC use and this may cause delay and add an additional cost.
- 2.3 Once new equipment has been received the PCC asset list will be updated to reflect the purchase.

3.0 Quote for purchasing IT equipment

- 3.1 A new 2025 quote has been received as IT equipment quotes are ever changing. (attached for reference, the quote includes costs for a 3 year warranty and also new monitors).

The cost to purchase an individual laptop with a 3 year warranty is £793.92.
Therefore a total of £8574.34 if all laptops and warranty purchased in one go (for comparison to the leasing costs below).

4.0 Quote for leasing IT equipment

- 4.1 CCSW have supplied 2 quotes for PCC to lease laptops over a 3 and 4 year period. Should this option be chosen all proposed 9 laptops would need to be leased at the same point in time.

The cost to lease 9x laptop and 9x monitor over a 36 month period with a 3 year warranty is £241.19 per month.
Therefore a total of £8682.84.

The cost to lease 9x laptop and 9x monitor over a 48 month period with a 3 year warranty is £200.86 per month.
Therefore a total of £9641.28.

5.0 Recycling of laptops

- 5.1 CCSW confirmed that they were able to offer a recycling scheme and that once returned to them a laptop would be cleared of any data and a certificate documenting this would be supplied – at this point the laptop would then be written off the PCC asset list.
- 5.2 There are no costs associated with this service provided by CCSW.

6.0 Budget

- 6.1 The remaining 2024/25 budget (3015 Office IT Equipment and consumables) is sufficient for the purchase of one new laptop. At this point in time no new monitors or docking stations are required
- 6.2 Should the leasing of laptops option be preferred by Councillors then this could start in the new financial year (April 2025).

7.0 Recommended

- 7.1 Proposal 1 - It is proposed that laptops are replaced on a rolling basis – so that older versions that are becoming slow to respond are replaced first, with newer laptops not replaced until they reach 4-5 years old or when they are no longer working or able to be repaired cost effectively by CCSW.
If this is agreed it is proposed that one new laptop with a 3 year warranty be purchased at a cost of £793.92 from the Council's IT service supplier, CCSW using budget code 3015/2 prior to April 2025.
- 7.2 Proposal 2 - If Councillors prefer the leasing of laptops rather than full ownership, it is proposed that in the new financial year (April 2025) all 9 laptops and 9 monitors are replaced for leased versions at a cost of £241.19 per month for a period of 36 months.

Report prepared by Environmental Health and Safety Lead
27th Jan 2025

Kerrie Smith

AGENDA ITEM 11

From: ksmith@pontypoolcc.gov.uk
Subject: FW: Marie Lloyd funding

Good Afternoon Rhisart

Apologies in the delay in updating you on your request for funding. The item was deferred after the meeting you kindly attended but it has been placed on an agenda for a decision to be made in March.

I will be in contact by the end of March with the Council's decision.

Apologies again for the delay.

Regards

Annette

Mrs Annette Ambrosen

Swyddog Cymorth Cyllid/ Finance Support Officer

Cyngor Cymuned Pont-y-pŵl/Pontypool Community Council

35A Stryd Masnach/35A Commercial St

Pont-y-pŵl/ Pontypool

Torfaen

NP4 6JQ

01495 365951

We spoke last month regarding a funding meeting tomorrow the 5th of June 2024, did you want me to attend as you suggested?

Y Fari Lwyd funding was the subject, plus a donation to the Animation Film about Pontypool?

Yours Sincerely

Rhisiart Morgan, Yr Hyddgen (Chair)

On Saturday, 6 April 2024 at 19:15:28 BST, dynglas@aol.com <dynglas@aol.com> wrote:

Dear Ms C Challenger,

Further to our phone conversation , regarding the Ancient horse tradition , Y Fari Lwyd, (The Grey Horse).

As I had said , my Name is Rhisiart, (Richard) Morgan, I am Chairperson of Yr Hyddgen, Hanes Gwerin A Theatr Gymunedol, (Yr Hyddgen, folk history and community theatre group).

We have been performing for about 14 years now, `we teach ancient Cymru/ Wales, Traditions to Schools and Events bilingually, for many a year we have been performing at Pont Y Pwl,(Pontypool) and where we are based.

Speaking with Robert Lewis, Interim Curator at the said Museum, we have agreed to involve about 4 schools of key stage 2 age, from around Torfaen, but as you only fund only the Pontypool area, to teach the Mari Lwyd tradition to connect them to our cultural heritage.

We need funding for a Mari Pack , from Trac 2 , I will attach a poster of the cost of that, which will be issued to each glass attending, with instruction from our experienced team, on how to use the information, IE, Horse head construction in card board, to explain the songs and to help with costumes and instruments, there will also be a need of some of the schools needing transport.

We would teach this tradition at the Museum, but we would also help and support at Nadolig, (Christmas) at their to put on the Event with all the arrangements necessary at their individual schools.

If it is successful then we would look to repeating it in December of 2025, with a view of creating an annual gathering of the schools to come to the museum and arranging a noson Llawen, (A night of merriment) with dancing and folk bands continuing the evening after the schools had performed the Mari Lwyd as a competition.

I have approached Ysgol Panteg, and they are in favour of this programme, but would like a faith school, and 2 English medium school involvement, I was thinking of Pen y Garn, infant and may be Padre Pio?

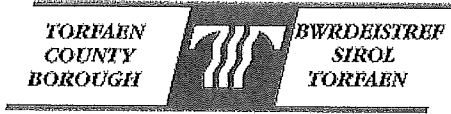
This would have to be funded by your selves, or other source funding bodies as well?

Approximately, £ 200 per school, may be a little more for schools that need transportation.

We would start the programme in September , but contacting schools as soon as possible.

Our Email address is; DynGlas@aol.com

Revenues and Benefits Section
 Civic Centre
 Pontypool
 Torfaen NP4 6YB
 VAT Reg No/Rhif Cofrestru TAW : 655646605



PONTYPOOL COMMUNITY COUNCIL
 35A COMMERCIAL STREET
 PONTYPOOL
 TORFAEN
 NP4 6JQ

Invoice/Anfoneb
DEAE27222373

Page/Tudalen: 1 of/o 1

Contact Details/Manylion Cyswilt : 'Call Torfaen' on /'Galw Torfaen' ar 01495 766002	
Tax Point/Pwynt Treth : 22/10/2024	Date of Issue/Dyddiad Cyhoeddi : 22/10/2024
Customer Ref/Cyfeirnod y Cwsmer : 00003582	

This invoice is payable within 14 days of issue unless other terms have been agreed
 Mae'r anfoneb yn daladwy o fewn 14 diwrnod o'i gyflwyno oni bai y cyfunwyd ar delerau eraill

Description of Charge / Disgrifiad o'r Tâl	NetCharge/ Tâl Net	VAT/ TAW	Total /Cyfanswm
Contribution to the running costs of Hanbury Road Conveniences for 2023/2024 and 2024/2025 at £5000.00 pa.	10,000.00	0.00	10,000.00
Total Net/Cyfanswm Net			10,000.00
Total VAT/Cyfanswm TAW			0.00
Total Payable/Cyfanswm Sy'n Daladwy			10,000.00